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Honours your trust

ZOL/SEC/2015-16/ 49

Date:-15.07.2016

निविदा सूचना

युको बैंक अंचल कार्यालय, लखनऊ के अंतर्गत शाखाओं एवं एटीएम के इलेक्ट्रिकल सेफ़्टी ऑडिट कराने के लिए लाईसेंसधारी इलेक्ट्रिकल इंजीनियर/ कॉन्ट्रेक्टर से सीलबंध लिफाफे में निविदाएँ आमंत्रित की जाती है। निविदा कर्ता विस्तृत निविदा प्रपत्र में दी गई तकनीकी विशेषताएं रखता हो । निविदा प्रपत्र मय शर्ते बैंक की वेबसाईट www.ucobank.com से डाउनलोड कर सकते है। निविदा बंद लिफाफे में, अंचल प्रबन्धक, यूको बैंक, बी-1/122, विनीत खण्ड, गोमती नगर, लखनऊ -226010 पर दिनांक 30 ज्लाई 2016 को 3 बजे तक जमा की जा सकती है।



TENDER NOTICE

UCO Bank invites Tender in sealed envelopes for Electrical safety audit of branches and ATM's under Lucknow zone from experienced Electrical engineers / Electrical auditors holding valid Electrical energy Auditor license. Details regarding eligibility criteria/other terms and conditions for applying for the tender can be obtained from our web site www.uccbank.com. Last date for submission of tender will be 30-07-2016 up to 1500. Hrs. at UCO Bank, Zonal office, B-1/122 Vineet Khand, Gomti Nagar. Lucknow (U.P.) -226010.

Zonal Manager



UCO Bank, Zonal Office, Lucknow B-1/122, Vineet Khand, Gomtinagar, Lucknow (U.P.) 226010 Phone: 0522-4937664, Page | 2





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Zonal Office, Lucknow B-1/122, Vineet Khand, Gomtinagar Lucknow (U.P.) 226010

Email: zo.lucknow@ucobank.co.in

Phone: 0522-4937664

Website http://www.ucobank.com

OFFER FOR ENGAGEMENT OF ELECTRICAL AUDITOR FOR BRANCHES/ BUILDINGS OF UCO BANK UNDER LUCKNOW ZONE

PART-I (Technical Bid)

UCO Bank, Zonal Office, Lucknow B-1/122, Vineet Khand, Gomtinagar , Lucknow (U.P.) 226010 Phone: 0522-4937664,

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Invitation for tender offers

A).UCO Bank invites sealed tender offers (technical and commercial offer) from eligible, reputed and interested Agencies for Electrical Safety Audit at 80 branches in 12 Districts as follows under jurisdiction of UCO Bank, Zonal Office, Lucknow.

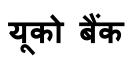
SN	Locations	Group	No. of Branches	Attached ATM
1	Raebareli	Α	16	11
2	Amethi	Α	12	5
3	Barabanki	Α	5	2
4	Faizabad	Α	2	Nil
5	Gonda	Α	1	1
6	Balrampur	Α	1	1
7	Sravasti	Α	1	1
8	Bahraich	Α	1	1
9	Lucknow	В	36	27
10	Sitapur	В	2	1
11	Hardoi	В	1	1
12	Lakhimpur Kheri	В	2	1
	Total	2	80	52

A complete set of tender document to be down loaded by the eligible tenderer from the website www.ucobank.com

B)

=1	
<u>Tender Reference</u>	
Cost of Tender Documents	Rs. 1000.00 (Rupees One Thousand only) (Non refundable). Cost of Tender Document is to be submitted with Technical Bid (Part-I of tender documents) in the form of Pay Order/Demand Draft in favour of UCO Bank, payable at Lucknow
Advertisement in News Papers and Bank's website on	July 16 th 2016
Last Date & Time for Submission of Tender	30/07/2016. upto 3:00 PM at UCO Bank Zonal Office, Lucknow
Date and Time of Opening Technical Bid i.e Part-I	01/08/2016 at 13:00 PM at Zonal Office, Lucknow
Date of Opening of Financial Bid	We will open Part-II of tender for those vendors who will be qualified for Part-I of Tender. Date of opening of Part-II of tender will be communicated to all eligible vendors.
<u>Validity of Tenders</u>	90 (Ninety) days from the date of opening.
Address of Communication	UCO Bank , Zonal Office, B-1/122 Vineet Khand, Gomti Nagar, Lucknow (U.P.) – 226010
Contact Number	0522-4937664
E Mail ID	zo.lucknow@ucobank.co.in

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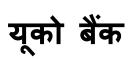
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- C) Branches/Locations are divided in 2 major group A, & B. Bidder have to offer rates per branch against each group.
- D) Bidder required to submit technical bid in separate sealed envelop, super scribing "PART-I (Technical Bid)" and separate price bids in separate sealed envelops super scribing "PART-II (Price Bid)" for each group.
- E) Technical offers will be opened in the presence of the vendor's representatives who choose to attend on the date and time specified above.
- F) In case the date of, last date of issuance and / or the date of receipt and opening of tender are declared as holiday, the respective date shall be treated as deferred/re-scheduled to the next working day correspondingly.
- G) It may be noted that the requirement given in this RFP is indicative only.
- H) Fax and E-mail tenders/offers will not be accepted.
- 1) Bank reserves the right to accept / reject in part or full any or all offers without assigning any reason whatsoever and without any cost or compensation therefore. Any decision of UCO Bank in this regard shall be final, conclusive and binding on the Offerer/Tenderer.

Zonal Manager, Zonal Office UCO Bank, Lucknow

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Eligibility conditions:

- 1) Applicant can be individual / organization.
- 2) Applicant should have at least two years experience in undertaking similar work in Banks/ Govt./Public Sector/reputed private sector organizations.
- 3) Applicant/Employee of Applicant/Electrical Auditor of Agency should possess degree in Electrical Engineering along with the valid Electrical Energy Auditor license. Photocopy of such license/Certificate should be submitted with the application.
- 4) The Applicant should have registration in Service Tax and PAN.

Zonal Manager, UCO Bank, Zonal Office, Lucknow

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INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS

1. Mode of submission of Two Bid System Tender:

UCO Bank intends to conduct Electrical Audit at various Offices/Buildings/Branches in Lucknow zone. Sealed Tenders are to be submitted in two parts. The envelope containing Part-I of tender should be super scribed clearly "Part-I (Technical Bid)" and the name of work whereas the separate envelope containing Part-II should be super scribed clearly "Part-II (Price Bid)" and the name of work, Both Part-I and Part-II should be sealed in a third envelop and should be super scribed clearly name of the work at top and will be addressed to 'The Zonal Manager, UCO Bank, Zonal Office, Lucknow 'B-1/122 Vineet Khand, Gomti Nagar, Lucknow (U.P.) - 226010' and must be submitted on or before the last date.

2.1 Contents of the Technical Bid(Part-I):

- a. Tender Cost in the prescribed form
- **b.** Bidder's Covering letter.
- c. Profile of the Company / Firm as per stipulated format of R.F.P as per Annexure-II.
- **d.** Documents in support of all eligibility criteria.
- e. All pages of this RFP as downloaded from the website duly signed on all pages.
- 2.2 Contents of the Price Bid(Part-II): should contain only the Price of the work and item rates as per the bills of quantities and Technical Specification of the tender.

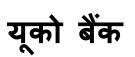
3. REJECTION OF BID:

The bid is liable to be rejected if:

- Tenders not received in two parts in separate envelopes will be summarily rejected.
- •It is not in conformity with the instruction mentioned in this tender document.
- If it is not accompanied by requisite tender cost as stated above.
- It is received after expiry of the due date and /or time.
- It is evasive and contains incorrect information.
- •If there is canvassing of any kind.
- •It is submitted anywhere other than the tender box or to the addressee.
- •If any indication of price/rate/charges is being found in Part-I of the tender.
- If the tender/R.F.P is conditional.
- 4. EVALUATION CRITERIA OF THE TENDER: The tender will be evaluated on lowest price offered against each group of branches by the bidder excluding Service Tax. It should be offered in prescribed format attached herewith.

5 .Price and Taxes:

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- i) Price will be in Indian Rupees. The price shall be firm and binding without any escalation whatsoever for the period of contract. Service Tax will be paid extra at actual.
- ii) The Bank, however, reserves the right to call for fresh quotes / tenders at any time during the above period, if considered necessary.
- iii) UCO Bank will prepare a short-list of bidders found suitable / qualified under Part-I of Tender Document and the Price Bid i.e Part-II of only these bidders will be opened. Bank will intimate the date and time of opening of commercial offers separately to the qualified bidders. The financial offers of the bidders —whose technical offers found to be technically deficient and / or if the bidders do not meet the eligibility criteria as specified in this tender will be returned to them without opening.

6. Placement of Order/Letter Of Indent(LOI):

Work order will be offered to L1 bidder against each group of branches. In case L1 bidder fails to accomplish the work, bank can consider to offer the work to L2 bidder at the rate of L1.

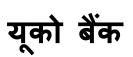
- **7. Date of Commencement:** The work shall be deemed to be commenced from 7**th day** from the date of receipt of work order or handing over of site whichever is later. The work should be started in consultation with respective Zonal Offices.
- 8. Time of Completion: 2 (Two Week) from the stipulated date of commencement of the work.
- **9 Execution of Agreement:** The successful bidders will have to execute an Agreement with Zonal Office, Lucknow in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft of Agreement as per Annexure-III.
- 10 ORDER CANCELLATION/TERMINATION: The Bank reserves its right to cancel the entire / unexecuted part of Work Order at any time by assigning appropriate reasons in the event of one or more of the following conditions treating it as default / non performance of the contract by giving 7 days written notice:
- a. Fails to accept the purchase order within the specified time.
- b. Delay in execution of work beyond the specified period.
- c. Partial execution of job.
- d. Serious discrepancies noted in the items delivered.
- e. Breaches in the terms and conditions of the Order
- f)Bank s hall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 7 days to the successful bidder without assigning any reason and without cost or compensation there for.
- **10.A) CONSEQUENCES OF TERMINATION:** The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.
- 11. Terms of Payment: Bank will not pay any advance.

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- a.100% Payment will be made by after submitting of detailed report to Zonal office & concerned as per Bank's format.
- b.No payment will be made till execution of Agreement with Zonal Office, Lucknow
- c. No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc.
- 12. The Applicants may visit the locations before submission of their quotation.
- 13. Bank reserves the right to accept or reject any or all quotation/s without assigning any reason.

Zonal Manager, Zonal Office -Lucknow **UCO** Bank

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Scope of work

- **1.** The Successful Bidder will be engaged for 'Electrical Audit' of Banks Buildings/Branches under Lucknow zone, location as mentioned above.
- 2. The work is to be started in consultation with Security Department, UCO Bank, Zonal Office, Lucknow.
- **3.** The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
- **4.** The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
- **5.** The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working hours and availability at site.
- 6. No space will be provided for site office, labour camps, storage etc.
- **7**. Auditor should submit his report as per Bank's format (Annexure-I) in a booklet covering his observations and suggestions on remedial steps to be taken by the Bank to improve the situation.

Zonal Manager, Zonal Office -Lucknow UCO Bank

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FORM OF TENDER

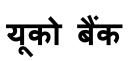
To The Zonal Manager UCO Bank, Zonal Office Lucknow

Sir,

- 1. We have carefully examined all the contents incorporated in the various parts of this Tender Document for 23 branches under jurisdiction of UCO Bank, Zonal Office, Lucknow and taken note of all the terms &conditions stated in the Tender Document in its various parts.
- 2. We understand that the time schedule to complete the job is 2 (Two Week) from the stipulated date of commencement of the work and the same accepted by us is the essence of the contract.

3. We enclose a Pay Order / Demand Draft for I Bank and Payable at Lucknow as Tender Branch)		
4. We also agree that our tender along with the	e prices will remain valid for to	tal contract period.
5. Our PAN for Income Tax is registration numbers are as follows:	_	
We agree to deposit performance guarar work offered. Bank can forfeit the amount of pallotted with in schedule time.		•
Service Tax Registration Number:		
service tax registration northers.		
For and on behalf of		
(With seal)		
Signature		
Name Designation		
DULY AUTHORIZED SIGNATORY	day of 2	201 6

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Annexure-I

Report Format

1. Floor wise assessment of luminaries/light fittings (Report to be submitted as per following format):

Type of luminaries /light fittings	Lux level of luminaries /light fittings	electrical sumption Amp	Remarks (Condition of light fixtures acceptable or Not	Suggestions on improvement, if any

2. Floor wise assessment of Air conditioning system (Report to be submitted as per following format):

Type of	No of Air	Capacity	Total	electrical	Condition	Remarks		Suggestions	on
Air condition	condition ing	of Air condition	load consumption		of air conditionin	(Condition machine	of	improvement, if any	
ing units	0	ing (TR)	Watt	Amp	g system	acceptable Not	or		

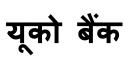
Floor wise assessment of UPS (Report to be submitted as per following format):

N o of U PS	Cap acit y of (KV A)		ltage ch U			N Itage ch UI			ase urren	its	Total load cor	electrical nsumption	Neutral Earthing & its adequac y	Protective earthing & its adequacy	Remarks (Condition of machine acceptable or Not	Suggestions on improvement, if any
		R	Y	В	R	Y	В	R	Y	В	KW	A				

Floor wise assessment of electric circuit (Report to be submitted as per following format):

	Territary:			
SI.No	Heads	Result	Remarks	Suggestions on
			(acceptable	
			or Not	improvement, if any

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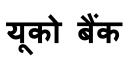


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		1	
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel		
2	Availability of correct identification of circuit details and protective devices		
3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit / Distribution board		
4	Cables correctly supported throughout their run or not		
5	Condition of insulation of live parts		
6	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation		
7	Adequacy of protective devices, type and rated current for fault protection		
8	Presence and adequacy of circuit protective conductors		
9	Whether Low voltage cables segregated from Medium voltage cables		
10	Whether Cables separated / segregated from non electrical services		
11	Whether proper termination of cables at enclosures		
12	Connections soundly conductor visible outside enclosure under no Connections of live		
	undue strain conductors adequately enclosed		

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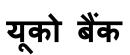
		Adequately connected at point of entry to enclosure (glands, bushes etc.,)		
		Condition of accessories including socket outlets, switches & joint boxes		
13	record the res	observations, if any ults of ections applied		

3. Floor wise assessment of electrical Panel room (Report to be submitted as per following format):

SI.No	Heads	Result	Remarks (acceptable or Not	Suggestions on i improvement, if any
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel			
2	Availability of correct identification of circuit details and protective devices			
3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit / Distribution board			
4	Cables correctly supported throughout their run or not			
5	Condition of insulation of live parts			

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6	Adequacy of wiring for curr carrying capacity with regard to type and nature of the installation	
7	Adequacy of protective device type and rated current for for protection	
8	Presence and adequacy of circ protective conductors	uit
9	Whether Low voltage cab segregated from Medium volta cables	
10	Whether Cables separated segregated from non electri services	/ al
11	Adequacy of protective earth conductor	ng l
12	Adequacy of Neutral earth conductor	ng
13	Whether proper termination cables at enclosures	of
14	Connections insulation conductor made and under no visible outs enclosure undue strain Connections of	
	conductors adequately enclosed	
	Adequately connected at poor of entry to enclos (glands, bushes et	re
	Condition accessories includ socket outl switches & joint boxes	

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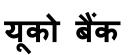
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15	Details	No of	Panels		
	switch				
	goar papals	Ratin	g of panels		
	gear panels				
		Mode	surement of P-P		
			-N voltage of		
		Pane			
		11000	www.manaant.of.D.D.		
			urement of P-P -N current of		
		Pane			
		Conc	lition of Panels		
		Any	other vations		
16	Whether me inside the		of Cables laid ical room is		
	acceptable	EleCii	icai room is		
17		ctrical	Air		
17	Load of the Fl		conditioning		
			load		
			Light & power		
			load		
18	Whether elec	trical lo	l ad balancing is		
	acceptable		letails of phase		
	wise load)				
19	Other special		ations, if any		
	record the res	sults of			
	particular insp	ection	s applied		
	separately				

6. Assessment of Substation (Report to be submitted as per following format) [If required]:

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SI.No	Heads	Result	Remarks (acceptable or Not	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel			
2	Availability of correct identification of circuit details and			
	protective devices			
3	Condition of metering equipment			
4	Condition of isolator (where present)			
5	Presence of non standard (mixed) cable colour warning notice at or near consumer			
	unit / Distribution board			
6	Cables correctly supported throughout their run or not			
7	Condition of insulation of live parts			
8	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation			
9	Whether Low voltage cables segregated from Medium voltage cables			
10	Whether Cables separated / segregated from non electrical services			
11	Whether proper termination of cables at enclosures			
12	Connections insulation of soundly made conductor and under no visible outside undue strain enclosure			

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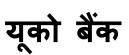


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		Connections of live conductors		
		adequately enclosed		
		Adequately connected at point of entry to enclosure (glands, bushes etc.,)		
		Condition of accessories including		
		socket outlets, switches & joint boxes		
		DONOS		
13	Adequacy of conductor	protective earthing		
14	Adequacy of conductor	Neutral earthing		
15	High tension cab	le size adequacy		
16	Interlocking bet and Low tension	ween High tension switch gears		
17	Interlocking betv any)	veen Transformers (if		
18	Details Over voltage	No.		
	protection	Rating & make		
		Condition		
		Any other observations		
19	Under voltage protection	No.		
		Rating & make		
		Condition		
		Any other observations		

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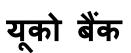
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20	Earth fault protection	No.		
	protoction	Rating & make		
		Condition		
		Any other observations		
21	Short circuit protection	No.		
	provocation	Rating & make		
		Condition		
		Any other observations		
22	Over current protection	No.		
	provocation	Rating & make		
		Condition		
		Any other observations		
23	Whether method of the Electrical room	of Cables laid inside n is acceptable		
24	Total Electrical Loc	ad Air conditioning load		
		Light & power load		
25		al load balancing is details phase wise		
26	Other special of record the results of	bservations, if any of		
	particular inspecti	ons applied		
	separately			

6.A Assessment of Substation switch gears(Report to be submitted as per following format) [If required]::

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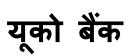
		P-F)		P-N	1		Ph	ase		Total	electrical	Neutral	Prote	Cond	Whether breakers	Remarks	Suggestions on i
	Capaci	Vo	Itage	of	Vo	Itage		Cι	urren	nts	load cor	nsumption	Earthing	ctive	ition	are loaded/under	(Condition of	
Ν	ty of .	ea			ea								& its	earth	of	loaded and extant	machine	improvement, if
0	each	bre	eaker		bre	eaker							adequa	ing &	insula	thereof in %	acceptable or	any
of	breaker												СУ	its	tions		Not	
Br														ade				
e ak	1.													quac				
er	Rating													У				
s												ı						
	2.make	R	Υ	В	R	Υ	В	R	Υ	В	KW	Α						
	3.type																	

7. Assessment of Transformer (Report to be submitted as per following format): [If required]:

		_																ı
Ν		P-F	•		P-N	1		Ph	nase		Total	electrical	Neutral	Protective	Conditio	Whether	Remarks (Condition of	Suggestions on i
0	Capaci	Vo	Itage	of	Vo	Itage	•	Cı	urrer	nts	load cor	nsumption	Earthing	earthing &	n of	transformer	machine acceptable	
of	ty of .	ea	ch		ea	ıch							& its	its	insulatio	S	or Not	improvement, if any
Tr	each	Tro	insfori	me	Tro	insfor	m						adequac	adequac	ns	loaded/un		
а	Transfor	rs			ers	;							У	У		der loaded		
ns	mers 1.															and extant		
fo	Rating															thereof in %		
r																		
m	2.make	R	Υ	В	R	Υ	В	R	Υ	В	KW	Α						
er							_					, ,						
S	3.type																	
	3.1ype																	
1						l	I											

8. Assessment of Elevator (Report to be submitted as per following format): [If required]:

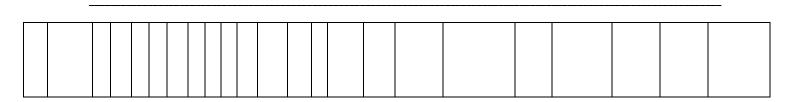
		P-P P-N Phase Total										Pc	rameters	of the r	notors			Neutr	Protective	Conditio		Suggestions
	Capaci	Volto	age		Voltag	ge	(Curre	ents	elect	rical							al	earthing &	n of		on i
Ν	ty of .									load								Earthi	its	insulatio	Remarks	
0	each									consu	umpt							ng &	adequacy	ns	(Conditi	improveme
of	elevato									ion		Ν	Cap	Volt	Current	Condition	of	its			on of	nt, if any
El	rs											0	acity	age		motors		adeq			machin	•
е													(KW)					uacy			е	
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at																					able or	
or	1.																				Not	
S	Rating																					
	-	R	Υ	В	R Y	E	3 F	R Y	В	KW	Α											
	2.make																					
	3.type																					
	/ [2																					





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9. Assessment of Pump (Report to be submitted as per following format):

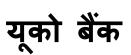
Ν		P-F)		P-N	1		Ph	nase		Total		Pc	ırameters	of the p	oump motor	S	Neutr	Protective	Conditio		Suggestion
0	Capaci	Vo	Itage		Vo	Itage	,	Cı	urren	ts	electr	ical						al	earthing &	n of	Remarks	s on i
of	ty of .		Ŭ			Ŭ					load							Earthi	its	insulatio	(Conditi	
	-																		-			
Pυ	each										consu	mpi				1	ı	ng &	adequacy	ns	on of	improvem
m	pump										ion		Ν	Cap	Volt	Current	Condition of	f its			machin	ent, if any
р													0	acity	age		motors	adeq			е	
														(KW)	_			uacy			accept	
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																					Not	
	1.																				1001	
	Rating																					
		R	Υ	В	R	Υ	В	R	Υ	В	KW	Α										
				_			-			_												
	2.make																					
	3.type																					
	3.1ype																					
																		_				
1							l												1			

^{10.} Assessment of Earthing system (Report to be submitted as per following format):

Earthing Continuity Testing: This Test is conducted to find out any equipment that has not been earthed properly and in compliance with Indian Electricity Act 1956, IS-1200 part I and as per IS-3043 of 1966. It is to be checked with the help of Continuity Testing Meter and Earth Resistance Meter

SI.No	Heads	Result	Remarks (acceptable or Not	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	No of earth pit			
2	Туре			
3	Earthing test report			
4	Continuity test report			
5	Ccondition of total earthing system for the building. (Give detail report)			
6	Neutral Earthing & its adequacy			

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7	Protective earthing & its adequacy							
8	Other special observations, if any record the results of							
	particular inspections applied separately							
11. As	sessment of lighting protection s	ystem(R	Report to	be subr	mitted as	per followin	g format):	
SI.No	Heads	Resu	l†		narks ceptable	efficie friendl	ologically nt, e	vith new energy nvironment enefited air tem
1	Number of terminals							
2	Number of down conductors							
3	Continuity of conductor							
4	Condition of the lightning conductor							
5	Joints condition							
6	Testing point on down conductor							
7	Earth conductor condition							
8	Earth resistance							
9	Other special observations, if any record the results of	:						
	particular inspections applied							
	separately							
12	. Assessment of Diesel Generatir	na Set (Report t	o be sub	mitted as	per followir	na format):	
P-P			Neutral	Protective	Conditio	Whether	Remarks	Suggestions on
Voltag each Diesel Genera	e of Voltage Currents load consur each Diesel	mption E	Earthing & its adequac	earthing & its adequac	n of insulatio ns	Diesel Generator Set over loaded/under loaded and extant thereof in %	(Condition of machine acceptabl e or Not	i improvement, if any

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er at or Se t	1. Rating 2.make 3.type	R	Y	В	R	Y	В	R	Y	В	KW	A			

ANNEXURE-II

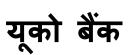
APP CTRICAL AUDIT FOR VARIOUS BUIL UNDER LUCKNOW ZONE

	CATION FORMAT FOR ENGAGEMENT OF ELECT NGS/OFFICES/BRANCHES/ OF UCO BANK UN
1.	Name of Applicant (Company/Firm/Individual/Agency):
2.	Registered Address of the Applicant with Telephone No., FAX & E-mail ID:
3.	Address of the Applicant in Kolkata (If any)
٥.	with Telephone No., FAX & E-mail ID:
4.	Year of Establishment:
5.	Status of the Applicant(whether Proprietary/Private Ltd./Public Limited/
	Co-operative Society/Public sector/
	Autonomous body/Govt. Department):
	(Enclose copies of relevant documents)
6.	Name of Proprietor/Directors/Partners/ Controlling body:
	i)

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7.	Whether registered with the Registrar of Companies/Registrar of Firms/Registrar							
	of Co-operative societies. If so, Please mention							
	the number	of such registrat	tion a	nd date. :				
	(Enclose cop	oies of relevant o	docur	nents)				
8.		gistered for Servion mention the ser						
	registration	number and furr	nish a	сору				
	of such regis	stration certifica	te:					
8.1	. Details of Pe	ermanent						
	Account Nu	ımber:						
(E	nclose photo	ocopy of PAN Co	ard)					
9.	Whether empaneled with other PSU Banks/ /Govt. Deptts./PSUs/Autonomous bodies. If so,							
	Please furnish the following particulars:							
	(Enclose copies of relevant documents)							
	Name of Or	ganisation/	<u>Dat</u>	e of Empanelme	<u>ent</u>	<u>Validity</u>		
	Institution	<u>1</u>						
10.								
		rticulars for the v	vorks			<u> </u>		
ame rgar	<u>of</u> nization	Value of work		Number of Buildings	Storied	Total Sq.ft	Stipulated completion time	

(Enclose copies of relevant work orders)





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The	particulars	furnished	d in the	application	are true	to the	e best	of my/our	knowledge	& b	oelief.
I/we	e understar	nd that if	any of	the particul	ars is fou	ınd inc	orrect,	even at	a later stag	e, m	y/our
emp	oanelment '	will be co	ncelled	l.							

I/we understand that if any of the particulars is found incorrect, even at a later stage, my/our empanelment will be cancelled.							
Date:					S	ignature of Ap	plicant
							ANNEXURE-III
			Draf	t Agreement			
Article of agree	ment made	this	day of	2016			
between the "U of Undertakings) 700001 (hereinaf or context be M/s	Act, 1970 a ter referred deemed to	s amended to as " Bank o mean . having its	from time to which exp and include registered	o time having its pression shall unled de its assigns office at	s Head Officess exclude and succe	ce at No.10, BTM d by or repugna essors) of the "	Sarani, Kolkata- nt to the subject ONE PART and (herein after
Whereas forat				desirous		•	Contract Contract
And whereas the of the Vendor.	e said work c	ns mentione	d in the wo	rk order have be	een accept	ted and signed b	y and on behalf
And whereas the General condition the work order, submission of ter to as "the said of therein set for in Rs.	ons of contro specification nder till the a conditions") to UCO Bank	act, special ons and all ward of wo he work de Work Orde	condition correspon rk, both lett scribed in th r No	of contract, incomments of contract, incomments of the contract of the contrac	luding all o aged by or of which are ation and in 201	ther conditions of between the pecollectively her acluded in the tell and amountin	as mentioned, in parties from the einafter referred ander at the rates
(a) Wo (b) R.F.	wing docun	nents attact er no or Proposa	ned hereto :) dated	dated		n integral part of	this Agreement:
GENERAL TERMS		ITIONS:					
1.Scope of wo	rk:						

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- 1. The Successful Bidder will be engaged for 'Electrical Audit' of Banks Buildings/Branches under Lucknow Zonal Office.
- 2. The work is to be started in consultation with Security Department., UCO Bank, Zonal Office Lucknow.
- **3**. The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
- **4.** The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
- **5.** The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working hours and availability at site.
- 6. No space will be provided for site office, labour camps, storage etc.
- **7**. Auditor should submit his report as per Bank's format (Annexure-I) in a booklet covering his observations and suggestions on remedial steps to be taken by the Bank to improve the situation.
- **8. Date of Commencement:** The work shall be deemed to be commenced from **Seventh day** from the date of receipt of work order or handing over of site which ever is later. The work should be started in consultation with respective Zonal Offices.
- **9. Time of Completion : 2 (Two Week)** per branch from the stipulated date of commencement of the work.
- **10 ORDER CANCELLATION/TERMINATION:** The Bank reserves its right to cancel the entire / unexecuted part of Purchase Order at any time by assigning appropriate reasons in the event of one or more of the following conditions treating it as default / non performance of the contract by giving 7 days written notice:
- a. Fails to accept the purchase order within the specified time.
- b. Delay in execution of work beyond the specified period.
- c. Partial execution of job.
- d. Serious discrepancies noted in the items delivered.
- e. Breaches in the terms and conditions of the Order
- f)Bank s hall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the successful bidder without assigning any reason and without cost or compensation terefor.
- **10.A) CONSEQUENCES OF TERMINATION:** The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.

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11. Terms of Payment: Bank will not pay any ac	dvance.					
a. 100% Payment will be made by respective branches after submitting of detailed report to Zonal Office & concerned branch as per Bank's format						
b. No payment will be made till execution of Agreement with Zonal Office, Lucknow.						
c. No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc.						
12. INTEGRITY Pact:agrees to Annexure-IV on Non-juditial Stamp Paper of app	execute Intrigity Pact as per Bank's format as per propriate value with Zonal Office, Lucknow					
13. INDEMNITY:agrees to submit Ind V on Non-juditial Stamp Paper of appropriate vo	demnity Bond as per Bank's format as per Annexure- alue with Zonal Office, <u>Lucknow</u> .					
	must undertake that they shall hold in trust any ontract/Agreement, and the stickiest of confidence ormation.					
	reed to neither the subject matter of the agreement ontracted, assigned or delegated to any third party onsent of the Bank.					
In witness where of the Employer and the vend year first herein above written.	lor have set their respective hands on the day and					
Signed on behalf of the UCO Bank	Signature on behalf					
	of the vendor					
By its duly authorized Officer	in presence of:					
In presence of:						
1) Signature	1)Signature					
Name with address:	Name with address:					
2) Signature	2) Signature					
Name with address	Name with address:					

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ANNEXURE-IV

FORMAT OF INTEGRITY

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 and its General Administration Department at 1A, Russel Street Kolkata - 700071, hereinafter referred to as "**Bank**" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the **"ONE PART**

And

...... Hereinafter referred to as "The Bidder/Contractor".

<u>Preamble</u>

The Bank intends to award, under laid down organizational procedures, contract/s for......The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Bank.

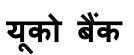
- 1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
- a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
- c. The Bank will exclude from the process all known prejudiced persons.
- 2. If the Bank obtains information on the conduct of any of its employees which is criminal offense under the IPC/PC Act, or it/if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

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- 1. The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
- a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.
- b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c. The Bidder(s)/Contractor(s) will not commit any offense under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
- e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- 2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offenses outlined above or be an accessory to such offenses.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

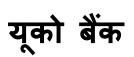
Section 4: Compensation for Damages

- If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5: Previous Transgression

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- The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
- If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6: Equal treatment of all Bidders/Contractors/subcontractors.

- 1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before contract signing.
- 2. The Bank will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
- 3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7: Criminal charges against violation Bidder(s)/Contractor(s)/Sub contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8: Independent External Monitor/Monitors

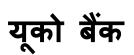
- 1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- 2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the CEO & Managing Director, UCO Bank.
- 3. The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

- 4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- 5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
- 6. The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.

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- 7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
- 8. If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 9. The word "Monitor" would include both singular and plural.

Section 9 - Pact Duration.

This pact begins when both parties have legally signed it, if expires for the contractor 10 months after the last payment under the contract, and for all other Bidders & Months ---- the contract has been awarded.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by CEO and Managing Director, UCO Bank.

Section 10 – Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Lucknow
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

(For & on behalf of the Bank)	(For & On behalf of Bidder/Contractor)
(Office Seal)	(Office Seal)
Place	Place
Date	Date
Witness: (Name & Address)	Witness: (Name & Address)

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Annexure-V

Draft INDEMNITY Bond

KNOW all men by these presents that I/We, Shri/Smt, son/daughter/wife of					
Shri, residing at					
of, having office at, a contractor/Vendor and have					
submitted an offer in response to Tender Notice No					
indemnifier do hereby execute indemnity bond in favour of UCO Bank having their Head Office at 10, B.T.M					
Sarani, Kolkata-700 001 and having Zonal Office, at on this day of, 201.,					
<u>WHEREAS</u> the Bank invited tenders for <u>AND</u>					
<u>WHEREAS</u> submitted tenders amongst others for the said work.					
AND WHEREAS the Bank after observing all formalities in the matter, accepted the tender submitted					
byand informed them by its letter dated <u>AND WHEREAS</u>					
pursuant to acceptance of the tender given by the said Contractor, the Bank and the said Contractor have					
entered into an Agreement onfor					
AND WHEREAS it is one of the terms of the said Tender-Contract that the Contractor shall give an indemnity in					
the manner hereinafter appearing.					
NOW THIS BOND OF INDEMNITY WITNESSTH AS FOLLOWS:					
In consideration of the Bank having agreed to award the aforesaid contract to us more particularly described					
and stated in the aforesaid Agreement dated and the related tender documents, we do hereby agree					

1. Any third party claims, civil or criminal complaints/ liabilities, site mishaps and other accidents or disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work,

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ad undertake that we, being the indemnifier shall, at the time hereinafter save and keep the bank harmless and indemnified including its respective Directors, officers and employees and keep them indemnified from

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and against





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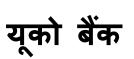
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negligence, and/or for violating any law, rules and regulations in force, for the time being while executing civil work by me/us.

- 2. Any damages, loss or expenses due to/resulting from any negligence or breach of duty on the part of me/us or any sub-contractor/s if any, servants or agents.
- 3. Any claim by an employee of mine/ours or of sub-contractors if any, under the Workmen Compensation Act and Employer Liability Act or any other law, rules and regulations in force for the time being and any acts replacing and/or amendments thereof as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of execution of the contract work and/or arising out of and in course of employment of any workmen/employee.
- 4. Any act or omission of mine/ours or sub-contractors if any, ours/theirs servants or agents which may involve any loss, damage, liability, civil or criminal action.
- 5. We further agree and undertake that we shall during the contract period, ensure that all permissions, authorisations, consents are obtained from the local and or municipal and//or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- 6. If any, additional approval, consent or permission is required by us to execute and perform the contract during the currency of the contract, we shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
- 7. Our obligations herein are irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid agreement or the insolvency, bankruptcy, re-organisation, dissolution, liquidation or change in ownership of the bank or indemnifier.
- 8. Our obligation under this bond shall not be affected by any act, omission, matter or thing which would reduce, release us from any of the indemnified obligation under this indemnity or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it, or to the bank).
- 9. This indemnity shall be governed by and construed in accordance with the laws of India. We irrevocably agree that any legal action suit or proceedings arising out of or relating to its indemnity may be brought in the Courts, Tribunals at ------. Final judgment against us in any such action, suit or proceedings shall be conclusive and may be enforced in any other jurisdiction by way of suit on the judgment/decree, a certified copy of which shall be conclusive evidence of the judgment/decree, or in any other manner provided by law. By the execution of this indemnity, we irrevocably submit to the exclusive jurisdiction of such Court/Tribunal in any such action suit or proceeding.

IN WITNESS WHEREOF
(Name of Contractor) has set his/their hands
on thisday of, 2016
SIGNED AND DELIVERED BY THE AFORESAID(Name of Authorised person)

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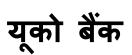


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IN THE PRESENCE OF WITNESS	
1)	
2)	
OFFER FOR ENGAGEMENT OF BANK UNDER ZONAL OFFICE I	F ELECTRICAL AUDITOR FOR 80 BRANCHES/ BUILDINGS OF UCO LUCKNOW
	PART-II (Price Bid)
	Price Bid(1)
PRICE BID FOR OFFER OF ENG UNDER ZONAL OFFICE, LUCKN	AGEMENT OF ELECTRICAL AUDITOR FOR BRANCHS/ BUILDINGS NOW
FOR THE BRANCHES IN GROUP	CHARGES PER BRANCH (IN INR)
A	
В	
Service Tax will be paid extra at	applicable rate (Please specify)
Signature of Bidder with compa	iny seal
Note: The Bank reserves the right items, as mentioned in schedule	nt, not to execute all items of work nor to execute the full quantity of e of quantities.

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