



### Annexure -3

PART -1:

TECHNICAL BID FOR **UCO BANK ADARSH NAGAR AJMER BRANCH**  
[MUST BE MENTIONED ON ENVELOPE ALSO]

**Zonal Manager**  
**Zonal Office**  
**UCO Bank Ajmer,**

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

1)	<b>Name of owner/s</b>	
2)	<b>Share of each owner, if under joint ownership :</b>	
3)	<b>Location:</b>	a) Name of the building : b) Number of street : c) Ward / Area :
4)	<b>Building</b>	A. Type of Building : Residential/Commercial/Industrial/Mixed: (Attach proof) B. Size of Plot : _____ sft, C. Front Road Width: _____ ft) D. Type of building: (Load bearing/RCC/framed structure). E. Clear floor height from floor to ceiling F. Rentable Carpet area offered to Bank Ground Floor ..... First Floor..... (in exceptional cases)
5.	<b>Specification of construction</b>	1. Floor : 2. Roof : 3. Walls : 4. Doors and Windows : 5. Are M.S.Grills provided to Windows? : Yes/No  Running water facility available : Yes/No Sanity facilities available : Yes/No Electricity supply with separate meter available:Yes/No Parking facility : Yes/No.

**6. The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out whichever is not applicable].**

- i) The strong room will be constructed strictly as per the Bank's specifications and size. Strong room door, grill gate and ventilators are to be supplied by the Bank.
- ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.



- iii) A collapsible gate, rolling Shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv) All windows will be strengthened by grills with glass and mesh doors.
- v) Required electrical power load for the normal functioning of the Bank 'and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided.
- vi) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps.
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided

## 7. Declaration:

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges /fees towards scrutinizing the title deeds of the property by the Bank s approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/we will give you possession of the above premises on.....

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer.

Place:

Date:

Signature of the  
offerer/offerers  
Name: .....

Address.....  
.....

Contract No.:.....

**(Must be mentioned on envelope Also)**



Annexure: 4

PART-II FINANCIAL BID FOR **UCO BANK ADARSH NAGAR AJMER BRANCH**

(MUST BE MENTIONED ON ENVELOPE ALSO)

**Zonal Manager**  
**Zonal Office**  
**UCO Bank Ajmer,**

Dear Sir,

I/WE offer to lease my/our space in the premises located at

\_\_\_\_\_. (Other details of which are  
given in Part-I) as following rate:

Floor	Carpet area (in Sq. ft.)	Rate. (Rs.per sq.ft.)	Total rent per month. (Rs.)
Ground floor			
First floor			

I/We agree to :

- Execute Lease Deed in Bank's standard format.
- Bear all the taxes and cesses related to the concerned premises.
- Bear the cost of execution and registration of lease deed.
- To lease the premises in favour of Bank for..... Years  
plus.....numbers of options of .....years each with .....%  
increase in rent at each option. Any other terms and conditions (Please specify)

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer  
Name: .....  
Address.....  
.....  
Contract No.:.....  
**(Must be mentioned on  
envelope Also)**

Place:

Date:

Note:- Carpet area will not including followings:

- Common areas shared with other co-tenants.
- Areas covered by walls, pillars.
- Space covered by toilets, staircase, uncovered verandah, corridor and passage.