

Annexure 1 (A)



UCO Bank

**Saltlake Zonal Office, 3&4 DD Block, 1<sup>st</sup> Floor, Saltlake City, Sector-I, Kolkata-700064.**

**PREMISES REQUIRED**

Bank desires to take premises on rent having **2200-2400** sq ft of carpet area preferably on Ground Floor. The premises are required in following localities for opening of its Branch/Office :-

**Saltlake Sector-I, Saltlake Sector-II or near by areas.**

The details may be collected from Bank's **Saltlake Zonal Office, 3&4 DD Block, 1<sup>st</sup> Floor, Saltlake City, Sector-I, Kolkata-700064.**

The last date for submission of application in sealed cover on prescribed format is **19.04.2022.**

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DGM & Zonal Manager/ Asstt. General Manager





UCO Bank

**Saltlake Zonal Office, 3&4 DD Block, 1<sup>st</sup> Floor, Saltlake City, Sector-I, Kolkata-700064**

**PREMISES REQUIRED**

Bank desires to take premises on rent having **2200-2400** sq ft of carpet area preferably on Ground Floor or Premises on first floor if the same is in Malls, Shopping Centers where infrastructure facilities like lifts, escalators are available. The premises are required in the following localities for opening of its Branch/Office :-

**Saltlake Sector-I, Saltlake Sector-II or near by areas.**

The details may be collected from Bank's **Saltlake Zonal Office, 3&4 DD Block, 1<sup>st</sup> Floor, Saltlake City, Sector-I, Kolkata-700064** or can be down loaded from our Bank's web Site at [www.ucobank.com](http://www.ucobank.com) . The last date of application in sealed cover on prescribed format is **19.04.2022**.

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DGM & Zonal Manager/ Asstt. General Manager



Annexure 2 (B)

Details for requirement for Urban/ Metro Branches/Offices

UCO BANK  
ZONAL OFFICE

**Saltlake Zonal Office, 3&4 DD Block, 1<sup>st</sup> Floor, Saltlake City, Sector-I, Kolkata-700064**

**REQUIREMENT OF OFFICE/BRANCH PREMISES**

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises in Metro area at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (sft.)
<b>Saltlake Zonal Office</b>	<b>Saltlake Sector-I, Saltlake Sector-II or near by areas</b>	<b>2200-2400</b>

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are-available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for Generator Set, Toilets and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum power load of 10 KVA for the purpose.

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The cover containing technical detail should be marked envelope no. 1 and super-scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of Premises for UCO Bank " and it should also bear the name, address and contact number of the offer on all the three envelops. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from Zonal Office , Saltlake or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.



DGM & Zonal Manager

Saltlake Zone.

Encl :- Details of formalities and documents required for premises.

Part-I form for Technical Bid

Part-II form for Financial Bid

