

**Request for Proposal (RFP)
for
Supply, Commissioning, Maintenance &
Management of dedicated VSAT for
Branches and ATMs on OPEX Model
(Re-tendering) (E-tendering)**



**UCO BANK
Head Office-2
Department of Information Technology
7th Floor, 3 & 4 DD Block, Sector -1
Salt Lake, Kolkata-700 064**

RFP Ref. No: UCO/DIT/2672/2022-23 Date: 03.02.2023

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever.

This document is prepared by UCO Bank for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering). It should not be reused or copied or used either partially or fully in any form.

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ABBREVIATIONS

The long form of some abbreviations commonly used in the document is given below

Abbreviations	Description
SB	Successful Bidder
SLA	Service Level Agreement
CVC	Central Vigilance Commission
CBS	Core Banking Solutions
CCNA	CISCO Certified Network Associate
CCNP	CISCO Certified Network Professional
DC	Data Centre
DR Site	Disaster Recovery Site
EMD	Earnest Money Deposit
EMS	Enterprise Management Services
EOD	End of Day
FMS	Facility Management Services
GUI	Graphical User Interface
MSME	Micro Small Medium Enterprise
NDA	Non-Disclosure Agreement
PBG	Performance Bank Guarantee
BG	Bank Guarantee
TCO	Total Cost of Ownership
HTS	High Throughput Satellite
VSAT	Very Small Aperture Terminal
BRANCHES	UCO Bank Domestic Branches

CONTROL SHEET TABLE

Tender Reference	RFP Ref. No: UCO/DIT/2672/2022-23 Date: 03.02.2023
Cost of Tender Document	Rs.10,000/- (Rupees Ten Thousand Only)
Cost of EMD	Rs.15,00,000/- (Rupees Fifteen Lakh Only in the form of BG)
Date of issue of RFP	03.02.2023
Date of commencement of sale of tender document	03.02.2023
Pre-Bid queries submission Date	On or before 13.02.2023 up to 05:00 PM
Pre bid Meeting and Venue	14.02.2023 at 12:30 PM (Meeting would be done through Video-Conferencing)
Last Date and Time for receipts of tender bids	01.03.2023 at 04:00 PM
Opening of Technical Bids	01.03.2023 at 04:30 PM
Opening of Commercial Bid	Will be informed subsequently to eligible & technically qualified bidders.
Website for Online RFP	https://www.ucobank.com & https://www.tenderwizard.com/UCOBANK
Address of Communication	Chief Manager, UCO Bank, Head Office-2 Department of Information Technology 7th Floor,3 & 4 DD Block, Sector -1 Salt Lake, Kolkata-700 064
Address for support for Online RFP/Process of submission of tender documents	<p>This Tender will follow e-tendering process [e-bids] as under which will be conducted by Bank's authorized e-Tendering Service Provider M/s Antares Systems Ltd through Website https://www.tenderwizard.com/UCOBANK Following activities will be conducted online through above website:</p> <ol style="list-style-type: none">Submission of Eligibility/Technical Bid & Commercial Bid by the bidderClarification, if any, sought by the BankOpening of Eligibility/Technical Bid by the BankOn-line evaluation by the Bank.Opening of Commercial Bid by the Bank & On-line evaluation. <p>Representatives of bidders will be given training for e- Tendering by the Service Provider, M/s Antares Systems Ltd. * Bidders who wish to participate in online tenders</p>

will have to register with the website (<https://www.tenderwizard.com/UCOBANK>) through the "Register" link provided on the home page. Bidder will create login id & password on their own in registration process.

* Following facilities shall be provided to registered bidders by the service provider M/s Antares Systems Ltd:

a) Support to the Bidders for participating in the bids through e-tendering Website.

b) Call center support/ email/ phone/mobile etc. in all possible medium.

c) Registration with the e-tendering website.

d) User Manual / Training Kit to the Bidder.

e) Any no. of users of Bidder organization can take support on the e-tendering system.

f) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same.

Bidders who already have a valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact

Antares Systems Ltd.

Registered Office at: #24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079.

Ph: - 080-49352000 / 40482000

Fax: - 080-49352034

Help Desk:

Contact Person: Mr. Kushal Bose/ Mr. Siddhartha Sundar

Mobile no. 07686913157 / 09674758723

(On working days-0900 hours–1800 hours) e-mail:

kushal.b@antaressystems.com

siddharthasundar.m@antaressystems.com Bidders

who wish to participate in e-Tender need to fill data

	<p>in predefined forms of RFP, Technical, Price bid available in respective tender only.</p> <p>h) Bidder should upload scanned copies of reference documents in support of their eligibility of the bid and as per the instructions given in tender documents</p> <p>After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid</p>
Email address	hodit.proc@ucobank.co.in kushal.b@antaressystems.com siddharthasundar.m@antaressystems.com
Contact Telephone/Fax Numbers	Tel: 033-44559770/ 9324
<p>Note: UCO Bank reserves the right to accept or reject in part or full, any or all tenders without assigning any reason whatsoever and without any cost and compensation therefore. Any decision of UCO Bank in this regard shall be final, conclusive and binding on all the Tenderers</p>	



PART-I

1 INTRODUCTION

UCO BANK, a body Corporate, established under The Banking Companies (Acquisition and Transfer of Undertakings) Act 1970, having its Head Office at 10, B.T.M. Sarani, Kolkata- 700001, India, hereinafter called "The Bank", is one of the leading public sector Banks in India having 3000+ Domestic branches, two overseas branches and 2300+ ATMs (including Biometric enabled ATMs) spread all over the country. All the branches of the Bank are CBS enabled through Finacle as a Core Banking Solution.

The Bank has set up a robust, scalable, secure Wide Area Network connecting its various branches and offices with its Data Centre (DC) at Bangalore and Disaster Recovery (DR) site at Kolkata. The Bank has MPLS network where branches are connected to MPLS cloud through various bandwidth provided by various network service providers. Similarly, Data Centre and DR Site connected through various backhaul links. DC-DR is also connected through high bandwidth network links. As on date, Head Office locations, Zonal Offices & most of the Branches and other locations are networked using MPLS Links with a backup through MPLS/ VSAT link from other ISP.

Bank has set-up its own private MPLS based network for Core Banking Application procuring primary MPLS links from M/s BSNL, M/s MTNL at more than 2800 locations in last 5 years and Secondary MPLS links from M/s Sify, M/s TCL, M/s Airtel & M/s Jio, remaining branches are connected through VSAT links and 4G links.

Bank invites Request for Proposal (RFP) from the prospective bidders having proven past experience and competence in the field of Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model to provide minimum 2 Mbps bandwidth for Branches and 64 Kbps for ATMs. Bidders with unsatisfactory past records need not apply.

2 OVERVIEW OF TENDERING PROCESS

UCO Bank invites sealed tenders (Technical bid and Commercial bid) from experienced prime bidders with proven capability that has the experience in providing links on VSAT. The Selected bidder is required to adhere to the terms of this RFP document and any deviations to the same shall not to be acceptable to UCO Bank.

The purpose of the RFP is to seek a detailed technical and commercial proposal for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (KU Band through High Through Put

Satellite/FSS) with existing link on wire/RF/4G as elaborately detailed under Scope of Work on behalf of Bank. Through the RFP process, Bank will select vendors for following link category:

Link Category	Location	Description	No of Links*
KU Band through High Through Put Satellite/FSS	Domestic Branches/Of fices/ATMs	Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering)	99
Extended C/ GSAT-8 KU Band for Kavaratti	Domestic Branches	Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branch on OPEX Model – Re-tendering	1
Backhaul Link	DC-DR	Backhaul Link between DC & DR	2

*Figures are indicative, may change

The bidder (also called the vendor or bidder through this document) appointed under the RFP document shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project. Unless agreed to specifically by the Bank in writing for any changes in the document issued, the bidder responses should comply with the scope of work.

Unless expressly overridden by the specific agreement to be entered into between the Bank and the bidder, the RFP document shall be the governing document for arrangement between the Bank and the prospective bidder in terms of this RFP documents.

The bidders should take care of submitting the bids properly filled so that the papers are not loose. The bid documents should be properly numbered and submitted in a file in proper manner so that the papers do not bulge out and tear during scrutiny.

Bidders are requested to participate in the tender process according to the time schedule mentioned above.

The eligibility bid will be opened first and only those bidders, deemed eligible as per the eligibility criteria mentioned in this RFP, will be shortlisted for technical evaluation; the qualified bidders will be notified separately. Commercial Bid of only those short-listed-bidders, who have qualified in technical evaluation, will be opened by the Bank, the date of which will be notified separately.

The Bids should be addressed to:

Deputy General Manager (DIT)
UCO Bank, Head Office-2
Department of Information Technology,
7th Floor, 3 & 4 DD Block, Sector -1,
Salt Lake, Kolkata - 700 064

UCO Bank is not responsible for non-receipt of response to RFP within the specified date and time due to any reason including postal holidays or delays. In case the specified date of submission & opening of Bids is declared holiday in West Bengal under NI Act, the bids will be received till the specified time on next working day and Technical Bid will be opened at same time on that day.

Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the target date & time for submission of bids. No bidder shall be allowed to withdraw the bid.

3 ELIGIBILITY CRITERIA

Only those Bidders who fulfil the following criteria are eligible to respond to the RFP. Offers received from the bidders who do not fulfil all or any of the following eligibility criteria are liable to be rejected.

Sl. No.	Criteria	Proof of Documents required/ must be submitted
1.	Bidder should be a limited company (Public/Private) registered in India under the Companies Act, 1956/2013 for the last 3 years as on RFP issuance date. Companies registered as MSME Entrepreneur & still categorized as MSME as on RFP submission date. Bidder/Partner/Investor must adhere cross border sharing/FDI/FEMA and other regulatory guidelines of Govt. of India.	Certificate of Incorporation issued by Registrar of Companies along with 1. Copies of Memorandum of Association 2. Copies of Articles of Association Shareholding pattern 3. PAN, TAN, GSTIN Certificate and any other tax related document if applicable is required to be submitted along with the eligibility bid. 4. Registration from DIC, KVIB, NSIC, KVIC, DIHH, UAA or any other body specified by Ministry of MSME.
2.	Bidder should have a minimum average turnover of Rupees 100 Crores for the last three financial	Copy of the audited balance sheet of the company showing net-worth of the company for the consecutive last

	years i.e., 2019-20, 2020-21 & 2021-22. This must be the individual company turnover and not of any group of companies.	three financial years (2019-20, 2020-21 & 2021-22) should be submitted along with Chartered Accountant Certificate.
3.	Bidder should have positive Net-Worth or Operating Profit in all of the last 3 Financial years (2019-20, 2020-21 & 2021-22).	Copy of the audited balance sheet of the company showing net-worth of the company for the consecutive last three financial years (2019-20, 2020-21 & 2021-22) should be submitted along with Chartered Accountant Certificate.
4.	Bidder should be a Telecom service provider and having valid License to offer VSAT connectivity from DoT, Indian Government License to provide National Long-Distance services in India. The validity of the license should be more than five years from the date of this RFP. In case the bidder has license where validity is less than 5 years, a declaration should be submitted by the bidder regarding renewal if licenses/obtaining a fresh license.	Copies of the licenses to be provided along with self-attestation by the authorized signatory with company seal. In case of license validity less than 5 years, bidder to submit undertaking for submission of renewed/fresh license copy to Bank.
5.	Bidder should have commissioned the dedicated VSAT connectivity for each location (minimum 2 mbps for branches & 64 kbps for ATMs), which should be running in at least 100 links in different geographical locations as last mile in any Public / Private Sector Banks /Financial Institutions/ Government Organization/PSU within India as on RFP submission date. Out of this 100 Links bidder should have commissioned at least 50 Links in any Public / Private Sector Banks (in India).	Purchase order and respective completion certificate from existing customer(s). Number of Purchase order may be more than one to reach the count of 100, successful installation certificate for each order to be submitted.
6.	The bidder should have minimum 5 years' experience in providing dedicated VSAT connectivity in India, during the last 7 years as on	Purchase Order and Work Completion certificate /work Satisfaction letter from the client confirming the same, shall be submitted.

	date of bid submission.	
7.	The bidder should have minimum two Dedicated HUB center.	Undertaking should be submitted with necessary address & contact details of the HUB center.
8.	The Bidder should have their own nation-wide high availability VSAT network backbone.	Self-declaration should be submitted.
9.	Bidder should comply with at-least 85% of the site on HTS (High throughput satellite) as per the Annexure-XXI (A)	Feasibility report as per Annexure-XXI(A) should be submitted.
10.	The Bidder for all categories should have their own & independent full-fledged "Network Management Centre (NOC/NMC)", round the clock (24x7) manned by skilled & technical manpower, for efficient central & remote monitoring, configuration, diagnosis troubleshooting and performance management of backbone network	Necessary details such as location details, Technology used & resources deployed etc. to be submitted.
11.	The Bidder should have service support centre covering all 43 Zones mentioned as per the Annexure - XVI and undertake to provide seamless service to branches from the service support centres.	List of Support Service Centre with Address & contact details, Manpower Strength should be specified in Annexure – XVI covering all Zones.
12.	The Bidder for all categories should not have been debarred/black-listed for corrupt and fraudulent practices by any Bank / Govt. / Govt. agency/PSUs Bank(s)/ Financial Institutions in India as on RFP submission date.	An undertaking to this effect must be submitted on company letter head duly signed & stamp. Please refer as per the format of Annexure – "V".
13.	The bidder should ensure that there are no legal proceedings / inquiries / investigations have been commenced / pending against selected bidder by any statutory or regulatory agencies which may result in liquidation of company / firm and / or deterrent on continuity of business.	Declaration in the letterhead of the bidder's company to that effect should be submitted.

Note: - In this tender process either authorized representative / distributor / dealer in India on behalf of Principal OEM (Original Equipment Manufacturer) or Principal OEM itself can bid but both cannot bid simultaneously. In such case OEM bid will only be accepted. If an agent / distributor submits bid on behalf of the Principal OEM, the same agent / distributor shall not submit a bid on behalf of another Principal OEM in the same tender for the same item or product.

The service provider must comply with all above-mentioned criteria. Non-compliance of any of the criteria will entail rejection of the offer summarily. Documentary Evidence for compliance to each of the eligibility criteria must be enclosed along with the bid together with references. Undertaking for subsequent submission of any of the required document will not be entertained under any circumstances. However, UCO Bank reserves the right to seek clarifications on the already submitted documents. Non-compliance of any of the criteria will entail rejection of the offer summarily. Any decision of UCO Bank in this regard shall be final, conclusive and binding upon the service provider.



PART – II: INVITATION FOR BIDS AND INSTRUCTIONS TO BIDDERS

1 INVITATION FOR BIDS

This Request for Proposal (RFP) is to invite proposals from eligible bidders for RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering. Sealed offers / Bids (Bid) prepared in accordance with this RFP should be submitted as per details given in the Bid Control sheet. The criteria and the actual process of evaluation of the responses to this RFP and subsequent selection of the successful bidder will be entirely at Bank's discretion.

2 DUE DILIGENCE

The Bidder is expected to examine all instructions, forms, terms and specifications in this RFP and study the RFP document carefully. Bid shall be deemed to have been submitted after careful study and examination of this RFP with full understanding of its implications. The Bid should be precise, complete and in the prescribed format as per the requirement of this RFP. Failure to furnish all information required by this RFP or submission of a Bid not responsive to this RFP in each and every respect will be at the Bidder's own risk and may result in rejection of the Bid and for which UCO Bank shall not be held responsible.

3 TENDER DOCUMENT & FEE

A complete set of tender documents can be obtained from the following address during office hours on all working days on submission of a written application along with a non-refundable fee of **Rs. 10,000/-** (Rs. Ten Thousand Only) in the form of Demand Draft or Banker's Cheque in favour of UCO BANK, payable at Kolkata.

The tender document may also be downloaded from the bank's official website www.ucobank.com. The bidder downloading the tender document from the website is required to submit a non-refundable fee of Rs. 10,000/- (Rs. Ten Thousand Only) in the form of Demand Draft or Banker's Cheque in favour of UCO BANK, payable at Kolkata, or NEFT at the time of submission of the technical bid, failing which the bid of the concerned bidder will be rejected.

In case of bidders being an MSME under registration of any scheme of Ministry of MSME, they are exempted from the submission of Earnest Money Deposit and the

Tender Cost / Fee. A valid certificate in this regard issued by the Ministry of MSME has to be submitted.

The Bank details are as below:

Bank details for Tender Fee	Address for Obtaining printed copy of RFP
Account Number-18700210000755 Account Name- M/s H O DIT Branch- DD Block, Salt Lake branch IFSC- UCBA0001870 MICR-700028138	UCO Bank Head office, Department of Information Technology 7th floor, 3&4 DD Block, Salt Lake City, Sector-1, Kolkata – 700064 Ph. No.- 033- 4455 9770

4 EARNEST MONEY DEPOSIT

The Bidder(s) must submit Earnest Money Deposit in the form of Bank Guarantee valid for a period of 6 months together with a claim period of 30 days in favour of UCO Bank payable at Kolkata for an amount mentioned hereunder:

Particulars of Job to be undertaken	EMD (in the form of BG)
Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering)	Rs. 15,00,000/- (Rupees Fifteen Lakh Only)

Non-submission of Earnest Money Deposit will lead to outright rejection of the offer. The EMD of unsuccessful bidders will be returned to them on completion of the procurement process without any interest thereon. The EMD of successful bidder(s) will be returned to them on submission of Performance Bank Guarantee (s) either at the time of or before the execution of Service Level Agreement (SLA).

The Earnest Money Deposit may be forfeited under the following circumstances:

- If the bidder withdraws its bid during the period of bid validity (180 days from the date of opening of bid).
- If the bidder makes any statement or encloses any form which turns out to be false, incorrect and / or misleading at any time prior to signing of contract and/or conceals or suppresses material information; and / or
- The selected bidder withdraws his tender before furnishing on unconditional and irrevocable Performance Bank Guarantee.
- The bidder violates any of the provisions of the terms and conditions of this tender specification.
- In case of the successful bidder, if the bidder fails:

- To sign the contract in the form and manner to the satisfaction of UCO BANK.
- To furnish Performance Bank Guarantee in the form and manner to the satisfaction of UCO BANK either at the time of or before the execution of Service Level Agreement (SLA).

5 REJECTION OF THE BID

The Bid is liable to be rejected if:

- i) The document doesn't bear signature of authorized person on each page signed and duly stamp.
- ii) It is received through E-mail.
- iii) It is received after expiry of the due date and time stipulated for bid submission.
- iv) Incomplete Bids, including non-submission or non-furnishing of requisite documents / Conditional Bids/ deviation of terms & conditions or scope of work/ incorrect information in bid / Bids not conforming to the terms and conditions stipulated in this Request for proposal (RFP) are liable for rejection by the Bank.
- v) Bidder should comply with all the points mentioned in the RFP. Non-compliance of any point will lead to rejection of the bid.
- vi) Any form of canvassing/lobbying/influence/query regarding short listing, status etc. will be a disqualification.
- vii) The bidder submits Incomplete Bids, including non-submission or non-furnishing of requisite documents / Conditional Bids / Bids not conforming to the terms and conditions stipulated in this Request for proposal (RFP).
- viii) Non-submission of Pre-Contract Integrity Pact as per format given in Annexure – XIII.

6 PRE-BID MEETING

The queries for the Pre-bid Meeting should reach us in writing or by email on or before the date mentioned in the Bid Control Sheet by e-mail to hodit.proc@ucobank.co.in. It may be noted that no query from any bidder shall be entertained or received after the above-mentioned date. Queries raised by the prospective bidder and the Bank's response will be hosted at Bank's web site. No individual correspondence will be accepted in this regard.

Only authorized representatives, not more than two, of the bidder will be allowed to attend the Pre-bid meeting. Pre-Bid queries raised by the bidder(s) are to be submitted in the format given in Annexure-XII.

7 MODIFICATION AND WITHDRAWAL OF BIDS

No bid can be modified by the bidder subsequent to the closing date and time for submission of bids. In the event of withdrawal of the bid by successful bidders, the Earnest Money Deposit will be forfeited by the bidder.

8 INFORMATION PROVIDED

The RFP document contains statements derived from information that is believed to be reliable at the date obtained but does not purport to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Bank in relation to the provision of services. Neither Bank nor any of its employees, agents, contractors, or advisers gives any representation or warranty, express or implied as to the accuracy or completeness of any information or statement given or made in this RFP document.

9 CLARIFICATION OF OFFER

To assist in the scrutiny, evaluation and comparison of offers/bids, UCO Bank may, at its sole discretion, ask some or all bidders for clarification of their offer/bid. The request for such clarifications and the response will necessarily be in writing and no change in the price or substance of the bid shall be sought, offered or permitted. Any decision of UCO Bank in this regard shall be final, conclusive and binding on the bidder.

10 LATE BIDS

Any bid received by the Bank after the deadline (Date and Time mentioned in Bid Details table / Pre Bid / subsequent addenda / corrigenda) for submission of bids will be rejected and / or returned unopened to the bidder.

11 ISSUE OF CORRIGENDUM

At any time prior to the last date of receipt of bids, Bank may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the RFP document by a Corrigendum. Any such corrigendum shall be deemed to be incorporated into this RFP.

12 FOR RESPONDENT ONLY

The RFP document is intended solely for the information to the party to whom it is issued ("the Recipient" or "the Respondent") and no other person or organization.

13 DISCLAIMER

Subject to any law to the contrary, and to the maximum extent permitted by law, Bank and its officers, employees, contractors, agents, and advisers disclaim all liability from any loss or damage (whether foreseeable or not) suffered by any person acting on or refraining from acting because of any information, including forecasts, statements, estimates, or projections contained in this RFP document or conduct ancillary to it whether or not the loss or damage arises in connection with any negligence, omission, default, lack of care or misrepresentation on the part of Bank or any of its officers, employees, contractors, agents, or advisers.

14 MSME

As per recommendations of GOI, Bank has decided to waive off EMD and tender cost for NSIC registered MSME entrepreneurs.

- a) Exemption from submission of EMD and Tender Fee / Cost shall be given to bidders who are Micro, Small & Medium Enterprises (MSME) and registered under provisions of the Policy i.e. registration with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or any other body specified by Ministry of MSME. Bids received without EMD and tender cost from bidders not having valid NSIC registered documents for exemption will not be considered.
- b) To qualify for EMD & Tender Fee / Cost exemption, firms should necessarily enclose a valid copy of registration certificate which is valid on last date of submission of the tender documents. MSME firms who are in the process of obtaining registration will not be considered for EMD & Tender Fee / Cost exemption. (Traders are excluded who are engaged in trading activity without value addition / branding / packing. In such a case they will have to submit EMD and Tender Cost).
- c) MSME bidder has to submit a self-declaration accepting that if they are awarded the contract and they fail to sign the contract or to submit a Performance Bank Guarantee before the deadline defined by the Bank, they will be suspended for a period of three years from being eligible to submit bids for contracts with the Bank.
- d) Bids received without EMD for bidders not having valid NSIC registered documents for exemption will not be considered. Bids received without EMD for bidders not having valid registration documents for exemption will not be considered. However, Performance Bank Guarantee has to be submitted by the bidder under any circumstance.

15 COSTS BORNE BY RESPONDENTS

All costs and expenses incurred by Recipients / Respondents in any way associated with the development, preparation, and submission of responses, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by Bank, will be borne entirely and exclusively by the Recipient / Respondent.

16 NO LEGAL RELATIONSHIP

No binding legal relationship will exist between any of the Recipients / Respondents and Bank until execution of a contractual agreement.

17 CANCELLATION OF TENDER PROCESS

UCO Bank reserves the right to accept or reject in part or full any or all offers at its sole discretion at any stage without assigning any reason thereof and without any cost or compensation therefor. Any decision of UCO Bank in this regard shall be final, conclusive and binding upon the bidders.

The Bank reserves the right to accept or reject any Bid in part or in full, and to cancel the Bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Bank's action.

18 CORRUPT AND FRAUDULENT PRACTICES

As per Central Vigilance Commission (CVC) directives, it is required that Bidders / Suppliers / Contractors observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of this policy:

"Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution

AND

"Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

The Bank reserves the right to reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

The Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

19 NON-TRANSFERRABLE OFFER

This Request for Proposal (RFP) is not transferable. Only the bidder who has purchased this document in its name or submitted the necessary RFP price (for downloaded RFP) will be eligible for participation in the evaluation process.

20 ADDRESS OF COMMUNICATION

Offers / bid should be addressed to the address given in bid control sheet.

21 PERIOD OF BID VALIDITY

Bids shall remain valid for 180 (One Hundred and Eighty) days after the date of bid opening prescribed by UCO Bank. UCO Bank holds the rights to reject a bid valid for a period shorter than 180 days as non-responsive, without any correspondence. In exceptional circumstances, UCO Bank may solicit the bidder's consent to an extension of the validity period. The request and the response thereto shall be made in writing. Extension of validity period by the bidder should be unconditional and irrevocable. The Earnest Money Deposit provided shall also be suitably extended. A bidder acceding to the request will neither be required nor be permitted to modify its bid. A bidder may refuse the request without forfeiting its Earnest Money Deposit. In any case the Earnest Money Deposit of the bidders will be returned after completion of the process.

22 NO COMMITMENT TO ACCEPT LOWEST OR ANY BID

UCO Bank shall be under no obligation to accept the lowest or any other offer received in response to this RFP and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever. UCO Bank reserves the right to make any changes in the terms and conditions of purchase. UCO Bank will not be obliged to meet and have discussions with any vendor, and or to listen to any representations.

23 ERRORS AND OMISSIONS

Each Recipient should notify Bank of any error, omission, or discrepancy found in this RFP document in the form of pre-bid queries within the time as given in control sheet.

24 ACCEPTANCE OF TERMS

A Recipient will, by responding to Bank RFP, be deemed to have accepted the terms as stated in the RFP.

25 RFP RESPONSE

If the response to this RFP does not include the information required or is incomplete or submission is through Fax mode or through e-mail, the response to the RFP is liable to be rejected.

All submissions will become the property of Bank. Recipients shall be deemed to license, and grant all rights to, Bank to reproduce the whole or any portion of their submission for the purpose of evaluation, to disclose the contents of the submission to other Recipients who have registered a submission and to disclose and/or use the contents of the submission as the basis for any resulting RFP process, notwithstanding any copyright or other intellectual property right that may subsist in the submission or Banking documents.

26 NOTIFICATION

Bank will notify the Respondents in writing as soon as possible about the outcome of the RFP evaluation process, including whether the Respondent's RFP response has been accepted or rejected. Bank is not obliged to provide any reasons for any such acceptance or rejection.

27 ERASURES OR ALTERATIONS

The Bid should contain no alterations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case corrections should be duly stamped and initialled / authenticated by the person/(s) signing the Bid.

28 CLARIFICATIONS ON AND AMENDMENTS TO RFP DOCUMENT

Prospective bidders may seek clarification on the RFP document by letter/fax/e-mail till the date mentioned in the bid control sheet. Further, at least 7 days' time prior to the last date for bid-submission, the Bank may, for any reason, whether at its own initiative or in response to clarification(s) sought from prospective bidders, modify the RFP contents by amendment. Clarification /Amendment, if any, will be notified on Bank's website.

29 LANGUAGE OF BIDS

The bid as well as all correspondence and documents relating to the bid exchanged by the bidder and the Bank shall be in English language only.

30 AUTHORIZED SIGNATORY

The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by person who is duly authorized by the Board of Directors / Competent Authority of the bidder or having Power of Attorney.

The selected bidder shall indicate the authorized signatories who can discuss, sign negotiate, correspond and any other required formalities with the bank, with regard to the obligations. The selected bidder shall submit, a certified copy of the resolution of their Board certified by Company Secretary along with Power of Attorney duly stamped, authorizing an official or officials of the company to discuss, sign with the Bank, raise invoice and accept payments and also to correspond.

The bidder shall furnish proof of signature identification for above purposes as required by the Bank.

31 SUBMISSION OF OFFER- TWO BID SYSTEM

UCO Bank will follow Two Bid System i.e., Separate Eligibility & Technical bid. **Eligibility Bid** – containing Eligibility Information, Tender Fee, Earnest Money Deposit in the form of Bank Guarantee OR certificate from Ministry of MSME (wherever required) and Integrity Pact, **Technical Bid** – containing Technical Information, Masked Commercial Bid & Masked Bill of Materials and **Commercial Bid** – containing Price Information along with the soft copies (preferably in non-optical storage) duly sealed and super-scribed as – **Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering) (Eligibility Bid)**, – **Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering) (Technical Bid)** and – **Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering) (Commercial Bid)** as per the format prescribed in Annexure – XIX respectively should be put in a single sealed outer cover duly sealed and super-scribed as – **Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering)** as per the bid details given in the RFP.

Eligibility evaluation would be completed first followed by Technical & Functional evaluation. Thereafter, Price Information (Commercial Bid) of the eligible & technically qualified Bidders will be opened and Lowest Bidder (L1) will be selected based on the Total Amount quoted in the commercial bid. The bids (along with soft copy preferably in non-optical drives) shall be

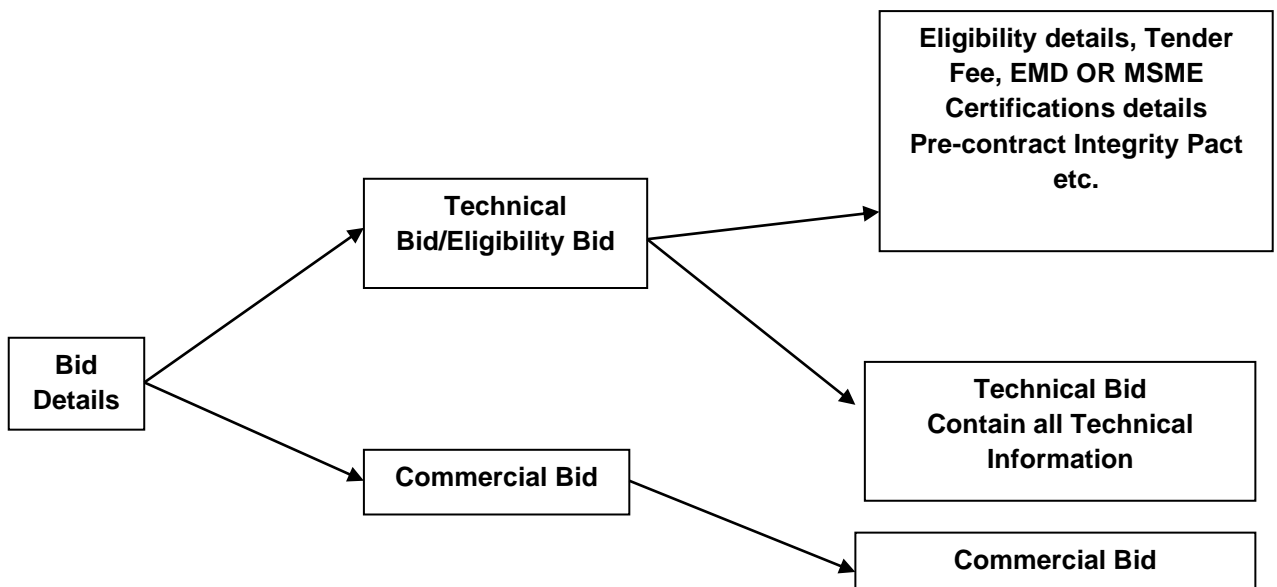
dropped/submitted at UCO Bank 's address given in Bid Control Sheet Table, on or before the date specified therein.

All envelopes must be super-scribed with the following information:

- Name of the Bidder
- Offer Reference
- Type of Offer (Eligibility or Technical or Commercial)

The Eligibility and Technical Offers should be complete in all respects and contain all information asked for, in the exact format of eligibility and technical specifications given in the RFP, except prices along with the Tender Fee, Earnest Money Deposit in the form of Bank Guarantee and the Pre-Contract Integrity Pact on a non-judicial stamp paper of requisite value. Tender Offer forwarding letter prescribed in Annexure – I should be submitted with the Eligibility / Technical Offer. The Eligibility and Technical offers must not contain any price information. UCO BANK, at its sole discretion, may not evaluate Eligibility or Technical Offer in case of non-submission or partial submission of eligibility or technical details. Any decision of UCO BANK in this regard shall be final, conclusive and binding upon the Bidder. The Technical bid should have documentary proof in support of Eligibility Criteria and Annexures.

The entire RFP, Pre-bid responses along with all the Addenda and Corrigenda should be stamped & signed by the authorized signatory of the participating Bidder and to be submitted to the Bank with all other documents as part of the Eligibility bid. The envelopes separately should contain the documents in the order mentioned in the following diagram.



The Commercial Offer (Hard Copy) should contain all relevant price information as per **Annexure – XIX**.

All pages and documents in individual bids should be numbered as page no. – (Current Page No.) of page no – (Total Page No.) and should contain tender reference no. and Bank 's Name.

Note:

- a.** The Technical bid should be complete in all respects and contain all information asked for, except prices. The documentary proof in support of all Eligibility Criteria should be submitted along with Eligibility Bid.
- b.** One Separate envelope containing Tender Fee, Earnest Money Deposit and Pre-Contract Integrity Pact should invariably be placed in Eligibility Bid envelope.
- c.** If commercial bid is not submitted in a separate sealed envelope duly marked as mentioned above, this will constitute grounds for declaring the bid non-responsive.
- d.** Bidders to submit a **masked commercial Bid** i.e. by hiding price commercial bid as per Annexure – XVIII with technical bid envelope to be submitted.
- e.** If any inner cover / envelop of a bid is found to contain Eligibility/ Technical & Commercial Bids together then that bid will be rejected summarily.
- f.** The Bank reserves the right to resort to re-tendering without providing any reason whatsoever. The Bank shall not incur any liability on account of such rejection.
- g.** Canvassing of any kind or Bid submitted with false information will be a disqualification.
- h.** The bidder is required to guarantee that exchange rate fluctuations, changes in import duty and other taxes will not affect the Rupee value of the commercial bid over the price validity period.
- i.** Prices quoted by the Bidder shall be in Indian Rupees, firm and not subject to any price escalation, if the order is placed within the price validity period.
- j.** Further, subsequent to the orders being placed, the Bidder shall pass on to Bank all fiscal benefits arising out of reductions in Government levies /taxes.
- k.** The Bank reserves the right to modify any terms, conditions and specifications of this request for submission of offer and to obtain revised bids from the bidders

with regard to such changes. The Bank reserves the right to accept or reject any bid.

l. Printed literature (for specific product and version numbers) describing configuration and functionality should be provided to the Bank for the products proposed to be supplied for the project. It should be noted that the product proposed will have to be supplied with all the software updates/fixes, if any, and associated documents. The bidder shall not quote for the products, whose End of sale/ End of Support/End of License has been declared by the OEM.

m. The Bank reserves the right to resort to re-tendering without providing any reason whatsoever. The Bank shall not incur any liability on account of such rejection.

n. Bids once submitted shall not be returned to the Bidder in future. The selected bidder must adhere to the terms of this RFP document.

32 ADOPTION OF INTEGRITY PACT

UCO Bank has adopted practice of Integrity Pact (IP) as per CVC guidelines. The Integrity Pact essentially envisages an agreement between the prospective vendors / bidders / sellers, who commit themselves to Integrity Pact (IP) with the Bank, would be considered competent to participate in the bidding process. In other words, entering into this pact would be the preliminary qualification. In case of bids for the purchase of Goods, Services, and Consultancy etc. not accompanied with signed IP by the bidders along with the technical bid, the offers shall be summarily rejected. The essential ingredients of the Pact include:

- i. Promise on the part of the principal not to seek or accept any benefit, which is not legally available.
- ii. Principal to treat all bidders with equity and reason
- iii. Promise on the part of bidders not to offer any benefit to the employees of the principal not available legally
- iv. Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contract etc.
- v. Bidders not to pass any information provided by the principal as part of business relationship to others and not to commit any offence under PC/IPC Act.
- vi. Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates.

- vii. Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
- viii. A clause should be included in the IP that a person signing IP shall not approach the Courts while representing the matters to IEMs and he/ she will await their decision in the matter.

Integrity Pact, in respect of a particular contract, shall be operative from the date IP is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. IP shall cover all phases of contract i.e., from the stage of Notice Inviting Tenders (NIT)/Request for Proposals (RFP) / GeM bid document till the conclusion of the contract i.e., final payment or the duration of warrantee/guarantee. Format of IP is attached as **Annexure – XIII** for strict compliance.

The following Independent External Monitors (IEMs) have been appointed by UCO Bank, who will review independently and objectively, whether and to what extent parties have complied with their obligation under the pact.

1. Shri Ranjan S Katoch

A-91, Alkapuri,
Bhopal, MP- 462022
email: rkatoch@nic.in

2. Shri Hare Krushna Dash

House.No.829, Sector 8
Gandhinagar- 382007, Gujarat
email: hkdash184@hotmail.com

All pages of Integrity Pact (IP) must be signed and stamped Integrity Pact (IP) should be deposited with IT Department undertaken procurement at the address mentioned along with bid document.

33 PREFERENCE TO MAKE IN INDIA

The policy of the Govt. of India to encourage “Make in India” and promote manufacturing and production of goods and services in India, “Public Procurement (Preference to Make in India), Order 2017 and the revised order issued vide GOI, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal trade, vide Order No. P-45021/2/2017-PP (BEI) dated 04.06.2020 will be applicable for this tender.

Purchase Preference: In procurement of all goods, services or works in respect of which Nodal Ministry/Department has communicated that there is sufficient local capacity and local competition, only “Class-I Local Supplier”, as defined under the order, shall be eligible to bid irrespective of purchase value.

In procurements of goods or works which are divisible in nature, the "Class-I Local Supplier" shall get purchase preference over "Class-II Local Supplier" as well as "Non-Local Supplier", as per following procedure:

- Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract for full quantity will be awarded to L1.
- If L1 bid is not a 'Class-I local supplier', 50% of the order quantity in toto shall be awarded to L1. Thereafter, the lowest bidder among the 'Class-I local supplier', will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L1 price for remaining quantity and so on , and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers then such balance quantity may also be ordered on the L1 bidder.

In procurement of goods or works which are not divisible in nature and in procurement of services where the bid is evaluated on price alone, the 'Class-I local supplier' shall get Purchase Preference over 'Class-II Local Supplier' as well as 'Non Local Supplier' as per following procedure:

- Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class – I Local Supplier ', the contract will be awarded to L1.
- If L1 is not 'Class –I Local Supplier, the lowest bidder among the 'Class-I Local Supplier ', will be invited to match the L1 price subject to Class –I local suppliers quoted price falling with in the margin of purchase preference and the contract shall be awarded to such 'Class -I Local Supplier' subject to matching the L1 price.
- In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier ' with the next higher bid within the margin of Purchase Preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case of none of the 'Class-I Local Supplier' within the margin of Purchase Preference matches the L1 price, the contract may be awarded to the L1 bidder.
- "Class-II local supplier" will not get purchase preference in any procurement, undertaken by procuring entities.

33.1 For the purpose of Preference to Make in India, Order 2017 (PPP-MII Order):

- “Local content” means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- “**Class-I Local supplier**” means a supplier or service provider whose product or service offered for procurement has local content equal to or more than 50%.
- “**Class-II local supplier**” means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%.
- “**Non-Local Supplier**” means a supplier or service provider , whose goods , services or works offered for procurement , has local content less than or equal to 20%.
- “**Margin of purchase preference**” means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference. The margin of purchase preference shall be 20%.

33.2 VERIFICATION OF LOCAL CONTENT:

- a. The ‘Class-I local supplier’/‘Class-II Local Supplier’ at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self –certification that the item offered meets the local content requirement for ‘Class –I Local Supplier’/‘Class –II Local Supplier’, as the case may be. They shall also give details of the location(s) at which the local value addition is made.
- b. In case of procurement for a value in excess of Rs 10 Crores , the ‘Class-I Local Supplier/ ‘Class-II Local Supplier ‘ shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

The local supplier at the time of submission of bid shall be required to provide a certificate as per Annexure-XXIII from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies)

giving the percentage of local content. The Bank shall follow all the guidelines/notifications for public procurement.

34 RESTRICTION ON PROCUREMENT DUE TO NATIONAL SECURITY

Any bidder from a country sharing a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). A copy of the valid Certificate to be attached with the Bid. Certificate as per the Annexure to be attached along with the Bid. Vide Ministry of Finance OM No. 6/18/2019-PPD dated 23rd July 2020.

Reference is made to Government of India order F. No. 7/86/2020/BOA-I dated 07.08.2020 on restrictions on procurements from bidders from a country or countries, on grounds of defence in India, or matters directly or indirectly, related thereto, including national security.

- i. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- ii. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- iii. "Bidder from a country which shares a land border with India" for the purpose of this Order means: -
 - a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose beneficial owner is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- iv. The beneficial owner for the purpose of (iii) above will be as under:

In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

- a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;
- b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
 1. In case of a partnership firm, the beneficial owner is the natural person(s) · who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 2. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 3. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 4. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
 5. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

35 OTHER TERMS AND CONDITIONS

- a. **Cost of preparation and submission of bid document:** The bidder shall bear all costs for the preparation and submission of the bid. UCO Bank shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.
- b. The Bank reserves the right to modify any terms, conditions and specifications of this request for submission of offer and to obtain revised bids from the bidders with regard to such changes. The Bank reserves its right to negotiate with any or all bidders. The Bank reserves the right to accept any bid in whole or in part.
- c. The Bank reserves the right to reject any or all offers based on its own evaluation of the offers received, or on the basis of stability, capabilities, track records, reputation among users and other similar features of a bidder. When the Bank makes any such rejection, the Bank will not be bound to give any reason and/or justification in this regard to the bidder. The Bank further reserves the right to reject any or all offers or cancel the whole tendering process due to change in its business requirement.
- d. Response of the Bid: The Bidder should comply all the terms and conditions of RFP.
- e. The bidder is solely responsible for any legal obligation related to licenses during contract period for the solution proposed and Bidder shall give indemnity to that effect.
- f. UCO Bank shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. UCO Bank has the right to re-issue tender/bid. UCO Bank reserves the right to make any changes in the terms and conditions of purchase that will be informed to all bidders. UCO Bank will not be obliged to meet and have discussions with any bidder, and / or to listen to any representations once their offer/bid is rejected. Any decision of UCO Bank in this regard shall be final, conclusive and binding upon the bidder.

PART –III: BID OPENING AND EVALUATION CRITERIA

There would be three (3) stages for evaluation process. The Stages are:

Eligibility Criteria Evaluation
Technical Evaluation
Commercial Evaluation

1 ELIGIBILITY EVALUATION

The Eligibility Criteria would be evaluated first for the participating bidders. The bidders, who qualify all Eligibility Criteria as mentioned above, will be shortlisted for the Technical bid evaluation. A detailed technical evaluation would be undertaken for eligible bidders and only the technically qualified bidders would be shortlisted for commercial opening.

The Bank will open the eligibility and technical bids, in presence of bidders' representative(s) who choose to attend, at the time and date mentioned in Bid document on the date and venue mentioned in control sheet. The bidder's representatives who will be present shall sign the register evidencing their presence / attendance.



2 TECHNICAL EVALUATION

In Technical evaluation process, the technical bid of only eligible bidders would be evaluated. The Technical evaluation will be done on the basis of comply chart provided by bidder as per Scope of work in Part IV and Technical specifications as per Annexure – XVII. The Bidder should comply all points in scope of work in Part IV and all technical specifications in Annexure – XVII.

Non-compliance of any point either in scope of work or any technical specifications in Annexure-XVII may lead to rejection from the further bidding process. After technical evaluation commercial bids of only technically qualified bidders will be opened.

Bidder has to provide link feasibility report for each & every branches as mentioned in Annexure – XX for link on VSAT along with the feasibility report bidder need to mention the status of landlord permission obtained from Branch during this activity.

The Technical evaluation will be done on the basis of comply chart provided by bidder as per Scope of work in Part IV and Technical specification as per Annexure – XVII.

3 COMMERCIAL EVALUATION

The commercial bids of only technically qualified bidders will be opened and evaluated by the Bank and the evaluation will take into account the following factors:

- a. The Bill of Material must be attached in Technical Bid as well as Commercial Bid. The format will be identical for both Technical Bid and Commercial Bid, except that the Technical bid should not contain any price information (with Prices masked). Technical bid without masked Bill of Materials will be liable for rejection. Any deviations from the Bill of Material / non-submission of prices as per the format shall make the bid liable for rejection.
- b. **The L1 bidder will be selected on the basis of the amount quoted (Lowest TCO) for the proposed solution quoted by them as per commercial bid.**
- c. The optimized TCO (Total Cost of Ownership) identified in the commercial bid would be the basis of the entire outflow of the Bank for undertaking the scope of work.
- d. In case there is a variation between figure and words, the value mentioned in words will be considered.
- e. In the event the vendor has **not quoted / not mentioned / left blank** item(s) in the commercial bid, for evaluation purposes the highest value for that item(s) among other submitted bids would be used to calculate the TCO, based on which the L1 bidder will be selected. However, for the purposes of payment and finalization of the contract, **the value of zero cost** in the unfilled item(s) would be used.

4 NORMALIZATION OF BIDS:

The Bank has discretion to go through a process of Eligibility evaluation followed by the technical evaluation and normalization of the bids to the extent possible to ensure that eligible bidders are more or less on the same technical ground. After the normalization process, if the Bank feels that any of the bids needs to be normalized and that such normalization has a bearing on the price bids; the Bank may at its discretion ask all the eligible bidders to re-submit the technical and commercial bids once again for scrutiny.

The resubmissions can be requested by the Bank in the following two manners:

1. Incremental bid submission in part of the requested clarification by the Bank.
2. Revised submissions of the entire bid in the whole.

The Bank can repeat this normalization process at every stage of bid submission or till the Bank is satisfied. The eligible bidder/s have to agree that they have no reservation or objection to the normalization process and all the technically short-

listed bidders will, by responding to this RFP, agree to participate in the normalization process and extend their co-operation to the Bank during this process. The shortlisted bidder/s, by submitting the response to this RFP, agrees to the process and conditions of the normalization process.

5 SHORTLISTING

The bidder needs to qualify as per eligibility criteria. Only eligible bidders will be qualified for the Technical evaluation process, to be qualified for commercial bid opening. Only those bidders who achieve technical requirements mentioned in scope of work would be short-listed for commercial bid evaluation.

The Commercial Bids of only technically qualified bidders will be opened and evaluated by the Bank and the evaluation will take into account the following factors:

- a) The TCO identified in the commercial bid would be the basis of the entire outflow of the Bank for undertaking the scope of work. The Bank will consider the TCO over a three years period starting from the date of Purchase order.
- b) The bidder will be solely responsible for complying with any applicable Export / Import Regulations. The Bank will no way be responsible for any deemed Export benefit that may be available to the bidder.
- c) In case there is a variation between numbers and words; the value mentioned in words would be considered.
- d) In the event the vendor has not quoted or mentioned the component or services required, for evaluation purposes the highest value of the submitted bids for that component or service would be used to calculate the TCO. For the purposes of payment and finalization of the contract, the value of the lowest bid would be used.

PART –IV: SCOPE OF THE WORK

The scope of services for the Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches (minimum 2 Mbps) and ATMs (minimum 64 Kbps) on rental basis is as follows:

1. The links will be used either as primary or as back up of existing MPLS links with load sharing and Auto-failover option for Branch(es) and as primary link for ATM(s).
2. Bidder will not use any existing old setup of VSAT for providing new connectivity for Branches/ATMs. Photographs of installation must be provided for each new installation.
3. Bidder should clearly mention the required equipment/s that will be deployed during commissioning. The charges towards network equipment, accessories, cabling, drilling, mounting and all other activities involved in complete installation should be included in the cost of link.
4. The successful bidder shall establish the Private Network and maintain it for a **period of at least 3 years.**
5. The prospective bidder shall establish the Private Network and should be capable of maintaining it for a period of at least 2 years, based upon performance, Bank may extend the contract for further period of one year on same terms and conditions on mutually agreed prices.
6. For VSAT links provided by bidder should be fully isolated from Internet traffic even if running on the same core/backbone. It is desired that same PE Router does not run both customer PN traffic and Internet traffic. The Private network offered to the Bank should not carry any internet routes. The bidder has to provide network topology showing how internet traffic is segregated from proposed Network.
7. Branches connected through offered VSAT link should communicate each other directly without coming to Data Centre i.e. any to any communication.
8. All the HUBs from where the bandwidth is provided to Bank should have redundancy of equipment, links, power, backhaul connectivity etc. Bidder should submit an undertaking for the same.
9. The backhaul link to be terminated at Bank's data center at Bangalore & Disaster Recovery Center at Kolkata should be of Optical Fiber media only with

self-healing ring based architecture. **A diagram showing path redundancy of Backhaul link should be submitted with technical bid.** Any cross-connect charges, if required to terminate the link at our Bangalore & Kolkata Data center, will be borne by the selected bidder.

- 10.** The selected vendors should provide separate back-haul connectivity between the Bidder's Hub and DC/DR (DC- Bangalore, DR- Kolkata) with no extra cost to bank. Backhaul link commissioning should be completed within 4 weeks from the date of purchase order. There will not be any extra cost for backhaul links. The total number of backhaul links to be provided are two numbers (one at Bank DC site- Bangalore and other at Bank DR Site- Kolkata). The successful bidder shall provide Primary and Secondary backhaul links from different Telecom Service Providers at DC & DR to meet Uptime SLA 99.99% at DC and DR locations respectively without any additional cost to Bank. The above mentioned Backhauls links should be available from the beginning of the project. However, bidder has to ensure the BW utilization of each backhaul link should not cross 70% of total capacity. If BW utilization is peaking above 70%, then bidder has to ensure the backhaul link should be upgraded within three days of such intimation and Bandwidth will be upgraded in tranche of 5 Mbps. Bidders should provide adequate capacity routers at bank DC and DR location for terminating the backhaul links. The Configuration, management, monitoring and maintenance of these routers shall be done by the bidders only. There will not be any extra cost for provisioning, Configuration, management and maintenance of these routers at bank DC and DR sites.
- 11.** For VSAT links, the connectivity provided by the bidder has to be on dedicated ports (Branches 2 Mbps and ATMs 64 Kbps) 1:1 full duplex committed information rate with end point as Ethernet. The circuit should be available in full duplex mode with sending and receiving available on the same circuit.
- 12.** The selected bidder shall provide committed bandwidth at each location and make it available continuously. Bidder should ensure that committed bandwidth subscribed by Bank is always available for use. Bank may test the load on the links from time to time. In case of bandwidth subscribed by the branch is not available at any time, the duration of non-availability of committed bandwidth will be treated as downtime of the link. Penalty on downtime will be enforced accordingly.
- 13.** A Private Network is to be created only for Bank network and in no way the Private Network should be shared with other customers sharing the VSAT backbone. Bank VSAT Network must be accessible to Bank nodes only. Bank has implemented IPSEC VPN in its existing network. Bank will also run IPSEC VPN on this VSAT link and there should not be any dependency from bidder/ bidder

on this implementation while integrating their VSAT network. Further, there should not be any dependency on the bidder if Bank decides to implement other VPN variants like GETVPN, DMVPN or any other such technology.

- 14.** Bidder needs to have a co-ordination with Bank's existing network system integrator for integrating proposed links with present infrastructure in order to run the branches/offices smoothly.
- 15.** Any extra items required for the project execution not mentioned in the commercial bid, shall be supplied and deployed by the bidder at no extra cost to Bank.
- 16.** Bidder must ensure that it will use products that are intrinsically safe and are approved for use in these locations. It must adhere to Government of India safety regulation and should use earthing for all its devices.
- 17.** Bidder have to check earthing before installation of VSAT link and if earthing is not upto mark then Bidder can arrange for another earth pit dedicated for VSAT with no cost to the Bank with permission from Branch Manager and landlord.
- 18.** Bidder should provision all equipment required to provide the VSAT connectivity at branch/office i.e internal/external cabling, modem and antenna etc.
- 19.** Bidder will monitor the links on a near real-time basis (Proactive Monitoring) and Bidder must have their own Network Operation Centre for monitoring of the Network. Bidder will monitor all the links from their NOC through NMS and submit the reports like Uptime, Bandwidth utilization, Link error, latency, etc. on monthly basis and as per the Bank's requirement. Bank will provide the SNMP access (read only) of the router for monitoring of the link. All the locations are to be monitored on 24x7x365. Bidder should provide site-wise network link usage and uptime.
- 20.** The bidder shall build and provide to the Bank and Bank's Network Integrator access to an online monitoring portal and complaint management portal where link status such as link up or down, down since, reason for down, expected time for resolution (ETR), last mile bidder, circuit ID, incident number etc. shall be available in a graphical format with complaint lodging facility. The portal should also provide downloadable SLA reports for each month for the entire duration of the contract. It should also have the capability of generating reports in different formats (including PDF) as required by the Bank. The portal shall also display up-to-date contact details of the helpdesk and single point of

contact (name, designation, telephone numbers, Email ID) as well as the escalation matrix. This information shall be used by the Bank/NI to seek support, log complaints etc. This portal should be made available within 30 days from the date of issuance of PO/LOI.

21. The bidder shall respond on the issues/complaints lodged by the Bank/NI as per the following severity matrix:

Technical Severity Level	Time to Respond
Level 1 (High)	15 minutes
Level 2 (Moderate)	30 minutes
Level 3 (Low)	60 minutes

TECHNICAL SEVERITY LEVEL	DESCRIPTION	EXAMPLES
Level 1	Non-availability of network connectivity to one or more locations as specified in Section of Scope of Work of this RFP and all network issues pertaining to the Bank's DC.	Isolation of a location on account of link failure.
Level 2	Major performance degradation in the services	Breach in performance parameters (e.g. high latency, flapping of links, etc.) with significant impact on the functioning of one or more locations as specified in Section of Scope of Work of this RFP.
Level 3	Minor performance degradation in the services	Breach in performance parameters with no or minimal impact on the functioning of one or more locations as specified in Scope of Work of this RFP.

22. The bidder has to ensure the availability of adequate number of resources (at NOC & Sites) till the link is commissioned and stabilized. However, bidder is required to make available the engineers/resources at the site during the installation, commissioning of the links and whenever there is a requirement for in person presence for either troubleshooting or any other reason. Engineer

should have adequate knowledge for configuration of devices at Branch side.

23. Besides monitoring from NOC, bidder should provide sufficient Manpower for monitoring links on working days of Bank between 8 A.M to 8 P.M at Bank NOC Centre.

Bidder's resource is required to co-ordinate with Bank's Network System Integrator for link related efforts and issues.

The selected bidder has to adhere to the Law of the Land and Labor Law of the Government as applicable for the project. **Services may be required on Sundays/holidays also for the Branches/offices, whenever required and Support to be provided for 24X7X365.**

24. Brief roles and responsibilities of resources are as given:

- a) Monitor all allotted branches links with due diligence and take follow-up with their backend team for immediate restoration of all such down links as per the SLA uptime.
- b) Contact branches/offices/end users to understand the problem while identifying fault.
- c) Allocate the down-call to all concerned regional engineers for immediate action.
- d) Responsible for all technical issues concerning the network.
- e) Point of contact for all technical queries and fault resolution.
- f) Shall have the primary responsibility for ensuring a smooth network functioning without congestion and downtime.
- g) To provide all kind of SLA reports to the designated Bank team as per the schedule and as and when required by the Bank.

25. The Bidder should also ensure the availability of a dedicated Project Manager and an Alternate Project Manager onsite. The duties and responsibilities (indicative list) would include the following:

- Responsible for the smooth project roll out.
- Single point of contact nationwide, for any project related issues.
- Single point of contact for any escalations Pan – India.
- Ensuring committed delivery on the project rollout.
- Ensuring committed delivery on the network uptime.
- Required to attend Bank NOC on all working days of the Bank and also on other days during exigencies.

26. Selected Bidder should log a call automatically in case of any issue without waiting for customer complaint and should ensure the necessary action for restoration of the same. Selected Bidder should also inform to the Bank through mail, SMS, etc.
27. Bidder's network should support Incident management: Prevention mechanism for mis-configuration, Alert mechanism should be in place for any incident occurred etc., every incident reported should be notified to Bank and documented, System should have capability to send alerts through email and SMS to respective authorities/stakeholders.
28. Bidder should have adequate field engineer for restoration of links with skilled knowledge and prior experience. Bank Branch or offices, link should not remain isolated due to the requirement of Field engineer at any point of time. There will be no engineer visit charges in any case.

Followings to be furnished by the successful bidder:

Reports:

- Frequent problem analysis report- Monthly
- Links for which BW utilizations is reaching threshold limit- Daily
- RCA (Root Cause Analysis) report of each and every incident- Within 3 days.
- ATR (Action Taken Report) of each and every incident- Within 3 days.
- Top 10 incidents/ alerts- Daily

Network performance:

- Uptime/ downtime report with reasons- Daily
- Network health check report- Weekly
- (Mean Time between Failure) MTBF analysis.

Online dashboard:

Online dashboard that shows the health of the links must be accessible in Bank's Network. System must also trigger detailed alert SMS and e-mail to identified officials of the Bank.

- **Resolution time report.**
- Downtime/Uptime report on real time.
- SLA performance report.

29. Supply, installation and configuration of WAN end point equipment such as modems, routers, last mile equipment etc. would be done by the selected

bidder and co-ordination with Bank's Network SI, wherever required. IP address used on branch/office end shall remain same as per the existing schema implemented in Bank at all the branches/offices. The same shall be shared to the successful bidder during implementation.

30. The bidder shall keep the price valid for entire contract period from the date of issuance of LOI (Letter of Intent). Bank may procure additional links during the contract period, Bank reserves the right to place an additional order up to 25% (Twenty-Five percent) of the projected no. of branches with the selected bidder/s at the discovered price, terms and conditions during the contract period. Any decision of Bank in this regard shall be final, conclusive and binding on the selected bidders.

31. The proposed network by the bidder should support:

- a) All web and client-server-based application
- b) Video Conferencing
- c) Voice over IP (VOIP)
- d) End to end QOS
- e) IPsec

32. The bidder shall ensure that there shall not be any restriction on the number of routes that needs to be maintained on devices under the control of the bidder for all practical purposes.

33. There should be no filter of Network traffic from service provider's end.

34. The bidder should provide end to end connectivity including all accessories in all the sites including data centres. Cables with required interfaces have to be arranged by the selected bidder.

35. Bidder has to replace/repair faulty/damaged equipment at the bidder's own cost, irrespective of the reason of fault/damage within the SLA time limit, during the contract period except force majeure condition. In any case, the bidder will have to arrange for replacement of the faulty/defective equipment at the earliest.

36. During the contract period, the Bank reserves the right to add/upgrade/replace/shift within same premises any or all hardware components installed at the specified locations. In such eventuality, the bidder shall be obliged to carryout necessary activities for facilitating such operations (if required) as advised by the Bank from time to time, at no extra cost to the Bank.

- 37.** Audit: Bank, RBI and/or third-party consultants hired by Bank should have rights to audit/review the whole setup of the bidder catering to Bank's application. The Bidder should provide proper access to the documents required by the auditors. The Bidder shall at all times whenever required furnish all information, records, data stored in whatsoever form to inspecting auditors of the Bank and extend full cooperation in carrying out of such inspection. The bank has reserves the right to call for any material information/report etc.
- 38.** Bidder's backhaul network should support dynamic routing protocols like Open Shortest Path First (OSPF), Border Gateway Protocol (BGP) etc.
- 39.** Bidders shall setup weekly meeting with bank officials till Project rollout. After implementation of complete solution, bidder has to ensure monthly review meeting with bank officials. Bidder has to ensure the monthly meeting should be attended by National level officials from bidders end.
- 40.** The proposed solution should be IPv4 and IPv6 compliant.
- 41.** Based on the requirements of the bank the Bidder(s) should migrate the network to IPV6 without any additional charges.
- 42.** Network devices should be updated with latest firmware and security patches.
- 43.** Bidders network equipment used in Bank's network are to be upgraded time to time to avoid any potential threats in the network with no additional cost to the bank, Process for performing update should be maintained by bidder and should be approved by Bank.
- 44.** Security being prime concern, Solution should not breach the security of any installations of Bank in any way.
- 45.** The bidder should provide all IT security measures for proposed bank's Private/dedicated Network.
- 46.** In future, Bank may carry out design modification and/or application addition to the bank network, including modification for the security policy implementation. Accordingly, vendor should carry out necessary

configuration changes in the VSAT network, as advised by the bank time to time and no additional cost will be borne by the bank in this regard.

47. During the contract period, the vendor may offer Bank to upgrade the system, if better technology available at mutually agreed terms and conditions.
48. During the contract, if bidder upgrades its own system then connectivity should be available at DC/DR/Branches/offices without any changes at DC/DR/Branches/offices level, however, if any upgradation/changes has to be done it should be without any additional cost and with prior approval from Bank.
49. The bidder shall commission the link using proper tagging and labelling. The bidder shall provide necessary equipment(s) (excluding routers and switches) required for commissioning of the links at specified locations without any additional cost to the Bank.
50. Bank will only provide Rack space, required UPS Power supply for installation or commissioning of required links in branches/offices. All other required infra should be arranged by bidder at no extra cost to Bank. Bank will not take any responsibility for installation of VSAT devices. Bidder should take adequate insurance for deploying hardware at no cost to Bank for preventing the equipment from any kind of damages.
51. Any damage to the network devices/spares involved in establishing the link, arising out of electrical/voltage /Earthing issues needs to be replaced by the bidder free of cost. **However, equipment faulty due to reasons not attributable to successful bidder should be borne by bank, bidder need to submit valid proof for justifying the same and Bank reserves the right to accept or reject it.**
52. The successful bidder shall provide all the necessary support for facilitating in carrying out fail-over testing of the links by the Bank's network SI.
53. The successful bidder shall provide update on the work-in-progress with regard to the commissioning of each and every link post the issuance of PO/LOI on a weekly basis so that the Bank has clear visibility of the work being carried out. It should, inter-alia, contain at least the following details:

Link address, proposed date of completion of commissioning, activities completed, dependency (if any), current status, reason of delay (if any).

54. The bidders are expected to do a site survey for feasibility and for positioning of the terminating equipment. They should clearly inform about the equipment that will be deployed with its physical, electrical and any other related information to Bank.
55. Bidder has to deliver the link up to the router and terminate on the required interface of branch router with prior approval from Bank and ensure connectivity as per the specifications of this RFP in co-ordination with Bank's network team and network SI.
56. Bidder should do all internal cabling till branch router for successful commissioning of the required VSAT link without any additional cost to the Bank. Bidder should provide all required cables for connecting the modem or any external device to Branch router for termination of link at no extra cost to the Bank. **Cabling should be done properly with dressing, any wire coming inside the premises from Antenna or any other devices should come through conduit which has to be provided by the selected bidder.**
57. During the tenure of the contract or till the link(s) is/are being used at the site(s), the bidder shall bear all the operational costs associated with commissioned link(s). The Bank shall pay only the fixed recurring cost and one-time shifting charges (wherever applicable) for the commissioned links.
58. Landlord permission for installation of VSAT antenna on the rooftop of Branch premises will be the responsibility of Bank. Any other clearances, wherever required, in respect of any government/local/statutory bodies etc. like municipal corporations, airport authorities are the responsibilities of the Bidder.
59. Bidder shall ensure that all supplied hardware, software etc. must not be End of Support / End of Service and spares/upgrades should be available for at least 3 years from date of commissioning, otherwise proper replacement without any cost to bank to be done by bidder.
60. Dedicated IP addressing scheme for WAN link will be provided by the Bank. Required connections to terminating the link on Router/Switch (provided by the Bank) should be done by bidder. After installation of network equipment at branches bidder has to ensure that banks application are working properly.
61. The bidder has to maintain proper documentation having correct and latest information on network architecture such as logical & physical setup for each location, master database of all the sites along with inventory of links (from/to location details), bandwidth details, physical ports on which the link has been

terminated, circuit ID, IP addresses, register containing incident and their resolution details etc. at a central location throughout the currency of the contract. Additionally, bidder shall maintain duly signed copies of certificates/reports such as "Site Survey", "Installation Certificate", "In Operations Certificate", "Acceptance report for successful commissioning" etc. with themselves for future references. Such documentation in the format prescribed by the Bank shall be provided to the Bank/SI on regular basis and/or on demand.

62.The bidder shall have robust, resilient and redundant network architecture with built-in redundancy at various levels including at network component level, site level etc. The bidder shall provide their Disaster Recovery (DR) and Business Continuity Plan (BCP) specific to the Bank detailing as to how the connectivity and other allied services as specified in this document shall be provided to the Bank seamlessly even in event of a disaster in their network and/or their NOC. Additionally, the bidder shall provide extra support and cooperation during the Bank's DR drills/exercises (if required).

63.The bidder shall be equipped with the followings to deal with exigencies:

- Proactive Disaster Risk reduction measures.
- Meticulous preparedness: Availability of spares & Manpower deployment.
- Disaster resilient sound framework with effective response.
- SOP (Standard Operating Procedure) for such situations.

64.The bidder shall ensure network performance optimization (in terms of network latency, packet loss, jitters, bandwidth etc.) including enhancements in QoS as per the requirements of the Bank. By Optimization the Bank intends that the Bidder should perform network optimization to boost network efficiency without acquiring additional or expensive hardware or software at the customer premises (i.e. optimization to be achieved through configurational changes to the extent possible or as a part of successful bidder's infrastructure upgrade).

65. Bank, at its discretion, may surrender any link at any location at any time by giving the bidder a notice period of 30 days. Also, if bidder declares any site not feasible after successful VSAT link implementation then 100 % of the annual link cost will be made against that particular link.

66.The Bank reserves the right to place Purchase Order (PO) for lesser number of links than the number of links/locations specified in this of RFP document. Also, the Bank may issue multiple POs during the contract period.

67. Bidder has to carry out Preventive maintenance of each site in every quarter, Preventive maintenance at any location should be done only with prior concurrence of the bank. The preventive maintenance report which should be properly sealed and signed by concerned branch officials along with dates and any remarks. These reports should be submitted during the Invoice submission for claiming the payment for every quarter. In absence of the Preventive maintenance report, the payment may not be released for that particular site.
68. Bidder should provide one-month minimum advance intimation to bank designated team for carrying out any maintenance activity in bidder's network. Such activity should not be more than 3 hours on single occasion and bidder should ensure such activity should be carried out during lean business hours preferably between 01.00 AM to 04.00AM without impacting bank's business. Two activities in a year would be permitted by bank with a duration of one hour. Bidder should ensure availability of network after the completion of maintenance activity for all branches and offices. After completion of the activity bidder has to submit the activity report to bank designated team, such reports should state the availability of network for bank branches and offices.
69. Latency should not be more than 650ms-700ms (End to End i.e., Branch router to DC & DR router) for a 1500-byte packet size measured for a minimum of 1000 packets. Tool should be provided to bank for monitoring the same on real-time basis at no additional cost to the bank.
70. Average end to end packet loss should not be more than 5 in 1,000 for VSAT connectivity measured for a minimum of 1000 packets.
71. Average Jitter of the connectivity should be less than 45ms measured for a minimum 1000 packets.
72. The MTU (maximum transmission unit) size should be 1500 bytes.
73. Inspection of all ordered equipment will be done by Official/designated personnel decided by Bank before delivery at Bidder's site and any deviation with reference to delivery conditions are not accepted.
74. Installation and commissioning of VSAT equipment's at any sites will be specified by the bank. Bank will ensure readiness of the sites in time. Bidder shall provide platform/snow shield/proper ballast/conduit for IFL cable/Lightening protector wherever necessary without any additional cost to the bank.

75. All the cabling should be done with proper clamping and with conduit and shall be neat and structured with PVC pipe. It's the bidder responsibility to drill a hole to take the cable inside the premises with the permission of Branch Manager and landlord.
76. VSAT link must support the Software Defined(SDWAN) technology.
77. Data flow diagram must be shared by bidder and no any type of dependency is allowed on another bidder for data flow in any case.
78. Photographs of every site showing outdoor unit and indoor unit must be produced with installation certificate.
79. **Buyback of existing VSATs**

The Bank proposes to offer approximately 100 VSATs under buyback. These VSATs are located in the branches spread across the country. These VSATs may not be available in the same location where new VSATs are required and may be in the nearby location. The vendor must agree to buyback of existing VSATs on "AS IS WHERE IS" basis. The entire process of removing of old VSATs from the existing sites will be done by selected bidder without any extra cost to the Bank. Wherever necessary, the vendor should also undertake de-installation of existing VSATs and installation of new VSATs on the same day to minimize the downtime. This should be done as part of the project and vendor should take back existing VSATs and install the new VSATs simultaneously. Bank will release the payment to the vendor after adjustment of the cost of old VSATs (buyback cost) finalized as per RFP on confirmation of replacement & removal of old VSATs from sites. The Purchase Order will specify whether it is replacement order under buyback.

80. During technical bid evaluation, if any bidder is providing GSAT-8 Ku Band for Kavaratti Location need to conduct the POC with the Bank. Upon successful POC, bidder will be considered technically qualified and eligible for further stages of bid evaluation.

PART-V

1. ORDER DETAILS

The purchase order will be placed by the Bank from its Head Office, DIT in the name of selected bidder(s) as per requirement. The payment will be made by Head Office, DIT and the Performance Bank Guarantee for each order will be required to be submitted in the same office.

The bidder shall execute a Service Level Agreement (SLA), which must include all the services and terms and conditions of the services to be extended as detailed herein, and as may be prescribed or recommended. If there is any ambiguity between any clause in the SLA and any clause specified in the RFP, the order of priority of documents in resolving such ambiguity shall be as follows:

- a. RFP and its addendum/corrigendum
- b. The Service Level Agreement (along with Appendix /Schedules)
- c. Purchase Order (PO)

The bidder shall execute Following documents as per below given chronology:

- a) Letter of Intent (Shall be issued by Bank)
- b) Bank Guarantee
- c) Service Level Agreement (SLA), which must include all the services and terms and conditions of the services to be extended as detailed herein, and as may be prescribed or recommended.
- d) Deed of Indemnity (Along with SLA)
- e) Non-Disclosure Agreement (Along with SLA)
- f) Purchase Order (Shall be issued by Bank)

2. INSTALLATION AND COMMISSIONING

Bidder has to commission the Backhaul links at DC and DR within **8 weeks** and all other links within **45 days** of placing the purchase order.

If the site is not ready due to reasons attributed to the Bank, no penalty will be levied by the Bank.

3 CONTRACT PERIOD

The contract period will be for a period of **Two Years** from the date of Agreement (SLA). Bank reserves the right to extend the contract for a further period of **one years** on mutually agreed terms and conditions.

The performance of the vendor shall be reviewed Quarterly, if not found satisfactory, Bank may terminate the contract at its sole discretion by giving three months' notice without assigning any reasons. However, bank shall pay valid payment for the services rendered till the date of termination.

Any offer falling short of the contract period is liable for rejection. The vendor however shall keep the price valid till the contract ends.

All sites covered under the contract will be deemed terminated on account of expiry of contract.

4 PAYMENT TERMS

Bank will make the payment subject to signing of the contract as follows:

- a) The selected bidder has to claim the link charges quarterly in arrears on per-link for all types of links based on the achievement of SLAs defined in the document. The selected bidder should submit the link-wise uptime achieved to enable the Bank to pay quarterly charges.
- b) Bidder should raise invoices after deducting the applicable penalties as per the respective clauses.
- c) The selected bidder should provide consolidated state wise invoices for each commissioned sites (in that particular State). i.e. One single invoice should be generated for each State irrespective of the number of links Bank is having in that particular State.
- d) All submitted invoices are to be supported with required documents only.
- e) All invoices should have complete details of site with respect to the claim period and plan of service, rate breakup (if any), tax breakup as well. All invoices will be payable after deducting applicable penalty or LD amount if any.
- f) The charges per location will begin from the date of acceptance of the link.
- g) The bidder should submit the installation and commissioning certificate signed by the Bank's official certifying successful completion of installation and commissioning for the payment.
- h) Contract will be calculated from project completion date but billing will be done from acceptance date.
- i) Total value of buyback will be adjusted against the number of running VSAT which are proposed for replacement under this RFP.
- j) Payment will be made collectively for all locations in a single invoice.

5 LIQUIDATED DAMAGE

Notwithstanding Bank's right to cancel the order, liquidated damages at 0.5% (half percent) of the undelivered portion of the order value per week will be charged for each week's or part thereof of delay in the specified delivery schedule subject to a maximum of 10% of the total cost of ownership (**force majeure and delay due to Bank cases are excluded**). Bank will have right to recover these amounts by any mode such as adjusting from any payments to be made to the Vendor or from the performance Bank Guarantee. Liquidated damages will be calculated per week basis. Dispatch details shall be shared by the vendor regularly after handing over the consignment to the concerned Courier Agency/Indian Postal services.

6 PAYING AUTHORITY

The payments as per the Payment Schedule covered hereinabove shall be paid by the Head Office of UCO Bank. However, Payment of the Bills would be payable, on receipt of advice/confirmation for satisfactory delivery/installation/re-installation, live running and service report from the concerned branches/ offices duly signed by the engineer and Bank official where the link has been successfully delivered.

7 SHIFTING OF LINK

Bank may place order with the bidder for shifting of link at anywhere in India during the contract period. Shifting activity of link will include dismantling & shifting of network equipment related for the link and re-commissioning of network link at new location. Shifting of link to be completed within 3 weeks from date of PO for shifting the link. However, no payment will be given for the shifting of network devices in the same premises

8 SCHEDULE OF DELIVERY

The selected bidder to ensure to deliver the required links to the no of branches as per the 'Scope of Work' and timeline mentioned herein above. If bidder fails to deliver the site within the stipulated time frame, Bank reserves the right to cancel the order and get it executed by other selected bidder.

9 SLA FOR NETWORK

The round-trip delay of the network at any time should not be more than 650 msec – 700 msec (average) for VSAT links with 50% link utilization and packet drop should be less than 0.1%. In case of high latency, it will be responsibility of the Bidder to rectify the latency either by replacing the devices/accessories or by other similar measures to contain latency within the stipulated limits.

As business-critical applications will be running on the Bank's Network, any extended downtime will severely affect Bank's business causing substantial financial and reputation loss. Therefore, to avoid such losses, the successful bidder should take adequate steps to deliver the desired uptime.

The Bank will have periodical review of the availability/performance of links. If the links are down continuously for a longer time or non-fulfilment of various parameters in functioning of links, the bank may terminate the contract fully or partly, if required.

10 ACCEPTANCE TESTING

The Bank will carry out the acceptance tests within 15 days of link handover for testing of successful integration of VSAT links with Bank's network as per scope of work in Part-IV. The Vendor shall assist the Bank in all acceptance tests to be carried out by the Bank. The provisioned items will be deemed accepted only on successful acceptance of those products and the vendor would need to provision insurance of those items till successful acceptance. The Bank at its discretion may modify, add or amend the acceptance tests which then will have to be included by the vendor. The Vendor shall arrange for the tests at the relevant sites in the presence of the officials of the Bank. The Vendor should ensure that the tests will involve trouble-free operation of the complete system apart from physical verification and testing and that there shall not be any additional charges payable by the Bank for carrying out this acceptance test.

In case of any discrepancy, the Bank reserve the right to terminate the entire agreement **(after 30 day of cure period)** in case the bidder does not rectify the issue and the bidder shall take back bidder equipment (if any) at bidder's costs and risks. The Bank has the right to reject the 'Vendor Supplied Link' and to seek free replacement of the link till the completion of acceptance test and obtaining final acceptance certificate from the Bank.

11 PAYMENT AGAINST DELIVERY OF SLAs :

Bank will pay charges on per site basis depending upon the achievement of uptime for any type of link. However, Bank issues will be exempted from calculating the uptime.

VSAT Links

Uptime	% payment of link	Uptime	% of payment of link	Uptime	% of payment of link
Backhaul link		Metro, Urban, Semi Urban Area Links		Rural Link	

99.90% or more	100%	99.50% or more	or	100%	98.00% or more	or	100%
>99.70% to <=99.89%	90%	>99.00% to <=99.49%	to	90%	>96.00% to <=97.99%	to	90%
>99.50% to <=99.70%	80%	>98.00% to <=98.99%	to	80%	>94.00% to <=95.99%	to	80%
>99.30% to <=99.50%	70%	>97.00% to <=97.99%	to	70%	>92.00% to <=93.99%	to	70%
>99.00% to <=99.30%	60%	>95.00% to <=96.99%	to	60%	>90.00% to <=91.99%	to	60%
Less than 99.00%	Nil	Less than 95.00%	to	Nil	Less than 90%	to	Nil

There should have no unplanned downtime of more than 30 minutes during the peak business period (9 AM to 9 PM) and more than one hour during non-business hours.

Calculation of uptime will be monthly basis as per following criteria.

$\% \text{ of uptime} = \frac{[\text{Total Business hours (24X7 basis) in month} - \text{Total downtime during business hours (24X7 basis) in month}] \times 100}{[\text{Total Business hours (24X7 basis) in month}]}$

Bank may monitor the links by its own tool for uptime along with bidder. In case of difference in uptime, Bank may consider the payment based on report generated by Bank's tool, if bidder is unable to justify the difference. Penalty for downtime, if any, will be calculated on monthly basis and will be deducted in the quarterly payment.

Following will be excluded while calculating the down time:

- a) Down time due to Bank issues.
- b) Schedule down time for maintenance activity.
(Bidder need to inform to the Bank at least a week before for the schedule down time and for urgent situation at least 24 hours before.)
- c) Down time due to force majeure like Earth quake, Natural calamities, Riots and major power outage.

If the network response is not as per SLA, the same will be treated as link down and penalty will be applied as mentioned above.

FAILURE TO PROVIDE ONSITE SUPPORT: In the event that the onsite engineer is absent/on leave on any bank working days, it's the bidder's duty to arrange for

an alternate engineer to report for duty until the engineer returns back, else penalty of Rs.1000/- per day shall be levied for the period of absence and will be deducted from the quarterly charge payable to the bidder. Wherever such absence extends beyond 10 consecutive working days the same will get treated as a material breach of contract.

If the selected Bidder fails to provide any of the services after starting of operations, as per the terms of this RFP, the Bank shall be entitled to charge penalty/ liquidated damages @ 5% of the monthly bill, per week or part thereof.

12 SUB-CONTRACTING

As per scope of this RFP, sub-contracting is not permitted.

13 PERFORMANCE BANK GUARANTEE

The Selected bidder, within 15 days from the date of letter of intent will have to furnish a Performance Bank Guarantee, format as per Annexure – IV, issued by any scheduled commercial bank (other than UCO Bank) equivalent to 3% of the project cost valid for **27 months** (24 months + claim period of 3 months) from the date of Letter of Intent (LOI). However, the selected bidder may have to extend the validity of the Performance Bank Guarantee for a period of AMC/ATS as required by the Bank. Upon furnishing the Performance Bank Guarantee, the EMD of the selected bidder shall be returned.

The Performance Bank Guarantee shall act as a security deposit and either in case the selected bidder is unable to start the project within the stipulated time or start of the project is delayed inordinately beyond the acceptable levels, the Bank reserves the right to forfeit the same.

Further, the Bank reserves the right to invoke the Performance Bank Guarantee in case the selected bidder is not able to fulfill any and all conditions specified in the document or is unable to complete the project within the stipulated time. This is independent of the LD (Liquidity Damage) on Delivery and installation.

In case the contract is getting extended, the selected bidder shall submit the Bank Guarantee of 3% of the project cost of that period of time with a validity of the extension period with 3 months claim period.

The selected bidder shall be responsible for extending the validity date and claim period of Performance Bank Guarantee as and when it is due on the account of non-completion of the project and warranty period.

14 PRICE VALIDITY

The selected bidder will be required to keep the price valid till the contract ends. There shall be no increase in price for any reason whatsoever during the contract period.

15 SINGLE POINT OF CONTACT

The selected bidder shall appoint a single point of contact, with whom Bank will deal, for any activity pertaining to the requirements of this RFP.

16 RIGHT TO ALTER QUANTITIES

The Bank reserves the right to alter the number of sites specified in the tender in the event of changes in plans of the Bank. Any decision of UCO BANK in this regard shall be final, conclusive and binding on the bidder. The bank reserves the right to place order for additional links at the agreed price during the contract period with the same terms and conditions. Banks is not obligate to implement links at all the listed locations mentioned herein. Bank reserves the right to alter (+/-) the quantities at any time not exceeding 25% of the total contract value without prior notice to the selected bidder(s). The selected bidder has to submit the separate Bank Guarantee for an amount equivalent to 3% of the order value for the additional procurement

17 PRELIMINARY SCRUTINY

UCO Bank will scrutinize the offers to determine whether they are complete, whether any errors have been made in the offer, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether all the necessary information supported by documentary evidences are submitted as per prescribed method. Offers not meeting the prescribed guidelines and or with incorrect information or not supported by documentary evidence, wherever called for, would summarily be rejected. However, UCO Bank, at its sole discretion, may waive any minor non-conformity or any minor irregularity in an offer. UCO Bank reserves the right for such waivers and this shall be binding on all vendors.

18 AWARD OF CONTRACT

The bidder who qualifies in the technical evaluation will qualify for commercial evaluation. The bidder whose bid has been determined to be responsive and who quotes the lowest price will be treated as L1 Bidder.

19 TAXES

- a) Bidder shall be solely liable for the payment of all taxes, duties, fines, penalties, etc., by whatever name called as may become due and payable under the local, state and/or central laws, rules and/or regulations as may be prevalent and as amended from time to time in relation to the

services rendered pursuant to this agreement. The Bank may in its discretion, but without being bound to do so, make payment of Taxes, duties as aforesaid and in the event of such payment, Bank shall be entitled to deduct the payment so made from the payment due to Bidder in respect of Bills.

- b) The Bank shall not be liable nor responsible for collection and / or payment of any such taxes, duties, fines, penalties etc., by whatever name called, that are due and payable by bidder, under the local, state and/ or central laws, rules and /or regulations as may be prevalent and as amended from time to time.
- c) Nothing contained herein shall prevent the Bank from deducting taxes deductible at source as required by any law/s or regulation/s. Bidder shall be responsible to report any non-receipt of certificate of taxes deducted at source within ninety (90) days of deduction of such taxes at source by the Bank to bidder. The Bank will not issue any duplicate certificate for deduction of taxes at source unless such request is made within ninety (90) days of the closure of the financial year.
- d) Bidder shall co-operate fully in the defence of any claim/s by any local, state or union authorities against The Bank with respect to any taxes and/or duties due and payable by bidder and /or individuals assigned by bidder under this agreement. Without limiting the generality of the foregoing bidder shall upon request by The Bank, give to The Bank all documents, evidences in a form satisfactory to The Bank to defend such claim/s. Any claims filed against The Bank, the cost to be borne by the selected bidder.
- e) The payments which is/are inclusive of GST and other taxes, fees etc. as per the Payment Schedule covered herein above shall be paid by Department of Information Technology, UCO Bank, Head Office – Kolkata. However, Payment of the Bills would be released, on receipt of advice / confirmation for satisfactory delivery and commissioning, live running and service report etc. after deducting all penalties.

20 CONFIDENTIALITY AND SECRECY

The RFP document is confidential and is not to be reproduced, transmitted, or made available by the Recipient to any other party. The RFP document is provided to the Recipient on the basis of the undertaking of confidentiality given by the Recipient to Bank. Bank may update or revise the RFP document or any part of it. The Recipient acknowledges that any such revised or amended document is received subject to the same terms and conditions as this original and subject to the same confidentiality undertaking.

The Recipient will not disclose or discuss the contents of the RFP document with any officer, employee, consultant, director, agent, or other person associated or affiliated in any way with Bank or any of its customers, suppliers, or agents without the prior written consent of Bank.

The bidder/selected bidder must undertake that they shall hold in trust any Information received by them under the Contract/Service Level Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder has also to agree:

- To maintain and use the Information only for the purposes of the Contract/Agreement and only as permitted by BANK;
- To only make copies as specifically authorized by the prior written consent of Bank and with the same confidential or proprietary notices as may be printed or displayed on the original;
- To restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause, and
- To treat all Information as Confidential Information.
- The selected service provider acknowledges and agrees that all tangible and intangible information obtained, developed or disclosed including all documents, data, papers, statements, any business/customer information, trade secrets and process of the UCO Bank relating to its business practices in connection with the performance of services under this Agreement or otherwise, is deemed by the UCO Bank and shall be considered to be confidential and proprietary information ("Confidential Information"), solely of the UCO Bank and shall not be used/disclosed to anybody in any manner except with the written consent of The UCO Bank.
- The selected service provider shall ensure that the same is not used or permitted to be used in any manner incompatible or inconsistent with that authorized by the UCO Bank. The Confidential Information will be safeguarded and the selected service provider will take all necessary action to protect it against misuse, loss, destruction, alterations or deletions thereof.
- **Conflict of interest:** The Vendor shall disclose to BANK in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Vendor or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

- **The successful Bidder is required to execute a Non-Disclosure Agreement to the bank as per bank's format before or at the time of execution of the Service Level Agreement.**

21 COMPLIANCE WITH LAWS

The Vendor shall undertake to observe, adhere to, abide by, comply with and notify the Bank **about all laws in force or as are or as made applicable in future**, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this **Contract** and shall indemnify, keep indemnified, hold harmless, defend and protect the Bank and its employees/officers/staff/ personnel/ representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may Occurs or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom.

All the employees/operator deployed by the Vendor for the digitization activity must comply with government's rules and regulations like Minimum Wages Act, Provident Fund, Labour Law, ESIC facility standard, CVC / RBI guidelines.

This indemnification is only a remedy for the Bank. The Vendor is not absolved from its responsibility of complying with the statutory obligations as specified above. Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages. However indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by its customers and/or regulatory authorities.

The Vendor confirms to Bank that it complies with all Central, State, Municipal laws and local laws and rules and regulations and shall undertake to observe, adhere to, abide by, comply with and notify Bank about compliance with all laws in force including Information Technology Act 2000 as amended from time to time or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligation's towards them and for all purposes of this Contract, and shall indemnify, keep indemnified, hold harmless, defend and protect Bank and its officers/staff/personnel/representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligation's arising therefrom.

The Vendor shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any

applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate Bank and its employees/officers/staff/personnel/representatives(agents from and against all claims or demands of liability and all consequences that may Occurs or arise for any default or failure on its part to conform or comply with the above and all other statutory obligation's arising there from and Bank will give notice of any such claim or demand of liability within reasonable time to the Vendor.

The Vendor shall also provide a certificate from Statutory Auditor or Cost Auditor of the Company or from practicing Cost Accountant giving the percentage local contents as defined in PPP order issued by GOI from time to time and applicable for the said procurement/project.

22 FORCE MAJEURE

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or the Bank as the case maybe which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes, epidemics,
- Situations, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes,
- Terrorist attacks, public unrest in work area,

Provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Selected bidder or the Bank shall not be liable for delay in performing his / her obligations resulting from any Force Majeure cause as referred to and / or defined above.

23 COMPLETENESS OF THE PROJECT

The project will be deemed as incomplete if the desired objectives of the project as mentioned in Section "Scope of Work" of this document are not achieved.

24 ACCEPTANCE TESTING

The Bank will carry out the acceptance tests as per Scope of work Part – IV supplied & implemented by the selected bidder as a part of the Project. The Vendor shall assist the Bank in all acceptance tests to be carried out by the Bank. The provisioned items will be deemed accepted only on successful acceptance of those products and the vendor would need to provision insurance of those

items till successful acceptance. The Bank at its discretion may modify, add or amend the acceptance tests which then will have to be included by the vendor. The Vendor shall arrange for the tests at the relevant sites in the presence of the officials of the Bank. The Vendor should ensure that the tests will involve trouble-free operation of the complete system apart from physical verification and testing and that there shall not be any additional charges payable by the Bank for carrying out this acceptance test.

25 ORDER CANCELLATION

The Bank reserves its right to cancel/terminate the Order/Agreement in the event of occurrence of one or more of the following circumstances, that are not occasioned due to reasons solely and directly attributable to the Bank alone:

- a) The **selected Bidder/Vendor** commits a breach of any of the terms and conditions of the Letter of Intent/Purchase Order/Agreement;
- b) The selected Bidder/Vendor violates the Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.,;
- c) Serious discrepancy in the quality of service of selected Bidder/Vendor expected during the implementation, rollout and subsequent maintenance process;
- d) The selected Bidder/Vendor goes into liquidation voluntarily or otherwise;
- e) An attachment is levied or continues to be levied upon the selected Bidder/Vendor for a continuous period of 7 days upon the effects of the order;
- f) The progress regarding execution of the order by the selected Bidder/Vendor is found to be unsatisfactory;
- g) Non-compliance by the selected Bidder/Vendor of the scope of the job;
- h) Repetitive failure of the deployed personnel of the **selected** Bidder/Vendor to perform the job to the satisfaction of the Bank;
- i) The selected Bidder/Vendor fails to complete the assignment as per the timelines prescribed in the Work Order/ said Agreement/Contract and the extension, if any allowed.
- j) On the events of data piracy/privacy/system failures/security failures by the selected Bidder/Vendor;

- k) If deductions on account of liquidated damages exceed more than 10% of the total order price.

In case of cancellation/termination of Order/Agreement due to the above stated situations, the following consequences will entail:

- i. **Notwithstanding Bank's right to cancel the order, liquidated damages at 1% (One percent) of the undelivered portion of the order value per week will be charged for every week's delay in the specified delivery schedule subject to a maximum of 110% of the total cost of ownership (force majeure and delay due to Bank cases are excluded).**
- ii. **If the selected Bidder/Vendor does not perform satisfactorily or delays in execution of contract, UCO Bank reserves the right to get the balance order executed by another party of its choice, in this event the selected Bidder/Vendor is bound to make good with the capping of 125% of the original quoted cost for such deliverable, which UCO Bank may have to incur in executing the balance order. This clause is applicable, if for any reason, the order is cancelled.**
- iii. UCO Bank reserves the right to recover any dues payable by the selected Bidder/Vendor under the contract from any amount outstanding to the credit of the selected Bidder/Vendor, including the bills and /or invoking the Performance Bank Guarantee under this Agreement.
- iv. In case of cancellation of order, any advance payments (except payment against ATS) made by the Bank to the selected Bidder/Vendor for implementation of project, would necessarily have to be returned to the Bank. If the selected Bidder/Vendor fails to return such payment within thirty (30) days, then the selected Bidder/Vendor have to return the amount to the Bank with interest @ 15% per annum, further the selected Bidder/Vendor would also be required to compensate the Bank for any direct loss suffered by the Bank due to the cancellation of the contract/purchase order and any additional expenditure to be incurred by the Bank to appoint any other Vendor. This is after repaying the original amount paid.

The selected Bidder/Vendor shall be liable under this section if the contract/purchase order has been cancelled in case the sum total of penalties and deliverables exceeds 10% of the TCO.

In case of order cancellation/termination, Bank will notify the selected Bidder/Vendor within Ninety (90) days' notice period inclusive of Thirty (30) days

cure period before cancellation/termination of the Order/Agreement. However, it is clarified that the notice should specifically contain that the Ninety (90) days period for cancellation is inclusive of cure period of Thirty (30) days, if the selected Bidder/Vendor fails to cure within Thirty (30) days time the notice for cancellation will become absolute. For the sake of clarity, the period of 90 (Ninety) days will begin from the date of receipt of termination/cancellation notice in accordance with Clause no. 44 (in Part-V) of this Agreement. Any other mode of communicating the termination/cancellation of the Agreement will be deemed to be invalid.

The rights of the Bank enumerated above are in addition to the rights/remedies available to the Bank under the law(s) for the time being in force.

26. INDEMNITY

In consideration of the Bank having agreed to accept our offer in terms of Request for Proposal No. dated 29/01/2022, We the Vendor herein doth hereby agree and undertake that we shall indemnify and keep indemnified the Bank including its respective Directors, Officers and Employees, from and against any claims, demands, actions, proceedings, damages, recoveries, judgements, costs, charges liabilities, losses arising out of all kinds of accidents, destruction, deliberate or otherwise, violation of applicable laws, regulations, guidelines and/or environmental damages, if any, during the contract period or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said Contract and any damage caused from and against all suits and other actions that maybe instituted or preferred against the Bank or which the Bank may have to bear, pay or suffer directly or indirectly due to omission or commission of any act on our part and/or on the part of our employees, representatives, agents and/or associates, sub-contractors in performance of the obligations enumerated under the said Request for Proposal and Service Level Agreement/Contract/Master Service Level Agreement dated _____;

We the Vendor further irrevocably and unconditionally agree and undertake to hold the Bank harmless, indemnify and keep the Bank indemnified from any of its following acts and deeds, irrespective of the value, genuineness or enforceability of the aforesaid Contract/Agreement or insolvency, bankruptcy, reorganisation, dissolution, liquidation or change in ownership of UCO Bank or us or any other circumstance whatsoever which might otherwise constitute a discharge of the Vendor:

a) material breach of any of the terms of the RFP/ SLA or breach of any representation or false representation or inaccurate statement or assurance or covenant or warranty of the service provider under these presents and/or

Request for Proposal and Service Level Agreement/Contract/Master Service Level Agreement;

b) infringement of any intellectual property right, patents, trademarks, copyrights or breach of confidentiality obligations etc., including any claims of infringement of any third-party copyright, patents or other intellectual property and/or any third-party claims on the Bank for malfunctioning of the equipment, software or deliverables or usage of any license, or such other statutory infringement in respect of all components provided to fulfil the scope of work under these presents and/or Request for Proposal and Service Level Agreement/Contract/Master Service Level Agreement;

c) for any loss or damages caused to the Bank's premises or property, loss of reputation & loss of life etc., solely attributable due to the acts of the Vendor/Vendor's employees, representatives, agents and/or associates;

d) non-compliance of the Vendor with the applicable laws and/or statutory obligations, if any, in performing its duties as a service provider under the said Request for Proposal and Service Level Agreement/Contract/Master Service Level Agreement;

e) Negligence or gross misconduct attributable to the Vendor, its employees, representatives, agents and/or associates or any liabilities which pose significant risk;

We shall not enter into any settlement, compromise or make any statement (including failure to take appropriate steps) that may be detrimental to the rights, interest and reputation of the Bank (and/or its customers, users and service providers).

All indemnities shall survive notwithstanding the expiry or termination of Service Level Agreement/Contract/Master Service Level Agreement and we shall continue to be liable under the indemnities.

Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either Party at the address stated in the aforesaid Agreement/Contract.

We hereby declare that this Indemnity is in addition to the Liquidated Damages as provided in these presents.

27. PUBLICITY

Any publicity by the selected bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank. The Bidder shall not make or allow making a public announcement or media release about any aspect of the Contract unless The Bank first gives the Bidder its prior written consent.

28. PRIVACY AND SECURITY SAFEGUARDS

The selected bidder shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location. The Selected bidder shall develop procedures and implementation plans to ensure that IT resources leaving the control of the assigned user (such as being reassigned, removed for repair, replaced, or upgraded) are cleared of all Bank Data and sensitive application software. The Selected bidder shall also ensure that all subcontractors who are involved in providing such security safeguards or part of it shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location.

29. TECHNOLOGICAL ADVANCEMENTS

The Selected bidder shall take reasonable and suitable action, taking into account economic circumstances, at mutually agreed increase / decrease in charges, and the Service Levels, to provide the Services to the Bank at a technological level that will enable the Bank to take advantage of technological advancement in the industry from time to time.

30. GUARANTEES

Selected bidder should guarantee that all the material as deemed suitable for the delivery and management for the RFP for Supply, Installation & Maintenance of 2 Nos. of 40 KVA UPS. All hardware and software must be supplied with their original and complete printed documentation.

31. EXIT OPTION AND CONTRACT RE-NEGOTIATION

The Bank reserves the right to cancel the said Agreement/Contract in the event of happening one or more of the following conditions:

- a) Failure of the selected bidder/Vendor to accept the Letter of Intent/Purchase Order and/or failure to furnish the Performance Bank

Guarantee within a period of fifteen (15) days of receipt of Letter of Intent/Purchase Order;

- b) Delay in commissioning the Project beyond the specified period;
- c) Delay in completion of the commissioning/implementation and acceptance tests/ checks beyond the specified periods;

Bank will notify the selected bidder/Vendor with Ninety (90) days notice inclusive of a cure period of thirty (30) days before cancellation/termination. However, it is clarified that the notice should specifically contain that the Ninety (90) days period for cancellation is inclusive of a cure period of thirty (30) days, if the Vendor fails to cure within thirty (30) days' time, then the notice for cancellation will become absolute. For the sake of clarity, the period of Ninety (90) days will begin from the date of receipt of termination/cancellation notice in accordance with Clause no. 44 (in Part-V) of this Agreement. Any other mode of communicating termination/cancellation of the Agreement will be deemed to be invalid.

In addition to the cancellation of Purchase Order/said Agreement/Contract, the Bank reserves the right to appropriate the damages through invocation of Performance Bank Guarantee furnished by the selected bidder/Vendor.

Notwithstanding the existence of a dispute, and/or the commencement of arbitration proceedings, the Vendor will be expected to continue the services. The Bank shall have the sole and absolute discretion to decide whether proper reverse transition mechanism over a period of six (6) to twelve (12) months, has been complied with. In the event of the conflict not being resolved, the conflict will be resolved through Arbitration.

The Bank and the Vendor shall together prepare the Reverse Transition Plan. However, the Bank shall have the sole decision to ascertain whether such Plan has been complied with.

Reverse Transition mechanism would typically include service and tasks that are required to be performed / rendered by the Vendor to the Bank or its designate to ensure smooth handover and transitioning of Bank's deliverables, maintenance and facility management.

The reverse transition period may or may not be within the contract period. In case the reverse transition period falls within the contract period, all the terms & conditions, scope of work mentioned in the contract will hold good along with smooth handover and transitioning of Bank's deliverables to the Bank or its designates/nominees and no extra payment shall be paid by the Bank for such reverse transition.

However, if the reverse transition mechanism to be adopted after the expiry of the contract period, the Bank and the Vendor shall together prepare the Reverse Transition Plan for smooth handover and transitioning of Bank's deliverables to the Bank or its designates/nominees including maintenance and facility management. Though in such case the Bank shall have the sole authority to ascertain whether such Plan has been complied with, but the payment for such reverse transition would be determined on pro rata basis or on mutual consent of the Parties.

32. TERMINATION FOR CONVENIENCE

The Bank, by a written notice for a period of ninety (90) days (both in words and figures) sent to the selected Bidder/Vendor, may terminate the said Agreement/Contract, in whole or in part, at any time at its convenience. The notice of termination shall specify that the termination is for Bank's convenience, the extent to which the performance of work under the said Agreement/Contract is terminated and the date upon which such termination becomes effective.

33. TERMINATION FOR INSOLVENCY

The Bank may at any time terminate the Contract by giving written notice **(90 days' notice period)** to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Bank.

34. TERMINATION FOR DEFAULT

The Bank, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the bidder, may terminate this Contract in whole or in part, if the bidder fails to perform any obligation(s) under the Contract.

In case of Termination for Default Bank will provide notice period of 90 days inclusion cure period of 30 days. However, it is clarified that the notice should specifically contain that the 90 days period for cancellation is inclusive of cure period of 30 days, if the Vendor fails to cure within 30 days' time the notice for cancellation will become absolute.

35. CONSEQUENCES OF TERMINATION

In the event of termination of the Contract due to any cause whatsoever, (whether consequent to the stipulated term of the Contract or otherwise), UCO

Bank shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution / continued execution of the scope of the Contract.

In the event that the termination of the Contract is due to the expiry of the term of the Contract, a decision not to grant any (further) extension by UCO Bank, the bidder herein shall be obliged to provide all such assistance to the next successor bidder or any other person as may be required and as UCO Bank may specify including training, where the successor(s) is a representative/personnel of UCO Bank to enable the successor to adequately provide the Service(s) hereunder, even where such assistance is required to be rendered for a reasonable period that may extend beyond the term/earlier termination hereof.

Nothing herein shall restrict the right of UCO Bank to invoke the Performance Bank Guarantee and other guarantees, securities furnished, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to UCO Bank under law or otherwise.

The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

36. SIGNING OF CONTRACT

The selected bidder(s) shall be required to enter into a service level agreement (SLA) with UCO Bank, within 15 days of the award of the Bid through a Letter of Empanelment or within such extended period as may be specified.

The SLA shall be based on the requirements of this RFP, the terms and conditions of purchase order, the letter of acceptance and such other terms and conditions as may be determined by the Bank to be necessary for the proper performance of the work in accordance with the Bid and the acceptance thereof, with terms and conditions contained in a Memorandum of Understanding to be signed at the time of execution of the Form of Contract.

The selected bidder will also sign a Non-Disclosure Agreement and Deed of Indemnity with the Bank on a format prescribed by the Bank.

37. TECHNICAL INSPECTION AND PERFORMANCE EVALUATION

UCO Bank reserves its right to carry out a technical inspection and performance evaluation (bench-marking) of the offered item(s). Bank may instruct eligible bidders to make technical presentation at Bank's Head Office, Kolkata for the proposed solution / service. Bidders will have to make such presentation at their own cost.

38. VERIFICATION

UCO Bank reserves the right to verify any or all statements made by the vendor in the Bid document and to inspect the vendor's facilities, if necessary, to establish to its satisfaction about the vendor's capacity to perform the job.

39. DISPUTE RESOLUTION MECHANISM

- a. The Bidder and The Bank shall endeavour their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:
 - i. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
 - ii. The matter will be referred for negotiation between Deputy General Manager of The Bank / Purchaser and the Authorised Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.
- b. In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.
- c. The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.

- d. The arbitrators shall hold their sittings at Kolkata. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement even though other Courts in India may also have similar jurisdictions. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.
- e. The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

40. ARBITRATION

All dispute or differences whatsoever arising between the selected bidder and the Bank out of or in relation to the construction, meaning and operation, with the selected bidder, or breach thereof shall be settled amicably. If, however, the parties are not able to resolve any dispute or difference aforementioned amicably, the same shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The Arbitrator / Arbitrators shall give a reasoned award.

Work under the Contract shall be continued by the Selected bidder during the arbitration proceedings unless otherwise directed in writing by the Bank unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator or of the umpire, as the case may be, is obtained and save as those which are otherwise explicitly provided in the Contract, no payment due to payable by the Bank, to the Selected bidder shall be withheld on account of the on-going arbitration proceedings, if any unless it is the subject matter or one of the subject matters thereof. The venue of the arbitration shall be at KOLKATA, INDIA.

41. APPLICABLE LAW AND JURISDICTION OF COURT

The Contract with the Selected bidder shall be governed in accordance with the Laws of India for the time being enforced and will be subject to the exclusive jurisdiction of Courts at Kolkata (with the exclusion of all other Courts).

42. LIMITATION OF LIABILITY

- i. For breach of any obligation mentioned in this document, subject to point no. (iii), in no event the Vendor shall be liable for damages to the Bank arising under or in connection with this Agreement for an amount exceeding the total project cost/contract value.
- ii. The **selected Bidder/Vendor** will ensure Bank's data confidentiality and shall be responsible for liability arising in case of breach of any kind of security and/or leakage of confidential customer/Bank's related information to the extent of **the loss caused to the Bank**.
- iii. The limitations set forth in point no. (i) shall not apply with respect to:
 - a) claims that are the subject of indemnification pursuant to violation of Intellectual Property Rights and Ownership.
 - b) **damages occasioned by the gross negligence or wilful misconduct of selected Bidder/Vendor.**
 - c) damages occasioned by the **selected Bidder/Vendor** for breach of confidentiality obligations.
 - d) Regulatory or statutory **penalty** imposed by the Government or **any** Regulatory agency or non-compliance of statutory or regulatory guidelines applicable to the **Project**.
- iv) **The selected Bidder/Vendor will not be liable for any loss of profits, revenue, contracts or anticipated savings or and consequential or indirect loss or damages however caused.**

"Gross Negligence" means an indifference to, and/or a blatant violation of a legal duty with respect of the rights of others, being a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both. Gross negligence involves conduct that is extreme, when compared with ordinary negligence. A mere failure to exercise reasonable care shall not be a gross negligence.

"Wilful Misconduct" means any act or failure to act with an intentional disregard of any provision of this RFP/Contract, which a party knew or should have known if it was acting as a reasonable person, which would result in injury, damage to life, personal safety, real property, harmful consequences to the other party, but shall not include any error of judgment or mistake made in good faith.

43. AMENDMENT(S) IN THE CONTRACT / SERVICE LEVEL AGREEMENT

There shall be no variation(s) in or modification(s) in the terms of the Contract/ Service Level Agreement save and except by a written mutual consent signed by both the Parties i.e. the Bank and Vendor. Bank shall have the discretion/liberty to give effect to any amendment, modification etc. in the Contract/Service Level Agreement, if so required by Bank, sequel to any amendment(s)/ modification(s) etc. in the applicable Laws/Statutes including but not limited to amendment(s)/ modification(s) etc. in the existing Guidelines/ Instructions issued/to be issued by any Regulatory Authority.

44. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable under any Applicable Law, and if the rights or obligations of the Parties under this Contract/ Service Level Agreement will not be materially and adversely affected thereby (a) such provision will be fully severable; (b) this Contract/Service Level Agreement will be construed and enforced as if such illegal, invalid, or unenforceable provision had never been comprised a part hereof; and (c) the remaining provisions of this Contract/ Service Level Agreement will remain in full force and effect and will not be affected by the illegal, invalid, or unenforceable provision or by its severance here from.

45. BLACKLISTING

Grounds for Disqualification & Blacklisting

- (A)** Notwithstanding anything contained in this document, any Bidder/selected Vendor shall be disqualified when –
- i. any Bidder who have been black-listed or otherwise debarred by any Bank/Financial Institution/Central Government/State Government/any Central or State Undertaking or Corporation/Reserve Bank of India or any other Regulatory/Statutory Authority as on date of the publication of this Tender/Procurement;
 - ii. any bidder whose Contract/Agreement with any Bank/Financial Institution/Central Government/State Government/any Central or State Undertaking or Corporation/Reserve Bank of India or any other Regulatory/ Statutory Authority has been terminated before the expiry of the Contract/Agreement for breach of any terms and conditions at any point of time during the last five years;

iii. any Bidder whose Earnest Money Deposit and/or Security Deposit have been forfeited by any Bank / Financial Institution/Central Government/ State Government/any Central or State Undertaking or Corporation/ Reserve Bank of India or any other Regulatory/Statutory Authority, during the last five years, for breach of any terms and conditions.

(B) Further disqualification can be imposed by the Bank in accordance with the procedures established, which may include but not limited to the following grounds, either at the stage of Competitive Bidding or at the stage of implementation of the Contract:

Commission of any act of:

- i) submission of a bid, proposal or any other document that is known or should be known by the Bidder to be false, misleading or non- meritorious or to contain false information or concealment of information which will influence the outcome of the eligibility screening/selection process;
- ii) any documented unsolicited attempt by the Bidder to unduly influence the decision making process of the Bank while determining the eligibility screening/selection process in favour of the Bidder;
- iii) unauthorized use of one's name or using the name of another for purpose of bidding;
- iv) breach of the terms of a public contract by a wilful or material failure to perform in accordance with the terms thereof;
- v) withdrawal of a bid, or refusal to accept an award, or enter into contract with any Bank/Financial Institution/Central Government/State Government/ any Central or State Undertaking or Corporation/Reserve Bank of India or any other Regulatory Authority without any justifiable cause, after the Bidder had been adjudged as having submitted the lowest calculated Responsive Bid or highest rated Responsive Bid;
- vi) refusal or failure to furnish the required performance security within the prescribed time frame;
- vii) refusal to clarify or validate the Bid submitted, in writing, within a period of seven (7) calendar days from receipt of the request for clarification if sought by the Bank;

- viii)** that may tend to defeat the purpose of the competitive bidding, such as but not limited to; an eligible Bidder not purchasing the bid documents or not complying with the requirements during the evaluation of bid or habitually withdrawing from bidding or submitting letter of non-participation for at least three (3) times within a year, except for valid reasons;
- ix)** lack of integrity or honesty or fraud, bribery, collusion or conspiracy;
- x)** failure by the Bidder/Vendor, due to solely his fault or negligence, to mobilize and commence the work or perform within the specified time period, as specified in the Tender Document, including but not limited to the Request for Proposal/ Request for Quotation/ Agreement/Letter of Intention/Purchase Order etc.,;
- xi)** failure by the Bidder/Vendor to fully and faithfully comply with its contractual obligations without valid cause, or failure to comply with any written lawful instruction of the Bank or its representative(s) pursuant to the implementation of the Contract, which may include but not limited to the following:
- a. Employment of competent technical personal, competent engineers and/or work supervisors;
 - b. Provision of warning signs and barricades in accordance with approved plans and specifications and contract provisions;
 - c. Stockpiling in proper places of all materials and removal from the project site of waste and excess materials, including broken pavement and excavated debris in accordance with approved plans and specifications and contract provisions;
 - d. Deployment of committed equipment, facilities, support staff and manpower; and
 - e. Renewal of effectively date of the performance security after its expiry during the tenure of the Contract.
- xii)** assignment and subcontracting the Contract or any part thereof or substitution of key personnel named in the proposal without prior written approval by the Bank;
- xiii)** for the procurement of goods, unsatisfactory progress in the delivery of the goods by the manufacturer, supplier or distributor arising from his fault or

negligence and/or unsatisfactory or inferior quality of goods, as may be provided in the contract;

xiv) for the procurement of consulting services, poor performance by the consultant of his services arising from his fault or negligence. The poor performance of the Consultant can include and may not be limited to defective design resulting in substantial corrective works in design and/or construction, failure to deliver critical outputs due to consultant's fault or negligence, specifying materials which are inappropriate, substandard, or way above acceptable standards, allowing defective workmanship or works by the contractor being supervised by the consultant etc.,

xv) for the procurement of infrastructure projects, poor performance by the contractor or unsatisfactory quality and/or progress of work arising from his fault or negligence as per the existing performance monitoring system of the Bank shall be applied, quality of materials and workmanship not complying with the approved specifications arising from the contractor's fault or negligence, willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

(C) Any parameters described, supra, attributable to any Partner/Director shall be construed as disqualification for the Firm/Company, as the case may be.

(D) The Bank will have the discretion to disqualify the Bidder/Vendor and/or initiate the process for blacklisting the Bidder/Vendor and may also entail forfeiture of performance security furnished by the Bidder/Vendor. “

46. NON-DISCLOSURE

By virtue of Contract, as and when it is entered into between the Bank and the bidder, and its implementation thereof, the bidder may have access to the confidential information and data of the Bank and its customers. The bidder will enter into a Non-Disclosure Agreement to maintain the secrecy of Bank's data as per following: -

- a.** That the bidder will treat the confidential information as confidential and shall not disclose to any third party. The bidder will also agree that its employees, agents, sub-contractors shall maintain confidentiality of the confidential information.
- b.** That the bidder will agree that it shall neither use, nor reproduce for use in any way, any confidential information of the Bank without consent of the Bank. That the bidder will also agree to protect the confidential information of the Bank with at least the same standard of care and procedures used by them

to protect its own confidential Information of similar importance. Without limitation of the foregoing, the bidder shall use reasonable efforts to advise the Bank immediately in the event that the successful bidder learns or has reason to believe that any person who has had access to confidential information has violated or intends to violate the terms of the Contract to be entered into between the Bank and the bidder, and will reasonably cooperate in seeking injunctive relieve against any such person.

- c. That if the bidder hires another person to assist it in the performance of its obligations under the Contract, or assigns any portion of its rights or delegates any portion of its responsibilities or obligations under the Contract to another person, it shall cause its assignee or delegate to be bound to retain the confidentiality of the confidential information in the same manner as the Bidder is bound to maintain the confidentiality. This clause will remain valid even after the termination or expiry of this agreement.
- d. That the bidder will strictly maintain the secrecy of Bank's data.

47. NOTICES

Notice or other communications given or required to be given under the contract shall be in writing and shall be faxed/e-mailed followed by hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting

(Tender offer forwarding letter)

To,

**The General Manager (DIT)
UCO Bank, Head Office
Department of Information Technology,
7th Floor, 3 & 4 DD Block, Sector -1,
Salt Lake, Kolkata -700064**

Dear Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

With reference to the above RFP, having examined and understood the instructions including all Annexures, terms and conditions forming part of the Bid, we hereby enclose our offer for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering, as mentioned in the RFP document forming Technical as well as Commercial Bids being parts of the above referred Bid.

In the event of our selection by the bank, we will submit a Performance Guarantee for a sum equivalent to 3% of the project cost for a period of **2 years with 3 months** of claim period effective from the month of execution of Service Level Agreement in favour of UCO Bank.

We agree to abide by the terms and conditions of this tender offer till 180 days from the date of commercial bid opening and our offer shall remain binding upon us which may be accepted by the Bank any time before expiry of 180 days. Until a formal contract is executed, this tender offer, together with the Bank's written acceptance thereof and Bank's notification of award, shall constitute a binding contract between us.

We understand that the Bank is not bound to accept the lowest or any offer the Bank may receive

We understand that The Bank is not bound to accept the lowest or any offer the Bank may receive.

We enclose the following:

1. DD No. _____ Dated _____ for Rs. 10,000/- (Rupees Ten Thousand Only) as Cost of RFP Document &
2. BG No _____ Dated _____ for Rs 15,00,000/- (Rupees Fifteen lakh Only) as EMD.

Dated this day of 2023.

Signature:

(In the Capacity of)

Duly authorized to sign the tender offer for and on behalf of Place:

Date:

Designation:

Authorized Signatory:

Name:



General Details of the Bidder**A. Profile of Bidder**

1. Name of bidder:
2. Location
Regd. Office:
Controlling Office:
3. Constitution
4. Date of incorporation & date of commencement of business:
5. Shareholding Pattern:
6. Major change in Management in last three years
7. Names of Banker /s

B. Financial Position of Bidder for the last three financial years

	2018-19	2019-20	2020-21
Net Worth			
Turnover			
Net Profit (Profit After Tax)			

N.B. Enclose copies of Audited Balance Sheets along with enclosures

B. Proposed Service details in brief

- **Description of service :**
- **Details of similar service provided to banks in India specifying the number of Banks and branches**
In PSU banks
In non-PSU banks

Details of Experience in implementation of similar orders

Sl. No.	Name of Organisation	Contract Period (last 5 Years)	
		From	To

N.B. Enclose copies of Purchase Orders as references.

Place:

AUTHORISED SIGNATORY

Date:

Name:

Designation:

FORMAT OF EARNEST MONEY DEPOSIT (EMD)

To,
Deputy General Manager (DIT)
UCO Bank, Head Office-II
Department of Information Technology
7th Floor, 3&4, DD Block, Sector-I
Salt Lake, Kolkata -700064.

Dear Sir,

Ref: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

In response to your invitation to respond to your RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering, M/s _____ having their registered office at _____(hereinafter called the 'Vendor') wish to respond to the said Request for Proposal (RFP) for self and other associated vendors and submit the proposal for supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model and to provide related services as listed in the RFP document.

Whereas the 'Vendor' has submitted the proposal in response to RFP, we, the _____Bank having our Head office _____hereby irrevocably guarantee an amount of _____/- (Rupees _____ only) as EMD as required to be submitted by the 'Vendor' as a condition for participation in the said process of RFP.

The EMD for which this guarantee is given is liable to be enforced/ invoked:

If the Vendor withdraws his proposal during the period of the proposal validity;

Or

If the Vendor, having been notified of the acceptance of its proposal by the Bank during the period of the validity of the proposal fails or refuses to enter into the contract in accordance with the Terms and Conditions of the RFP or the terms and conditions mutually agreed subsequently.

We undertake to pay immediately, on demand to UCO Bank, the said amount of Rupees _____ without any reservation, protest, demur, or recourse. The said guarantee is liable to be invoked / enforced on the happening of the contingencies as mentioned above and also in the RFP document and we shall pay the amount on any Demand made by UCO Bank which shall be conclusive

and binding on us irrespective of any dispute or difference raised by the vendor.

Notwithstanding anything contained herein:

1. Our liability under this Bank guarantee shall not exceed ` _____ (Rupees ____ only).
2. This Bank guarantee will be valid up to ____; and
3. We are liable to pay the guarantee amount or any part thereof under this Bank guarantee only upon service of a written claim or demand by you on or before _____.

In witness whereof the Bank, through the authorized officer has sets its hand and stamp on this day of _____ at _____.

Yours faithfully,

For and on behalf of

_____ Bank

Authorised official

(NB: This guarantee will require stamp duty as applicable and shall be signed by the official whose signature and authority shall be verified. The signatory shall affix his signature, name and designation).

Performa for Performance Bank Guarantee
(To be stamped in accordance with the stamp act)

1. In consideration of UCO BANK, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) Act, 1970, having its head office at 10 BIPLABI TRILOKYA MAHARAJ SARANI (BRABOURNE ROAD), Kolkata-700001 (hereinafter called "UCO BANK") having agreed to exempt M/s _____, a Company incorporated under the Companies Act, 1956 having its registered office at (Address of the selected bidder company) (hereinafter called "the said SELECTED BIDDER") from the demand, under the terms and conditions of UCO BANK's purchase order/ Letter of Intent bearing no.dated..... issued to the Selected bidder and an Agreement to be made between UCO Bank and the Selected bidder for a period of In pursuance of Request For Proposal no.....dated....., as modified, (hereinafter called "the said Agreement"), of security deposit for the due fulfilment by the said SELECTED BIDDER of the Terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs.....(Rupees.....Only). We,..... [indicate the name of the bank ISSUING THE BANK GUARANTEE] (hereinafter referred to as "the Bank") at the request of [SELECTED BIDDER] do hereby undertake to pay to UCO BANK an amount not exceeding Rs.....against any loss or damage caused to or suffered or would be caused to or suffered by UCO BANK by reason of any breach by the said SELECTED BIDDER of any of the terms or conditions contained in the said Agreement.

2. We [indicate the name of the bank ISSUING THE BANK GUARANTEE] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from UCO BANK stating that the amount claimed is due by way of loss or damage caused to or breach by the said SELECTED BIDDER of any of the terms or conditions contained in the said Agreement or by reason of the SELECTED BIDDER'S failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....

3. We undertake to pay to UCO BANK any money so demanded notwithstanding any dispute or disputes raised by the SELECTED BIDDER in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this

present being absolute and unequivocal. The payment as made by us under this bond shall be a valid discharge of our liability for payment there under and the SELECTED BIDDER for payment there under and the SELECTED BIDDER shall have no claim against us for making such payment.

4. We,[indicate the name of the Bank ISSUING THE GUARANTEE] further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of BANK under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till UCO BANK certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said SELECTED BIDDER and accordingly discharged this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before(Expiry of claim period), we shall be discharged from all liabilities under this guarantee thereafter.

5. We [indicate the name of Bank ISSUING THE GUARANTEE] further agree with UCO BANK that UCO BANK shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said SELECTED BIDDER from time or to postpone for any time, or from time to time any of the powers exercisable by UCO BANK against the said SELECTED BIDDER and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any variation, or extension being granted to the said SELECTED BIDDER or for any forbearance, act or omission on the part of UCO BANK of any indulgence by UCO BANK to the said SELECTED BIDDER or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the SELECTED BIDDER.

7. We, [indicate the name of Bank ISSUING THE GUARANTEE] lastly undertake not to revoke this guarantee during its currency except with the previous consent of UCO BANK in writing.

Notwithstanding anything contained herein:

- a. Our liability under this Bank Guarantee shall not exceed Rs.....
(Rupees.....) Only.
- b. This Bank Guarantee shall be valid uptoand
- c. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before(date of expiry of Guarantee including claim period).
8. Dated the day of for [indicate the name of Bank]

Yours' faithfully,
For and on behalf of

_____ Bank
Authorised Official

NOTE:

1. Selected bidder should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the bank guarantee.
2. Bidder guarantee issued by banks located in India shall be on a Non-Judicial Stamp Paper of requisite value as applicable to the place of execution.

यूको बैंक  UCO BANK

**UNDERTAKING FOR NON-BLACKLISTING / NON-DEBARMENT OF THE BIDDER
TO BE STAMPED AS A DECLARATION & DULY ATTESTED BY A NOTARY**

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

- 1) I/We, Proprietor/Partner(s)/Director(s) of M/s..... hereby confirm that I/We have read and understood the eligibility criteria and fulfil the same.
- 2) I/We further confirm that all the information furnished by me/us, as per the requirement of the Bank, have been included in our bid.
- 3) I/We further hereby undertake and agree to abide by all terms and conditions and guidelines stipulated by the Bank. We understand that any deviation may result in disqualification of our bid.
- 4) *I/We further hereby declare that I/We have not been black-listed or otherwise debarred by any Bank/Financial Institution/Central Government/ State Government/any Central or State Undertaking or Corporation/ Reserve Bank of India or any other Regulatory Authority or any other Statutory Authority as on date of the publication of this Tender/Procurement.

(OR)

I/We further hereby declare that the Proprietorship Concern/Partnership Firm/Company/..... (if any other entity) namely M/s was blacklisted/debarred by.....(Name of the Authority who blacklisted/debarred) from taking part in their Tender/Procurement for a period ofyears w.e.f.to..... The period is subsisting/over on.....and now I/We is/are entitled to take part in Tender/Procurement.

- 5) I/We declare that no proceedings/inquiries/investigations have commenced/pending against me/us by any Statutory Authority/Regulatory Agency/Investigating Agency which may result in liquidation of company/ firm/proprietorship concern and/or may act as deterrent on the continuity of business and/or may hamper in providing the said services, as envisaged in this document.

- 6) I/We further hereby declare that no legal action is pending against me/us for any cause in any legal jurisdiction.
- 7) I/We undertake that adequate number of resources, if required by the Bank, will be deployed for the project to complete the assignment within the stipulated time.

***STRIKE OUT WHICH IS INAPPLICABLE**

(Deviation to the above if any, the Bidder must provide details of such action(s))

Signature (1) (2)

(duly authorized to sign)

Name:.....

Capacity in which as executed:.....

Name & registered address of the Bidder:.....



Seal of the Bidder to be affixed

Undertaking to abide by all by-laws / rules / regulations

(TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE)

To,
The Deputy General Manager (DIT),
UCO Bank, Head Office – II,
Department of Information Technology,
7th Floor, 3 & 4 DD Block, Sector – 1
Salt Lake, Kolkata – 700064.

Sub: Declaration-Cum-Undertaking regarding compliance with all statutory requirements

In consideration of UCO Bank, a body corporate, constituted under Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700001 (hereinafter referred to as "Bank" which expression shall include its successors and assigns), we, M/s....., having its Registered Office at....., do hereby, having examined the RFP including all Annexure, confirm and agree to comply with all Laws, Rules, Regulations, By-Laws, Guidelines, Notifications etc.

We hereby undertake and agree to abide by all the terms and conditions stipulated by the Bank in the RFP Ref. No: UCO/DIT/2672/2022-23 Date: 03.02.2022 including all annexure, addendum, corrigendum and amendments, if any. We certify that the services offered shall be in conformity with the terms & conditions and Scope of Work stipulated in the annexures of the said RFP.

We do also hereby irrevocably and unconditionally agree and undertake to save and keep the Bank, including its respective directors, officers, and employees and keep them harmless from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the Bank by whomsoever and all losses, damages, costs, charges and expenses arising out of non-compliance with or non-adherence to any statutory/regulatory requirements and/or any other law for the time being in force.

We also confirm that payment to the engaged employees shall be made in consonance with the Minimum Wages Act in vogue and their duty hours will also be as per applicable labour laws of country.

Dated this _____ day of _____, 2023 .

Place: For M/s.[Seal and Signature(s) of the Authorized Signatory (s)]

Undertaking Letter on the selected bidder's letterhead for Central Minimum Wages Act & Labour Laws

To,
Deputy General Manager (DIT)
UCO Bank, Head Office
Department of Information Technology
7th Floor, 3&4, DD Block, Sector-I
Salt Lake, Kolkata - 700064

Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - (Re-tendering) (e-tendering).

Further to our proposal dated in response to the Request for Proposal (Bank's tender No..... herein referred to as RFP) issued by Bank, we hereby covenant, warranty and confirm as follows:

In this regard we confirm that the employees engaged by our Company to carry out the services in your bank for the above said contract are paid minimum wages / salaries as stipulated in the Government (Central / State) Minimum Wages / Salaries act in force. All the employees/operator deployed by the selected bidder for the digitization activity must comply with government's rules and regulations like minimum wages act, Provident Fund and ESIC facility standard. We also indemnify the Bank against any action / losses / damages that arise due to action initiated by Commissioner of Labour for non-compliance to the above criteria.

We further authorize the Bank to deduct from the amount payable to the Company under the contract or any other contract of the Company with the Bank if a penalty is imposed by Labour Commissioner towards non-compliance to the "Minimum Wages / Salary stipulated by government in the Act by your company.

(Proof of compliance and labour license needs to be submitted along with the quotation)

Yours faithfully,

Authorised Signatory

Designation

Bidder's corporate name

Place:

Date:

Undertaking Letter on the vendor's letterhead for GST Law

To,
The Deputy General Manager (DIT),
UCO Bank, Head Office,
7th Floor, 3&4, DD Block, Sector-I,
Salt Lake, Kolkata -700064.

Dear Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

Further to our proposal dated, in response to the Request for Proposal (Bank's tender No. Hereinafter referred to as "RFP") issued by Bank, we hereby covenant, warrant and confirm as follows:

We, the bidder M/s, hereby agree to comply with all applicable GST Laws including GST Acts, Rules, Regulations, Procedures, Circulars & Instructions thereunder applicable in India from time to time and to ensure that such compliance is done.

Yours faithfully,

For.....

Designation:

(Signature and seal of authorized person)

Bidder's corporate name:

Place:

Date:

Undertaking for Price Validity & Acceptance of all terms & conditions of RFP

To
The Deputy General Manager (DIT),
UCO Bank, Head Office
7th Floor, 3&4, DD Block, Sector-I
Salt Lake, Kolkata -700064.

Dear Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

We understand that Bank is not bound to accept the lowest or any bid received and Bank may reject all or any bid. We shall keep the price valid for the entire contract period from the date of issuance of the first Work order.

If our bid is accepted, we are responsible for the due performance as per the scope of work and terms & conditions as per mentioned in RFP.

It is certified that the information furnished here in and as per the document submitted is true and accurate and nothing has been concealed or tampered with.

We have gone through all the conditions of bid and are liable to any punitive action for furnishing false information / documents.

Yours faithfully,

For.....

(Signature and seal of authorized person)

Place:

Date:

Undertaking for No Deviation

To
The Deputy General Manager (DIT)
UCO Bank, Head Office
7th Floor, 3&4, DD Block, Sector-I
Salt Lake, Kolkata -700064.

Dear Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model (Re-tendering) (e-tendering).

Further to our proposal dated, in response to the Request for Proposal (Bank's tender No. Hereinafter referred to as "**RFP**") issued by Bank, we hereby covenant, warrant and confirm as follows:

We hereby agree to comply with all the terms and conditions / stipulations as contained in the RFP and the related addendums and other documents including the changes made to the original tender documents if any, issued by the Bank. The Bank is not bound by any other extraneous matters or deviations, even if mentioned by us elsewhere either in our proposal or any subsequent deviations sought by us, whether orally or in writing, and the Bank's decision not to accept any such extraneous conditions and deviations will be final and binding on us.

We undertake to execute Deed of Indemnity, Non-disclosure Agreement & provide Performance Bank Guarantee as per the annexure enclosed in the RFP, in case of emergence as a successful bidder.

Yours faithfully,

For.....

Designation:

(Signature and seal of authorized person)

Bidder's corporate name:

Place:

Date:

Certificate from Chartered Accountant (signed & stamped) showing company's financial position in last 3 years (annual turnover, profit / loss, net-worth etc.)

	2019-20	2020-21	2021-22
Turnover			
Profit / Loss			
Net worth			



Format of Pre-Bid Queries to be submitted by the Bidder(s)

To be e-mailed in .doc format

Name of the Bidder:

Name of the Contact Person of the Bidder:

Contact Number of the Contact Person:

Email id of the Contact Person:

RFP Page No.	RFP Clause No.	Original RFP Clause	Query sought/ Suggestions of the Bidder



INTEGRITY PACT

(To be stamped as per the Stamp Law of the Respective State)

1. Whereas UCO Bank having its registered office at UCO BANK, a body corporate constituted under The Banking companies (Acquisition & Transfer Act of 1970), as amended by The Banking Laws (Amendment) Act, 1985, having its Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700001 acting through its Department of IT, represented by Authorised Signatory hereinafter referred to as the Buyer and the first party, proposes to Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering hereinafter referred to as Stores and / or Services. And **M/s** _____ **having its registered office at** _____ **represented by** _____

Authorised signatory, (which term, unless expressly indicated by the contract, shall be deemed to include its successors and its assignee), hereinafter referred to as the bidder/seller and the second party, is willing to offer/has offered the Stores and / or Services.

2. Whereas the Bidder/Seller is a private company/public company/ partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Public Sector Undertaking and registered under Companies Act 1956. Buyer and Bidder/Seller shall hereinafter be individually referred to as –Party or collectively as the –parties, as the context may require.

3. Preamble

Buyer has called for tenders under laid down organizational procedures intending to enter into contract /s for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering and the Bidder /Seller is one amongst several bidders /Proprietary Vendor /Customer Nominated Source/Licenser who has indicated a desire to bid/supply in such tendering process. The Buyer values and takes primary responsibility for values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder (s) and / or Seller(s).

In order to achieve these goals, the Buyer will appoint Independent External Monitor(s) (IEMs) in consultation with Central Vigilance Commission, who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

4. Commitments of the Buyer

4.1 The Buyer commits itself to take all measures necessary to prevent corruption and fraudulent practices and to observe the following principles: -

- (i)** No employee of the Buyer, personally or through family members, will in connection with the tender, or the execution of a contract demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- (ii)** The Buyer will during the tender process treat all Bidder(s) /Seller(s) with equity and reason. The Buyer will in particular, before and during the tender process, provide to all Bidder (s) /Seller(s) the same information and will not provide to any Bidders(s) /Seller(s) confidential /additional information through which the Bidder(s) / Seller(s) could obtain an advantage in relation to the process or the contract execution.
- (iii)** The Buyer will exclude from the process all known prejudiced persons.

4.2 If the Buyer obtains information on the conduct of any of its employees which is a criminal offence under the Indian Legislation Prevention of Corruption Act 1988 as amended from time to time or if there be a substantive suspicion in this regard, the Buyer will inform to its Chief Vigilance Officer and in addition can initiate disciplinary action.

5 Commitments of the Bidder(s) /Seller(s):

5.1 The Bidder(s)/ Seller(s) commit itself to take necessary measures to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- (i)** The Bidder(s) /Seller(s) will not directly or through any other persons or firm, offer promise or give to any of the Buyer 's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage during the tendering or qualification process or during the execution of the contract.
- (ii)** The Bidder(s) /Seller(s) will not enter with other Bidders / Sellers into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (iii)** The bidder(s) /Seller(s) will not commit any offence under the Indian legislation, Prevention of Corruption Act, 1988 as amended from time to

time. Further, the Bidder(s) /Seller(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information constrained or transmitted electronically.

- (iv) The Bidder(s) /Seller(s) shall ensure compliance of the provisions of this Integrity Pact by its sub-supplier(s) / sub-contractor(s), if any, Further, the Bidder /Seller shall be held responsible for any violation/breach of the provisions by its sub-supplier(s) /Sub-contractor(s).
- (v) Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates.
- (vi) Bidders not to pass any information provided by the Principal as part of business relationship to others and not to commit any offence under PC/IPC Act.
- (vii) Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary.

5.2 The Bidder(s) /Seller(s) shall ensure compliance of the provisions of this Integrity Pact by its sub-supplier(s) / sub-contractor(s), if any, Further, the Bidder /Seller shall be held responsible for any violation /breach of the provisions by its sub-supplier(s) /sub-contractor(s).

5.3 The Bidder(s) /Seller(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

5.4 Agents / Agency Commission

The Bidder /Seller confirms and declares to the Buyer that the bidder/Seller is the original manufacturer/authorized distributor / stockiest of original manufacturer or Govt. Sponsored /Designated Export Agencies (applicable in case of countries where domestic laws do not permit direct export by OEMS of the stores and /or Services referred to in this tender / Offer / contract / Purchase Order and has not engaged any individual or firm, whether Indian or Foreign whatsoever, to intercede, facilitate or in any way to recommend to Buyer or any of its functionaries, whether officially or unofficially, to the award of the tender / contract / Purchase order to the Seller/Bidder; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Seller / Bidder agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in anyway incorrect or if at a later stage it is discovered by the Buyer that the Seller incorrect or if at a later stage it is discovered by the Buyer

that the Seller/Bidder has engaged any such individual /firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract /Purchase order, the Seller /Bidder will be liable to refund that amount to the Buyer. The Seller will also be debarred from participating in any RFP / Tender for new projects / program with Buyer for a minimum period of five years. The Buyer will also have a right to consider cancellation of the Contract / Purchase order either wholly or in part, without any entitlement of compensation to the Seller /Bidder who shall in such event be liable to refund agents / agency commission payments to the buyer made by the Seller /Bidder along with interest at the rate of 2% per annum above LIBOR (London Inter Bank Offer Rate) (for foreign vendors) and Base Rate of SBI (State Bank of India) plus 2% (for Indian vendors). The Buyer will also have the right to recover any such amount from any contracts / Purchase order concluded earlier or later with Buyer.

6. Previous Transgression

- 6.1** The Bidder /Seller declares that no previous transgressions have occurred in the last three years from the date of signing of this Integrity Pact with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify Bidder's /Seller's exclusion from the tender process.
- 6.2** If the Bidder /Seller makes incorrect statement on this subject, Bidder /Seller can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason without any liability whatsoever on the Buyer.

7. Company Code of Conduct

Bidders /Sellers are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behaviour) and a compliance program for the implementation of the code of conduct throughout the company.

8. Sanctions for Violation

- 8.1** If the Bidder(s) /Seller(s), before award or during execution has committed a transgression through a violation of Clause 5, above or in any other form such as to put his reliability or credibility in question, the Buyer is entitled to disqualify the Bidder(s) /Seller (s) from the tender process or take action as per the procedure mentioned herein below:

- (i) To disqualify the Bidder /Seller with the tender process and exclusion from future contracts.
- (ii) To debar the Bidder /Seller from entering into any bid from Buyer for a period of two years.
- (iii) To immediately cancel the contract, if already signed /awarded without any liability on the Buyer to compensate the Bidder /Seller for damages, if any. Subject to Clause 5, any lawful payment due to the Bidder/Seller for supplies effected till date of termination would be made in normal course.
- (iv) To encash Advance Bank Guarantees / Performance Bonds / Warranty Bonds, etc. which may have been furnished by the Bidder /Seller to the extent of the undelivered Stores and / or Services.

8.2 If the Buyer obtains Knowledge of conduct of Bidder /Seller or of an employee or representative or an associate of Bidder /Seller which constitutes corruption, or if the Buyer has substantive suspicion in this regard, the Buyer will inform to its Chief Vigilance Officer.

9. Compensation for Damages

9.1 If the Buyer has disqualified the Bidder(s) /Seller(s) from the tender process prior to the award according to Clause 8, the Buyer is entitled to demand and recover the damages equivalent to Earnest Money Deposit in case of open tendering.

9.2 If the Buyer has terminated the contract according to Clause 8, or if the Buyer is entitled to terminate the contract according to Clause 8, the Buyer shall be entitled to encash the advance Bank guarantee and performance bond / warranty bond, if furnished by the Bidder / Seller, in order to recover the payments, already made by the Buyer for undelivered Stores and / or Services.

10. Independent External Monitor(s)

10.1 The Buyer has appointed independent External Monitors for this Integrity Pact in consultation with the Central Vigilance Commission (Names and Addresses of the Monitors are given in RFP).

10.2 As soon as the integrity Pact is signed, the Buyer shall provide a copy thereof, along with a brief background of the case to the independent External Monitors.

10.3 The Bidder(s) / Seller(s) if they deem it necessary, May furnish any information as relevant to their bid to the Independent External Monitors.

10.4 If any complaint with regard to violation of the IP is received by the buyer in a procurement case, the buyer shall refer the complaint to the Independent External Monitors for their comments / enquiry.

- 10.5** If the Independent External Monitors need to peruse the records of the buyer in connection with the complaint sent to them by the buyer, the buyer shall make arrangement for such perusal of records by the independent External Monitors.
- 10.6** The report of enquiry, if any, made by the Independent External Monitors shall be submitted to MD & CEO, UCO Bank, Head Office at 10, Biplabi Trailokya Maharaj Sarani , Kolkata-700001 within 2 weeks, for a final and appropriate decision in the matter keeping in view the provision of this Integrity Pact.
- 10.7** The word "Monitor" would include both singular and plural.

11. Law and Place of Jurisdiction

This Integrity Pact is subject to Indian Laws, and exclusive Jurisdiction of Courts at Kolkata, India.

12. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provision of the extant law in force relating to any civil or criminal proceedings.



13. Integrity Pact Duration.

- 13.1** This Integrity Pact begins when both parties have legally signed it. It expires of order / finalization of contract.
- 13.2** If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this Integrity Pact as specified above, unless it is discharged / determined by MD & CEO, UCO Bank .
- 13.3** Should one or several provisions of this Integrity Pact turn out to be invalid, the reminder of this Integrity Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

14 Other Provisions

- 14.1 Changes and supplements need to be made in writing. Side agreements have not been made.
- 14.2 The Bidders (s)/ Sellers (s) signing this IP shall not initiate any Legal action or approach any court of law during the examination of any allegations/complaint by IEM and until the IEM delivers its report.
- 14.3 In view of nature of this Integrity Pact, this Integrity Pact shall not be terminated by any party and will subsist throughout its stated period.

- 14.4 Nothing contained in this Integrity Pact shall be deemed to assure the bidder / Seller of any success or otherwise in the tendering process.
15. This Integrity Pact is signed with UCO Bank exclusively and hence shall not be treated as precedence for signing of IP with MoD or any other Organization.
16. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.
17. The Parties here by sign this Integrity Pact.

BUYER

Signature:

Authorized Signatory

Department of IT

Place:

Date:

Witness:

(Name & Address)

BIDDER /SELLER

Signature:

Authorized Signatory (*)

Witness:

(Name & Address)



NON-DISCLOSURE AGREEMENT

(Confirmation of format should be enclosed with technical bid. Agreement to be executed on non-judicial stamp paper of requisite value by the selected bidder only.)

This Non-Disclosure Agreement is entered into on this Day of..... 2023

BETWEEN

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 hereinafter referred to as "**the Bank**" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) **of the FIRST PART/ DISCLOSING PARTY**

AND

.....(Which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrator and successors) of the **SECOND PART/ RECEIVING PARTY** (Each of Bank and the vendor is sometimes referred to herein as a "**Party**" and together as the "**Parties**").

WHEREAS the Vendor/Receiving Party is inter alia engaged for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering as per the terms and conditions specified in the RFP Ref. No: UCO/DIT/2672/2022-23 Date: 03.02.2023. The Vendor/Receiving Party would be the single point of contact for this project.

WHEREAS Bank/Disclosing Party is inter alia engaged in the business of Banking; and

WHEREAS the Parties presently desire to discuss and/or consult with each other's business for the purposes of entering into Agreements for Procurement, Installation, Commissioning and Maintenance of VSAT Link for Branches.

WHEREAS the Parties recognize that each other's business involves specialized and proprietary knowledge, information, methods, processes, techniques and skills peculiar to their security and growth and that any disclosure of such methods, processes, skills, financial data, or other confidential and proprietary information would substantially injure a Party's business, impair a Party's

investments and goodwill, and jeopardize a Party's relationship with a Party's clients and customers; and

WHEREAS in the course of consultation with respect to the potential business venture, the Parties anticipate disclosing to each other certain information of a novel, proprietary, or confidential nature, and desire that such information be subject to all of the terms and conditions set forth herein below;

NOW THEREFORE the Parties hereto, in consideration of the promises and other good and valuable consideration, agree such information shall be treated as follows:

a. Confidential Information. "**Confidential Information**" shall mean and include any information which relates to the financial and/or business operations of each Party, including but not limited to, specifications, drawings, sketches, models, samples, reports, forecasts, current or historical data, computer programs or documentation and all other technical, financial or business data, information related to each Party's customers, products, processes, financial condition, employees, intellectual property, manufacturing techniques, experimental work, trade secrets.

b. Use of Confidential Information. The Vendor/Receiving Party agrees not to use the Bank/Disclosing Party's confidential Information for any purpose other than for the specific consultation regarding the potential business venture. Any other use of such Confidential Information by the Receiving Party shall be made only upon the prior written consent from an authorized representative of the Disclosing Party which wishes to disclose such information or pursuant to subsequent agreement between the Parties hereto.

3. Restrictions. Subject to the provisions of paragraph 4 below, the Party receiving Confidential Information (the "**Receiving Party**") shall, for contract period of Three (3) years from the date of the last disclosure of Confidential Information made under this Agreement (except for personal customer data which shall remain confidential forever), use the same care and discretion to limit disclosure of such Confidential Information as it uses with similar confidential information of its own and shall not disclose, lecture upon, publish, copy, modify, divulge either directly or indirectly, use (except as permitted above under clause (2) or otherwise transfer the Confidential Information to any other person or entity, including taking reasonable degree of care and steps to:

(a) Restrict disclosure of Confidential Information solely to its concerned employees, agents, advisors, consultants, contractors and /or subcontractors

with a need to know and not disclose such proprietary information to any other parties; and

(b) Advise all receiving Party's employees with access to the Confidential Information of the obligation to protect Confidential Information provided hereunder and obtain from agents, advisors, contractors and/or consultants an agreement to be so bound.

I Use the Confidential Information provided hereunder only for purposes directly related to the potential business venture.

4. Exclusions. The obligations imposed upon Receiving Party herein shall not apply to information, technical data or know how, whether or not designated as confidential, that:

(a) is already known to the Receiving Party at the time of the disclosure without an obligation of confidentiality;

(b) is or becomes publicly known through no unauthorized act of the Receiving Party;

I is rightfully received from a third Party without restriction and without breach of this Agreement;

(d) is independently developed by the Receiving Party without use of the other Party's Confidential Information and is so documented;

I is disclosed without similar restrictions to a third party by the Party owning the Confidential Information;

(f) is approved for release by written authorization of the Disclosing Party; or

(g) is required to be disclosed pursuant to any applicable laws or regulations or any order of a court or a governmental body; provided, however, that the Receiving Party shall first have given notice to the Disclosing Party and made a reasonable effort to obtain a protective order requiring that the Confidential Information and/or documents so disclosed be used only for the purposes for which the order was issued.

c. Return of Confidential Information. All Confidential Information and copies and extracts of it shall be promptly returned by the Receiving Party to the Disclosing Party at any time within thirty (30) days of receipt of a

written request by the Disclosing Party for the return of such Confidential Information.

d. Ownership of Information. The Receiving Party agrees that all Confidential Information shall remain the exclusive property of the Disclosing Party and its affiliates, successors and assigns.

e. No License Granted. Nothing contained in this Agreement shall be construed as granting or conferring any rights by license or otherwise in any Confidential Information disclosed to the Receiving Party or to any information, discovery or improvement made, conceived, or acquired before or after the date of this Agreement. No disclosure of any Confidential Information hereunder shall be construed by the Receiving Party to be a public disclosure of such Confidential Information for any purpose whatsoever.

MitU-Som

f. Breach. In the event the Receiving Party discloses, disseminates or releases any Confidential Information received from the Disclosing Party, except as provided above, such disclosure, dissemination or release will be deemed a material breach of this Agreement and the Disclosing Party shall have the right to demand prompt return of all Confidential Information previously provided to the Receiving Party and in such case, the Receiving party shall be bound to return all information within 30 days from the date of such demand. The provisions of this paragraph are in addition to any other legal right or remedies, the Disclosing Party may have under the Law for the time being in force.

g. Arbitration and Equitable Relief.

h. Arbitration. The Parties shall endeavor to settle any dispute/difference arising out of or relating to this Agreement through consultation and negotiation. In the event no settlement can be reached through such negotiation and consultation, the Parties agree that such disputes shall be referred to and finally resolved by arbitration under the provisions of the Arbitration and Conciliation Act, 1996 and the rules made thereunder from time to time. The arbitration shall be held at city of Head Office of member Bank. The language used in the arbitral proceedings shall be English. The arbitration proceeding shall be conducted by a panel of three arbitrators, each party shall appoint his own arbitrator and the two appointed arbitrators shall appoint the third arbitrator who shall act as presiding Arbitrator.

(b) Equitable Remedies. The Parties agree that in event of breach of any of the covenants contained in this Agreement due to negligence/fault/lack of the Receiving Party, the Disclosing party shall have, in addition to any other remedy, the right:

- i) To obtain an injunction from a court of competent jurisdiction restraining such breach or threatened breach; and
- ii) To specific performance of any such provisions of this Agreement. The Parties further agree that no bond or other shall be required in obtaining such equitable relief and the Parties hereby consent to the issuance of such injunction and to the ordering of specific performance.

I Legal Expenses: If any action and proceeding is brought for the enforcement of this Agreement, or because of an alleged or actual dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, each Party will bear its own expenses, including the attorney's fees and other costs incurred in such action.

(d) Indemnification: The Receiving Party shall indemnify the Bank and hold the Bank harmless against any loss caused to it as a result of the non-performance or improper performance of this Agreement by the Receiving Party, or its servants or agents to perform any aspect of its obligations forming part of the subject matter of this Agreement.

10. Term. This Agreement may be terminated by either Party giving sixty (60) days' prior written notice to the other Party; provided, however, the obligations to protect the Confidential Information in accordance with this Agreement shall survive for a period of three (3) years from the date of the last disclosure of Confidential Information made under this Agreement (except for personal customer data which shall remain confidential forever).

11. No Formal Business Obligations. This Agreement shall not constitute create, give effect to or otherwise imply a joint venture, pooling arrangement, partnership, or formal business organization of any kind, nor shall it constitute, create, give effect to, or otherwise imply an obligation or commitment on the part of either Party to submit a proposal or to perform a contract with the other Party or to refrain from entering into an agreement or negotiation with any other Party. Nothing herein shall be construed as providing for the sharing of profits or loss arising out of the efforts of either or both Parties. Neither Party will be liable for any of the costs associated with the other's efforts in connection with this Agreement. If the Parties hereto decide to enter into any licensing arrangement regarding any Confidential Information or present or future patent claims

disclosed hereunder, it shall only be done on the basis of a separate written agreement between them.

12. General Provisions.

i. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of India.

(b) Severability. If one or more of the provisions in this Agreement is deemed void by law, then the remaining provisions shall remain valid and continue in full force and effect.

I Successors and Assigns. This Agreement will be binding upon the successors and/or assigns of the Parties, provided however that neither Party shall assign its rights or duties under this Agreement without the prior written consent of the other Party.

(d) Headings. All headings used herein are intended for reference purposes only and shall not affect the interpretation or validity of this Agreement.

I Entire Agreement. This Agreement constitutes the entire agreement and understanding of the Parties with respect to the subject matter of this Agreement. Any amendments or modifications of this Agreement shall be in writing and executed by a duly authorized representative of the Parties.

(f) Jurisdiction of Court: All disputes under this Non-Disclosure Agreement are subject to the jurisdiction of Courts at City of Head office of Individual member Bank in India.

(g) Two original sets of Non-Disclosure Agreement are executed and retained by either parties, Bank and _____ (the selected vendor)

The Parties, by the signature of their authorized representatives appearing below, acknowledge that they have read and understood each and every term of this Agreement and agree to be bound by its terms and conditions.

For and on behalf of

.....

for and on behalf of

.....

(The selected bidder)

Signature: _____

Signature: _____

Name: _____

Name: _____

Designation: _____

Designation: _____

Date: _____

Date: _____



ELIGIBILITY COMPLIANCE

Sl. No.	Criteria	Proof of Documents required/ must be submitted	Compliance Yes/No
1.	<p>Bidder should be a limited company (Public/Private) registered in India under the Companies Act, 1956/2013 for the last 3 years as on RFP issuance date.</p> <p>Companies registered as MSME Entrepreneur & still categorized as MSME as on RFP submission date.</p> <p>Bidder/Partner/Investor must adhere cross border sharing/FDI/FEMA and other regulatory guidelines of Govt. of India.</p>	<p>Certificate of Incorporation issued by Registrar of Companies along with</p> <ol style="list-style-type: none"> 1. Copies of Memorandum of Association 2. Copies of Articles of Association Shareholding pattern 3. PAN, TAN, GSTIN Certificate and any other tax related document if applicable is required to be submitted along with the eligibility bid. 4. Registration from DIC, KVIB, NSIC, KVIC, DIHH, UAA or any other body specified by Ministry of MSME. 	
2.	<p>Bidder should have a minimum average turnover of Rupees 100 Crores for the last three financial years i.e. 2019-20, 2020-21 & 2021-22. This must be the individual company turnover and not of any group of companies.</p>	<p>Copy of the audited balance sheet of the company showing net-worth of the company for the consecutive last three financial years (2019-20, 2020-21 & 2021-22) should be submitted along with Chartered Accountant Certificate.</p>	
3.	<p>Bidder should have positive Net-Worth or Operating Profit in all of the last 3 Financial years (2019-20, 2020-21 & 2021-22).</p>	<p>Copy of the audited balance sheet of the company showing net-worth of the company for the consecutive last three financial years (2019-20, 2020-21 & 2021-22) should be submitted along with Chartered Accountant Certificate.</p>	
4.	<p>Bidder should be a Telecom service provider and having valid License to offer VSAT</p>	<p>Copies of the licenses to be provided along with self-attestation by the authorized</p>	

	connectivity from DoT, Indian Government License to provide National Long Distance services in India. The validity of the license should be more than five years from the date of this RFP. In case the bidder has license where validity is less than 5 years, a declaration should be submitted by the bidder regarding renewal if licenses/obtaining a fresh license.	signatory with company seal. In case of license validity less than 5 years, bidder to submit undertaking for submission of renewed/fresh license copy to Bank.	
5.	Bidder should have commissioned the dedicated VSAT connectivity for each location (minimum 2 mbps for branches & 64 kbps for ATMs), which should be running in at least 100 links in different geographical locations as last mile in any Public / Private Sector Banks /Financial Institutions/ Government Organization/PSU within India as on RFP submission date. Out of this 100 Links bidder should have commissioned at least 50 Links in any Public / Private Sector Banks (in India).	Purchase order and respective completion certificate from existing customer(s). Number of Purchase order may be more than one to reach the count of 100, successful installation certificate for each order to be submitted.	
6.	The bidder should have minimum 5 years' experience in providing dedicated VSAT connectivity in India, during the last 7 years as on date of bid submission.	Purchase Order and Work Completion certificate /work Satisfaction letter from the client confirming the same, shall be submitted.	
7.	The bidder should have minimum two Dedicated	Undertaking should be submitted with necessary	

	HUB center.	address & contact details of the HUB center.	
8.	The Bidder should have their own nation-wide high availability VSAT network backbone.	Self-declaration should be submitted.	
9.	Bidder should comply with at-least 85% of the site on HTS (High throughput satellite) as per the Annexure-XXI (A)	Feasibility report as per Annexure-XXI(A) should be submitted.	
10.	The Bidder for all categories should have their own & independent full-fledged "Network Management Centre (NOC/NMC)", round the clock (24x7) manned by skilled & technical manpower, for efficient central & remote monitoring, configuration, diagnosis troubleshooting and performance management of backbone network	Necessary details such as location details, Technology used & resources deployed etc. to be submitted.	
11.	The Bidder should have service support centre covering all 43 Zones mentioned as per the Annexure - XVI and undertake to provide seamless service to branches from the service support centres.	List of Support Service Centre with Address & contact details, Manpower Strength should be specified in Annexure - XVI covering all Zones.	
12.	The Bidder for all categories should not have been debarred/black-listed for corrupt and fraudulent practices by any Bank / Govt. / Govt. agency/PSUs Bank(s)/ Financial Institutions in India as on RFP submission date.	An undertaking to this effect must be submitted on company letter head duly signed & stamp. Please refer as per the format of Annexure - "V".	

13.	The bidder should ensure that there are no legal proceedings / inquiries / investigations have been commenced / pending against selected bidder by any statutory or regulatory agencies which may result in liquidation of company / firm and / or deterrent on continuity of business.	Declaration in the letterhead of the bidder's company to that effect should be submitted.	
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**RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT
for Branches and ATMs on OPEX Model - Retendering**

Support at each locations / Offices					
SI no.	Zonal Office	Owned / Franchise	Phone / Mobile / Fax No and E-mail with communication address	No of Technical staff with Name	Status of Office Working Days & hours
1	Agartala				
2	Ahmedabad				
3	Ajmer				
4	Ayodhya				
5	Bangalore				
6	Balasore				
7	Begusarai				
8	Bhagalpur				
9	Bhopal				
10	Bhubaneshwar				
11	Durgapur				
12	Chandigarh				
13	Chennai				
14	Coimbatore				
15	Dehradun				
16	Dharamshala				
17	Ernakulam				
18	Guwahati				
19	Karnal				
20	Hoogly				
21	Hyderabad				
22	Indore				
23	Jaipur				
24	Jalandhar				
25	Jodhpur				
26	Jorhat				
27	Kolkata				
28	Kanpur				
29	Lucknow				
30	Meerut				
31	Mumbai				

32	Nagpur				
33	New Delhi				
34	Patna				
35	Pune				
36	Raipur				
37	Ranchi				
38	Salt Lake				
39	Sambalpur				
40	Shimla				
41	Surat				
42	Siliguri				
43	Varanasi				



TECHNICAL SPECIFICATION

SI No	Technical requirements	Compliance yes/No
1.	KU Band through High Through Put Satellite/Fixed Satellite Service a. Feasibility over HTS and FSS must be submitted by bidder for each site. b. 85% of sites must be through HTS.	
2.	Availability of Extended C Band / GSAT-8 Ku Band for Kavaratti Location (Lakshadweep). *During technical bid evaluation, if any bidder is providing GSAT-8 Ku Band for Kavaratti Location need to conduct the POC with the Bank. Upon successful POC, bidder will be considered technically qualified and eligible for further stages of bid evaluation.	
3.	VSAT Monitoring Portal: The Bidder VSAT Monitoring Portal must show all details given below <ol style="list-style-type: none"> 1. All VSAT must be captured in the VSAT monitoring tool. 2. Link down reason of any particular link must be provided in the VSAT monitoring tool. 3. History of any particular VSAT must be available in monitoring tool, uptime- downtime of any particular VSAT for any particular period must be provided in the VSAT monitoring tool. 4. Whether VSAT is installed for Branch or ATM- must be categorized in monitoring tool. 5. Facility of auto escalation to higher authority of Hughes in case of long pending down calls must be provided in modified monitoring tool. 6. Report generation- status of all VSATs must be available for any moment of time. 7. Bandwidth utilization of any VSAT must be available in the monitoring tool. 8. On the Dashboard of monitoring tool below mentioned tables must be highlighted and report generation facility must be available for any moment of time. <ul style="list-style-type: none"> • For VSAT in green zone- Latency should not be more than 500ms (End to End i.e., Branch router to DC & DR router) • For VSAT in yellow zone- Latency should not be more than 500 to 700 ms (End to End i.e., Branch router to DC 	

	<p>& DR router)</p> <ul style="list-style-type: none"> • For VSAT in red zone- Latency above 700 ms (End to End i.e., Branch router to DC & DR router) 	
4.	<p>ODU (Outdoor Unit): The following information regarding ODU must be provided by Bidder</p> <ul style="list-style-type: none"> • Type of Antenna (Version specification and Mfg. Date). • Dimension of Antenna. • Dimension of space required for mounting Antenna on rooftop of Branch/ATM premises. • Cable specification to be connected from ODU to IDU. 	
5.	<p>IDU (Indoor Unit): The following information regarding IDU must be provided by Bidder</p> <ul style="list-style-type: none"> • Type of IDU (Version specification and Mfg. Date). • Power consumption of IDU. • IDU should be under Bank Domain and Anti- virus. <p>Type of ports available in IDU</p>	
6.	<p>Bidder should provide solution document of VSAT which should describe all the features, specifications, functionality and Network flow of VSAT to be provided. Any violation will force Bank to end the Contract.</p>	
7.	<p>Bandwidth specified in RFP must be available to locations specified round the clock.</p>	
8.	<p>The bidders are expected to do a site survey for feasibility and for installation of the required equipment. They should clearly mention the required equipment/s that will be deployed during commissioning. The charges towards network equipment, accessories, cabling & other activities should be included in the cost of link</p>	
9.	<p>Bidder should provide connectivity through VSAT meeting the bandwidth, latency, uptime, secured connectivity aspects etc. and other requirement mentioned in this RFP.</p>	
10.	<p>The successful bidder shall establish the Private Network and maintain it for a period of at least 3 years.</p>	
11.	<p>For VSAT links provided by bidder should be fully isolated from Internet traffic. The private/dedicated network offered to the Bank should not carry any internet routes. The bidder has to provide network topology showing how internet traffic is segregated from proposed Network.</p>	
12.	<p>The network of bidder should not be linked with any type of network from BSNL/MTNL at core / distribution / access at any</p>	

	location	
13.	The backhaul link to be terminated at Bank's data center at Bangalore & Disaster Recovery Center at Kolkata should be of Optical Fiber media only with self-healing ring based architecture. A diagram showing path redundancy of Backhaul link should be submitted with technical bid. Any cross-connect charges, if required to terminate the link at our Bangalore & Kolkata Data center, will be borne by the selected bidder.	
14.	The selected vendors should provide separate back-haul connectivity between the Bidder's Hub and DC/DR (DC-Bangalore, DR-Kolkata). Backhaul link commissioning should be completed within 4 weeks from the date of purchase order. The total number of backhaul links to be provided are two numbers (one at Bank DC site- Bangalore and other at Bank DR Site-Kolkata). The successful bidder shall provide Primary and Secondary backhaul links from different Telecom Service Providers at DC & DR to meet Uptime SLA 99.99% at DC and DR locations respectively without any additional cost to Bank. The above mentioned Backhauls links should be available from the beginning of the project. However, bidder has to ensure the BW utilization of each backhaul link should not cross 70% of total capacity. If BW utilization is peaking above 70%, then bidder has to ensure the backhaul link should be upgraded within three days of such intimation and Bandwidth will be upgraded in tranche of 5 Mbps. Bidders should provide adequate capacity routers at bank DC and DR location for terminating the backhaul links. The Installation, Configuration, management, monitoring and maintenance of these routers shall be done by the bidders only without any extra cost to Bank.	
15.	For VSAT links, the connectivity provided by the bidder has to be on dedicated ports (Branches 2 Mbps and ATMs 64 Kbps) 1:1 full duplex committed information rate with end point as Ethernet. The circuit should be available in full duplex mode with sending and receiving available on the same circuit.	
16.	The selected bidder shall provide committed bandwidth at each location and make it available continuously. Bidder should ensure that committed bandwidth subscribed by Bank is always available for use. Bank may test the load on the links from time to time. In case of bandwidth subscribed by the branch is not available at any time, the duration of non-availability of committed bandwidth will be treated as downtime of the link. Penalty on downtime will be enforced accordingly	

17.	The bidder is required to specify if bursting is available as a supported service. If so, bidder may define the process and specify the lead- times for requesting bursts. The bidder may also confirm the flexibility to dynamically allocate bandwidth(up to 10 Mbps) to the Bank on demand either on a permanent or temporary basis.	
18.	A Private Network is to be created only for Bank network and in no way the Private Network should be shared with other customers sharing the VSAT backbone. Bank VSAT Network must be accessible to Bank nodes only. Bank has implemented IPSEC VPN in its existing network. Bank will also run IPSEC VPN on this VSAT link and there should not be any dependency from bidder/ bidder on this implementation while integrating their VSAT network. Further, there should not be any dependency on the bidder if Bank decides to implement other VPN variants like GETVPN, DMVPN or any other such technology.	
19.	The initial bandwidth of link at branch end should be according to the bandwidth mentioned in Annexure – XX. The bandwidth must be capable of upgrading at a later stage as and when required by the Bank. Bidder needs to have a co-ordination with Bank's existing network system integrator for integrating proposed links with present infrastructure in order to run the branches/offices smoothly.	
20.	Bidder needs to have a co-ordination with Bank's existing network system integrator for integrating proposed links with present infrastructure in order to run the branches/offices smoothly.	
21.	Any extra material required for the project execution not mentioned in the commercial bid, shall be supplied and deployed by the bidder at no extra cost to Bank.	
22.	Bidder must ensure that it will use products that are intrinsically safe and are approved for use in these locations. It must adhere to Government of India safety regulation and should use earthing for all its devices.	
23.	Bidder will monitor the links on a near real-time basis (Proactive Monitoring) and Bidder must have their own Network Operation Centre for monitoring of the Network. Bidder will monitor all the links from their NOC through NMS and submit the reports like Uptime, Bandwidth utilization, Link error, latency, etc. on monthly basis and as per the Bank's requirement. Bank will provide the SNMP access (read only) of the router for monitoring of the link. All the locations are to be monitored on 24x7x365 . Bidder should provide site-wise network link usage and uptime.	

24. The bidder shall build and provide to the Bank and Bank's Network Integrator access to an online monitoring portal and complaint management portal where link status such as link up or down, down since, reason for down, expected time for resolution (ETR), last mile bidder, circuit ID, incident number etc. shall be available in a graphical format with complaint lodging facility. The portal should also provide downloadable SLA reports for each month for the entire duration of the contract. It should also have the capability of generating reports in different formats (including PDF) as required by the Bank. The portal shall also display up-to-date contact details of the helpdesk and single point of contact (name, designation, telephone numbers, Email ID) as well as the escalation matrix. This information shall be used by the Bank/NI to seek support, log complaints etc. This portal should be made available within 30 days from the date of issuance of PO/LOI.

25. The bidder shall respond on the issues/complaints lodged by the Bank/NI as per the following severity matrix:

Technical Level	Severity	Time to Respond
Level 1 (High)		15 minutes
Level 2 (Moderate)		30 minutes
Level 3 (Low)		60 minutes

TECHNICAL SEVERITY LEVEL	DESCRIPTION	EXAMPLES
Level 1	Non-availability of network connectivity to one or more locations as specified in Section of Scope of Work of this RFP and all network issues pertaining to the Bank's DC.	Isolation of a location on account of link failure.
Level 2	Major performance degradation in the services	Breach in performance parameters (e.g. high latency, flapping of links, etc.) with significant impact on the functioning of one or more locations as

			specified in Section of Scope of Work of this RFP.	
	Level 3	Minor performance degradation in the services	Breach in performance parameters with no or minimal impact on the functioning of one or more locations as specified in Scope of Work of this RFP.	
26.	The bidder has to ensure the availability of adequate number of resources (at NOC & Sites) till the link is commissioned and stabilized. However, bidder is required to make available the engineers/resources at the site during the installation, commissioning of the links and whenever there is a requirement for in person presence for either troubleshooting or any other reason. Engineer should have adequate knowledge for configuration of devices at Branch side.			
27.	<p>Besides monitoring from NOC, bidder should provide Manpower for monitoring links on working days of Bank between 8 A.M to 8 P.M at Bank NOC Centre.</p> <p>Bidder's resource is required to co-ordinate with Bank's Network System Integrator for link related efforts and issues.</p> <p>The selected bidder has to adhere to the Law of the Land and Labor Law of the Government as applicable for the project. Services may be required on Sundays/holidays also for the Branches/offices, whenever required and Support to be provided for 24X7X365.</p>			
28.	<p>Brief roles and responsibilities of resources are as given:</p> <ul style="list-style-type: none"> ➤ Monitor all allotted branches links with due diligence and take follow-up with their backend team for immediate restoration of all such down links as per the SLA uptime. ➤ Contact branches/offices/end users to understand the problem while identifying fault. ➤ Allocate the down-call to all concerned regional engineers for immediate action. ➤ Responsible for all technical issues concerning the network. 			

	<ul style="list-style-type: none"> ➤ Point of contact for all technical queries and fault resolution. ➤ Shall have the primary responsibility for ensuring a smooth network functioning without congestion and downtime. ➤ To provide all kind of SLA reports to the designated Bank team as per the schedule and as and when required by the Bank 	
29.	<p>The Bidder should also ensure the availability of a dedicated Project Manager and an Alternate Project Manager onsite. The duties and responsibilities (indicative list) would include the following:</p> <ul style="list-style-type: none"> • Responsible for the smooth project roll out. • Single point of contact nationwide, for any project related issues. • Single point of contact for any escalations Pan – India. • Ensuring committed delivery on the project rollout. • Ensuring committed delivery on the network uptime • Required to attend Bank NOC on all working days of the Bank and also on other days during exigencies. 	
30.	<p>Selected Bidder should log a call automatically in case of any issue without waiting for customer complaint and should ensure the necessary action for restoration of the same. Selected Bidder should also inform to the Bank through mail, SMS, etc</p>	
31.	<p>Bidder's network should support Incident management: Prevention mechanism for mis-configuration, Alert mechanism should be in place for any incident occurred etc., every incident reported should be notified to Bank and documented, System should have capability to send alerts through email and SMS to respective authorities/stakeholders</p>	
32.	<p>Bidder should have adequate field engineer for restoration of links with skilled knowledge and prior experience. Bank Branch or offices, link should not remain isolated due to the requirement of Field engineer at any point of time. There will be no engineer visit charges in any case</p>	
33.	<p>Followings to be furnished by the successful bidder:</p> <p>Reports:</p> <ol style="list-style-type: none"> 1. Frequent problem analysis report- Monthly 2. Links for which BW utilizations is reaching threshold limit- Daily 3. RCA (Root Cause Analysis) report of each and every incident- Within 3 days. 	

	<p>4. ATR (Action Taken Report) of each and every incident- Within 3 days.</p> <p>5. Top 10 incidents/ alerts- Daily</p> <p>Network performance:</p> <p>6. Uptime/ downtime report with reasons- Daily</p> <p>7. Network health check report- Weekly</p> <p>8. (Mean Time between Failure) MTBF analysis.</p> <p>Online dashboard:</p> <p>Online dashboard that shows the health of the links must be accessible in Bank's Network. System must also trigger detailed alert SMS and e-mail to identified officials of the Bank.</p> <p>9. Resolution time report.</p> <p>10. Downtime/Uptime report on real time.</p> <p>11. SLA performance report.</p>	
34.	<p>Supply, installation and configuration of WAN end point equipment such as modems, routers, last mile equipment etc. would be done by the selected bidder and co-ordination with Bank's Network SI, wherever required. IP address used on branch/office end shall remain same as per the existing schema implemented in Bank at all the branches/offices. The same shall be shared to the successful bidder during implementation.</p>	
35.	<p>The Routers will be provided by the Bank in Branch premises. Bidder should terminate link in Bank existing router Ethernet interface.</p>	
36.	<p>The bidder shall keep the price valid for entire contract period from the date of issuance of LOI (Letter of Intent). Bank may procure additional links during the period, Bank reserves the right to place an order for additional of up to 25% (Twenty-Five percent) of the projected no. of branches with the bidder/s at the discovered price, terms and conditions during the contract period. Any decision of Bank in this regard shall be final, conclusive and binding on the selected bidder</p>	
37.	<p>The proposed network by the bidder should support:</p> <ul style="list-style-type: none"> a) All web and client-server-based application b) Video Conferencing c) Voice over IP (VOIP) d) End to end QOS e) IPsec 	

38.	The bidder shall ensure that there shall not be any restriction on the number of routes that needs to be maintained on devices under the control of the bidder for all practical purposes.	
39.	There should be no filter of Network traffic from service provider's end	
40.	The bidder should provide end to end connectivity including all accessories in all the sites including data centers. Cables with required interfaces have to be arranged by the selected bidder.	
41.	Bidder has to replace/repair faulty/damaged equipment at the bidder's own cost, irrespective of the reason of fault/damage within the SLA time limit, during the contract period except force majeure condition. In any case, the bidder will have to arrange for replacement of the faulty/defective equipment at the earliest	
42.	During the contract period, the Bank reserves the right to add/upgrade/replace/move any or all hardware components installed at the specified locations. In such eventuality, the bidder shall be obliged to carryout necessary activities for facilitating such operations (if required) as advised by the Bank from time to time, at no extra cost to the Bank.	
43.	Audit: Bank, RBI and/or third-party consultants hired by Bank should have rights to audit/review the whole setup of the bidder catering to Bank's application. The Bidder should provide proper access to the documents required by the auditors. The Bidder shall at all times whenever required furnish all information, records, data stored in whatsoever form to inspecting auditors of the Bank and extend full cooperation in carrying out of such inspection. The bank has reserved the right to call for any material information/report etc	
44.	Bidder shall meet all the Govt. or other Regulatory directions/requirements and ensure its compliance.	
45.	Bidder's backhaul network should support dynamic routing protocols like Open Shortest Path First (OSPF), Border Gateway Protocol (BGP) etc.	
46.	Bidders shall setup weekly meeting with bank officials till Project rollout. After implementation of complete solution, bidder has to ensure monthly review meeting with bank officials. Bidder has to ensure the monthly meeting should be attended by National level officials from bidders end.	
47.	The proposed solution should be IPv4 and IPv6 compliant	
48.	Based on the requirements of the bank the Bidder(s) should migrate the network to IPV6 without any additional charges.	
49.	Network devices should be updated with latest firmware and security patches.	
50.	The proposed solution should be IPv4 and IPv6 compliant.	

51.	Bidders network equipment used in Bank's network are to be upgraded time to time to avoid any potential threats in the network with no additional cost to the bank, Process for performing update should be maintained and approved by Bank.	
52.	Security being prime concern, Solution should not breach the security of any installations of Bank in any way.	
53.	The bidder should provide all IT security measures for bank's Private/dedicated network	
54.	In future, bank may carry out design modification and/or application addition to the bank network, including modification for the security policy implementation. Accordingly, vendor should carry out necessary configuration changes in the private network, as advised by the bank time to time and no additional cost will be borne by the bank in this regard.	
55.	During the contract period, the vendor may offer Bank to upgrade the system, if better technology available at mutually agreed terms and conditions.	
56.	During the contract, if bidder upgrades its own system, then connectivity should be available at DC/DR/Branches/offices without any changes at DC/DR/Branches/offices level, however, if any upgradation/changes have to be done it should be without any additional cost and with prior approval from Bank.	
57.	The bidder shall commission the link using proper tagging and labelling . The bidder shall provide necessary equipment(s) (excluding routers and switches) required for commissioning of the links at specified locations without any additional cost to the Bank.	
58.	Bank will only provide Rack space, required earthing voltage and UPS Power supply for installation or commissioning of required links in branches/offices. All other required infra should be arranged by bidder at no extra cost to Bank. Bank will not take any responsibility for installation of MUX/MAST/RF antenna/ Modems etc. Bidder should take adequate insurance for deploying hardware at no cost to Bank for preventing the equipment from any kind of damages.	
59.	Any damage to the network devices/spares involved in establishing the link, arising out of electrical/lighting/voltage/Earthing issues needs to be replaced by the bidder free of cost.	
60.	"Site Survey, "Installation Certificate" and "Acceptance report for successful commissioning" must be maintained by the selected bidder for future references. The formats would be finalized in consultation with the Bank.	

61.	The successful bidder shall provide all the necessary support for facilitating in carrying out fail-over testing of the links by the Bank's network SI.	
62.	The successful bidder shall provide update on the work-in-progress with regard to the commissioning of each and every link post the issuance of PO/LOI on a weekly basis so that the Bank has clear visibility of the work being carried out. It should, inter-alia, contain at least the following details: Link address, proposed date of completion of commissioning, activities completed, dependency (if any), current status, reason of delay (if any).	
63.	The bidders are expected to do a site survey for feasibility and for positioning of the terminating equipment. They should clearly inform about the equipment that will be deployed with its physical, electrical and any other related information to Bank.	
64.	Bidder has to deliver the link up to the router and terminate on the required interface of branch router with prior approval from Bank and ensure connectivity as per the specifications of this RFP in co-ordination with Bank's network team and network SI.	
65.	Bidder must ensure that it will use products that are intrinsically safe and are approved for use in these locations. It must adhere to Government of India safety regulation and should use earthing for all its devices.	
66.	Bidder should do all internal cabling till branch router for successful commissioning of the required VSAT link without any additional cost to the Bank. Bidder should provide all required cables for connecting the modem or any external device to Branch router for termination of link at no extra cost to the Bank. Cabling should be done properly with dressing, any wire coming inside the premises from Antenna or any other devices should come through conduit which has to be provided by the selected bidder.	
67.	During the tenure of the contract or till the link(s) is/are being used at the site(s), the bidder shall bear all the operational costs associated with commissioned link(s). The Bank shall pay only the fixed recurring cost and one-time shifting charges (wherever applicable) for the commissioned links.	
68.	Landlord permission for installation of VSAT antenna on the rooftop of Branch premises will be the responsibility of Bank. Any other clearances, wherever required, in respect of any government/local/statutory bodies etc. like municipal corporations, airport authorities are the responsibilities of the Bidder..	
69.	Bidder shall ensure that all supplied hardware, software etc. must not be End of Support / End of Service and spares/upgrades	

	should be available for at least 2 years from date of commissioning, otherwise proper replacement without any cost to bank to be done by bidder.	
70.	Dedicated IP addressing scheme for WAN link will be provided by the Bank. Required connections to terminating the link on Router/Switch (provided by the Bank) should be done by bidder. After installation of network equipment at branches bidder has to ensure that banks application are working properly.	
71.	The bidder has to maintain proper documentation having correct and latest information on network architecture such as logical & physical setup for each location, master database of all the sites along with inventory of links (from/to location details), bandwidth details, physical ports on which the link has been terminated, circuit ID, IP addresses, register containing incident and their resolution details etc. at a central location throughout the currency of the contract. Additionally, bidder shall maintain duly signed copies of certificates/reports such as "Site Survey", "Installation Certificate", "In Operations Certificate", "Acceptance report for successful commissioning" etc. with themselves for future references. Such documentation in the format prescribed by the Bank shall be provided to the Bank/SI on regular basis and/or on demand.	
72.	The bidder shall have robust, resilient and redundant network architecture with built-in redundancy at various levels including at network component level, site level etc. The bidder shall provide their Disaster Recovery (DR) and Business Continuity Plan (BCP) specific to the Bank detailing as to how the connectivity and other allied services as specified in this document shall be provided to the Bank seamlessly even in event of a disaster in their network and/or their NOC. Additionally, the bidder shall provide extra support and cooperation during the Bank's DR drills/exercises (if required).	
73.	The bidder shall be equipped with the followings to deal with exigencies: <ul style="list-style-type: none"> ✓ Proactive Disaster Risk reduction measures. ✓ Meticulous preparedness: Availability of spares & Manpower deployment. ✓ Disaster resilient sound framework with effective response. ✓ SOP (Standard Operating Procedure) for such situations 	
74.	The bidder shall ensure network performance optimization (in terms of network latency, packet loss, jitters, bandwidth etc.)	

	including enhancements in QoS as per the requirements of the Bank. By Optimization the Bank intends that the Bidder should perform network optimization to boost network efficiency without acquiring additional or expensive hardware or software at the customer premises (i.e. optimization to be achieved through configurational changes to the extent possible or as a part of successful bidder's infrastructure upgrade).	
75.	Bank, at its discretion, may surrender any link at any location at any time by giving the bidder a notice period of 30 days.	
76.	The Bank reserves the right to place Purchase Order (PO) for lesser number of links than the number of links/locations specified in this of RFP document. Also, the Bank may issue multiple POs during the contract period.	
77.	<p>The bidder shall perform various activities to maintain the quality of the services being provided to the Bank at its own cost. The quality management activities include:</p> <ol style="list-style-type: none"> Reduction in the effort required for incident management. Prediction of network problems based on the inputs/feedback being received from the Bank/NI with impact on different branches/offices. Building a system to tackle service outages in an effective and efficient manner. Identification of areas with frequent problems and formulate strategies to overcome the same. The Bank reserves the right to amend the above mentioned activities or include new activities at its discretion during the currency of the contract. 	
78.	Bidder has to carry out Preventive maintenance of each site in every quarter, Preventive maintenance at any location should be done only with prior concurrence of the bank. The preventive maintenance report which should be properly sealed and signed by concerned branch officials along with dates and any remarks. These reports should be submitted during the Invoice submission for claiming the payment for every quarter. In absence of the Preventive maintenance report, the payment may not be released for that particular site.	
79.	Bidder should provide one month minimum advance intimation to bank designated team for carrying out any maintenance activity in bidder's network. Such activity should not be more than 3 hours on single occasion and bidder should ensure such activity should be carried out during lean business hours preferably between	

	01.00 AM to 04.00AM without impacting bank`s business. Two activities in a year would be permitted by bank with a duration of one hour. Bidder should ensure availability of network after the completion of maintenance activity for all branches and offices. After completion of the activity bidder has to submit the activity report to bank designated team, such reports should state the availability of network for bank branches and offices.	
80.	Latency should not be more than 500 ms (End to End i.e. Branch router to DC & DR router) for a 1500 byte packet size measured for a minimum of 1000 packets. Tool should be provided to bank for monitoring the same on real-time basis at no additional cost to the bank.	
81.	Average end to end packet loss should not be more than 5 in 1,000 for VSAT connectivity measured for a minimum of 1000 packets.	
82.	Average Jitter of the connectivity should be less than 45ms measured for a minimum 1000 packets.	
83.	The MTU (maximum transmission unit) size should be 1500 bytes.	
84.	Inspection of all ordered equipment may be done by Official/designated personnel decided by Bank before delivery at Bidder's site and any deviation with reference to delivery conditions are not accepted.	
85.	Installation and commissioning of VSAT equipment's at any sites will be specified by the bank. Bank will ensure readiness of the sites in time. Bidder shall provide proper ballast/conduit for IFL cable without any additional cost to the bank.	
86.	All the cabling should be done with proper clamping and with conduit and shall be neat and structured with PVC pipe. It's the bidder responsibility to drill a hole to take the cable inside the premises with the permission of Branch Manager and landlord.	
87.	VSAT link must support the Software Defined(SDWAN) technology.	
88.	Data flow diagram must be shared by bidder.	
89.	Photographs of every site showing outdoor unit and indoor unit must be produced with installation certificate.	

MASKED COMMERCIAL TEMPLATE
Commercial Template for VSAT

Table A					
Bandwidth cost					
Location	Bandwidth	No. of sites (a)	Unit recurring cost per year (excluding GST) (b)	Total cost of the Link $c=axb$ (excluding GST)	GST on recurring cost (rental) (d)
Branch	2 Mbps	74	xxxx	xxxx	xxxx
Kavaratti Branch	2 Mbps	01	xxxx	xxxx	xxxx
ATMs	64 kbps	25	xxxx	xxxx	xxxx
*Backha ul Link	20 Mbps	2	xxxx	xxxx	xxxx
Total cost of links for one year (excluding Tax) in figures (e)				xxxx	
Total cost of links for two years in figures = 2 X e				xxxx	
Buy back cost for unit VSAT (g)				xxxx	
Buy back cost for 100 VSATs (h = 100 x g)				xxxx	
Total cost of links for two years in figure (TCO) (i= f-h)				xxxx	
Total cost of links for two years in word (TCO) (i= f-h)				xxxx	

*For future requirement of Backhaul link upgradation order shall be placed in tranche of 5 Mbps with proportionate price offered for 20 Mbps during the contract period.

Table B***List of Other Items (not to be included in TCO)**

Item	Description	Unit Price (excluding GST)	GST %	Total Price (excluding GST)
De-Installation	De-installation of link at running site	xxxx	xxxx	xxxx
Re-installation	Re-installation of link at other location (shifting) as per order	xxxx	xxxx	xxxx
Shifting Charges (anywhere in India)	Charges for shifting of link from one geographic location to another	xxxx	xxxx	xxxx
Any other chargeable item in case of Force Majeure (please add separate rows, if more than one items are there)	List of such items which are chargeable after successful delivery & acceptance of links.	xxxx	xxxx	xxxx

**Order shall be given as per the requirement of the Bank during the contract period.*

Note:

- The Primary Data Centre is located at Bangalore & the Disaster Recovery Data Centre is located at Kolkata.
- L1 bidder would be determined based on the lowest total cost of ownership. Any decision of Bank in this regard shall be final, conclusive and binding on the bidder.

- The bidder with lowest commercial cost in Table – A after normalisation as mentioned above, will be selected as L1 bidder.
- Bidder need to factor manpower cost as per Scope of Work (SOW). No separate cost for manpower will be provided by Bank and bidder should not quote the same in any of the commercial table given above.
- Any of the solution should not be limited to nos. of users.
- The GST as applicable shall be paid as extra at actuals at the time of resultant billing.
- Bidders should quote for all applicable items in the table B separately for VSAT links. In the event the vendor has not quoted or mentioned any component or services required in table B it will be treated as free of cost during the contract period and bidder has to mandatorily provide the same.
- We hereby confirm that quotes mentioned in this commercial bid is strictly as per the format in RFP.
- We also confirm that the above-mentioned rates are accurate. In case of any anomalies in the calculation for arriving at TCO, the Bank will have the right to rectify the same as mentioned in the commercial evaluation process clause no. 2.3 and it will be binding upon our company.
- We have ensured that the price information is filled in the Commercial Offer at appropriate column without any typographical or arithmetic errors. All fields have been filled in correctly.
- We have not added or modified any clauses / statements / recordings / declarations in the commercial offer, which is conditional and / or qualified or subjected to suggestions, which contain any deviation in terms & conditions or any specification.
- We have understood that in case of non-adherence to any of the above, our offer will be summarily rejected.
- In case of discrepancy between figures and words, the amount in words shall prevail.
- Present Rate of tax, if applicable, should be quoted in respective columns. The Bank will pay the applicable taxes for the above-mentioned tax type ruling at the time of actual delivery of service/implementation and resultant billing. However, no other tax type will be paid. The Octroi / Entry Tax will be paid extra, wherever applicable on submission of actual tax receipt.
- Bank has discretion to keep any of the line item mentioned above as optional as per Bank's requirement.

- Please note that any commercial offer which is conditional and / or qualified or subjected to suggestions will also be summarily rejected. This offer shall not contain any deviation in terms & condition or any specifications, if so, such offer will be summarily rejected.
- All prices should be quoted in **Indian Rupees (INR)** only.
- The TCO (Total Cost of Ownership) will be exclusive of GST.
- **Bank will not communicate with OEM / OSD for any queries.**
- The quantity mentioned above is only indicative and may change at the time of issuance of Purchase Order.

Company Seal

Date

Name & Designation:

Authorized Signatory



Commercial Template for VSAT

Table A Bandwidth cost					
Location	Bandwidth	No. of sites (a)	Unit recurring cost per year (excluding GST) (b)	Total cost of the Link c=axb (excluding GST)	GST on recurring cost (rental) (d)
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*Backha ul Link	20 Mbps	2		UCO BANK	
Total cost of links for one year (excluding Tax) in figures (e)					
Total cost of links for two years in figures = 2 X e					
Buy back cost for unit VSAT (g)					
Buy back cost for 100 VSATs (h = 100 x g)					
Total cost of links for two years in figure (TCO) (i= f-h)					
Total cost of links for two years in word (TCO) (i= f-h)					

*For future requirement of Backhaul link upgradation order shall be placed in tranche of 5 Mbps with proportionate price offered for 20 Mbps during the contract period.

Table B*				
List of Other Items (not to be included in TCO)				
Item	Description	Unit Price (excluding GST)	GST %	Total Price (excluding GST)
De-Installation	De-installation of link at running site			
Re-installation	Re-installation of link at other location (shifting) as per order			
Shifting Charges (anywhere in India)	Charges for shifting of link from one geographic location to another			
Any other chargeable item in case of Force Majeure (please add separate rows, if more than one items are there)	List of such items which are chargeable after successful delivery & acceptance of links.			

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Note:

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or services required in table B it will be treated as free of cost during the contract period and bidder has to mandatorily provide the same.

- We hereby confirm that quotes mentioned in this commercial bid is strictly as per the format in RFP.
- We also confirm that the above-mentioned rates are accurate. In case of any anomalies in the calculation for arriving at TCO, the Bank will have the right to rectify the same as mentioned in the commercial evaluation process clause no. 2.3 and it will be binding upon our company.
- We have ensured that the price information is filled in the Commercial Offer at appropriate column without any typographical or arithmetic errors. All fields have been filled in correctly.
- We have not added or modified any clauses / statements / recordings / declarations in the commercial offer, which is conditional and / or qualified or subjected to suggestions, which contain any deviation in terms & conditions or any specification.
- We have understood that in case of non-adherence to any of the above, our offer will be summarily rejected.
- In case of discrepancy between figures and words, the amount in words shall prevail.
- Present Rate of tax, if applicable, should be quoted in respective columns. The Bank will pay the applicable taxes for the above-mentioned tax type ruling at the time of actual delivery of service/implementation and resultant billing. However, no other tax type will be paid. The Octroi / Entry Tax will be paid extra, wherever applicable on submission of actual tax receipt.
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- All prices should be quoted in **Indian Rupees (INR)** only.
- The TCO (Total Cost of Ownership) will be exclusive of GST.
- **Bank will not communicate with OEM / OSD for any queries.**
- The quantity mentioned above is only indicative and may change at the time of issuance of Purchase Order.

Company Seal
Signatory
Date
Name & Designation:

Authorized

LIST OF BRANCHES

SL NO.	BRANCH NAME	ADDRESS	PIN	COMPLIANCE (HTS/FSS/BOTH)
1	BALAT	VILL- BALAT, PO- DAGAR, DIST- EAST KHASHI HILLS, MEGHALAYA	793106	
2	JALAMAN	VILLAGE AND POST OFFICE JALAMAN DISTRICT LAHAUL AND SPITI HIMACHAL PRADESH	175139	
3	ANTI	VILL. AND P.O. ANTI TEH JUBBAL DISTT. SHIMLA (H.P.)	171206	
4	VAIJANATH	AT-VAIJANATH. PO- HUMGAON TAL- KARJAT DIST-RAIGAD	410201	
5	AROLI	AT AND POST-AROLI TAH-MOUDA DIST-NAGPUR	441106	
6	PANDRANOO	VPO PANDRANOO TEH JUBBAL DISTT SHIMLA, HP	171206	
7	DHARAMPUR SHIMLA	VILLAGE AND PO DHARAMPUR TEHSIL THEOG DISTRICT SHIMLA HIMACHAL PRADESH PIN CODE 171201	171201	
8	MAGROL	MAGROL (1497), BHOPAL ZONE, VILLAGE AND POST MAGROL, DIST-DATIA, PIN-475682 MADHYA PRADESH	475682	
9	YANGTHANG	UCO BANK YANGTHANG AT NAKO TEH. HANGRANG, DISTT. KINNAUR, HIMACHAL PRADESH 172111	172111	
10	DAMANPUR	P.O. DAMANPUR DIST. JALPAIGURI	736123	
11	DHAMWARI	UCO BANK DHAMWARI PO TIKKRI DISTT. SHIMLA HP	171208	
12	PARASIA	PO-PARASIA DT-BURDWAN	713384	

13	SAKHRA MUNGOLI	MUNGOLI-MINES KAILASH NAGAR PO.SAKHRA TAHSIL - WANI DIST.YEOTMAL	445307
14	RAISHYABARI	VILL RAISHYABARI PO RAIMA DT DHALAI TRIPURA	799104
15	GURMOU	VILLAGE: - GURMOU POST OFFICE: - GURMOU DISTRICT: - BAKSA (ASSAM)	781366
16	HAJALPARA	VILL- HAJALPARA. PO-BETNA. DIST- BAKSA.	781366
17	JHOWDANGA PT.II	VILL. -BAGHARCHAR P.O. -JHOWDANGA P.S. -MANKACHAR PIN 783131 DIST: DHUBRI (ASSAM) DIST. -DHUBRI	783131
18	JORDANGA PT.I	JORDANGA PT-1 BRANCH, JORDANGA PT-1 PO-AND PS -MANKACHAR DIST- DHUBRI(ASSAM)	783131
19	KAKRIPARA PT.I	VILL + PO-KAKRIPARA PS-MANKACHAR DIST-SOUTH SALMARA- MANKACHAR (ASSAM) PIN- 783131	783131
20	SATANPURA	VILL+PO- SATANPURVA, TEHSIL - TILOI DIST - AMETHI UTTAR PRADESH, 229135	229135
21	AMAWAN	RAEBARELI -FAIZABAD ROAD VILL+PO-AMAWAN DIST-RAEBARELI (UP) PIN-229306	229306
22	PHOOLPUR	VILLAGE POST PHOOLPUR VIKAS KHAND AJEETMAL AURAIYA 206128	206128
23	NARPATGANJ BHEERA	VILL, & POST--BHIRA GOVINDPUR TEH--DALMAU DIST, RAEBARELI (UP)	229125
24	DINDORI	WARD NO-11, MAIN ROAD, AHEAD OF COLLECTRATE, OLD DINDORI, DINDORI, MADHYA PRADESH	481880

25	SINGHPUR	NEAR SINGHPUR BLOCK, TEHSIL TILOI DIST. AMETHI U.P	229135
26	THORTHIIYA	VILLAGE THORTHIIYA TEHSIL-RAMSANEHIGHAT SADULLAHPUR DISTRICT- BARABANKI UTTAR-PRADESH PIN-225405	225405
27	MAULABAD	VILL AND PO-MAULABAD SO-SAHADATGANJ BARABANKI 225206	225206
28	MILAK ALINAGAR	VILL-SHAHPUR INAYATULLA POST OFFICE-BHOJIPURA DIST-BAREILLY 9808951518	243202
29	GHOOND	DEVTA SHIRGUL MANDIR COMPLEX V.P.O. GHOOND TEHSIL THEOG DISTRICT SHIMLA HIMACHAL PRADESH	171220
30	BAGTHAN	V.P.O BAGTHAN TEH PACHHAD DIST SIRMOUR H.P.	173001
31	GARADPUR	AT/PO: GARADPUR DIST: KENDRAPARA ODISHA	754153
32	HANSURA	AT- KHOSALPUR, PO- PORAGADEI, DIST- JAGATSINGHPUR	754140
33	DOLASAH	AT/PO-DOLASAH DIST-BHADRAK STATE-ORISSA	756127
34	GONDEGAON	PO. GONDEGAON TAH. PARSEONI, DIST.NAGPUR	441404
35	BALIGUDA	PATAKHANDA STREET AT/P.O-BALIGUDA DIST-KANDHAMAL PIN- 762103 ODISHA	762103

36	KIRANDUL	SHOPPING CENTRE SHOP NO.07 NMDC COMPLEX KIRANDUL DIST-DANTEWADA, CG-494556	494556
37	PHIRINGIA	UCO BANK PHIRINGIA AT/PO- PHIRINGIA DIST- KANDHAMAL ORISSA	762011
38	BAILADILA	UCO BANK BACHELI-494553 NMDC CAMPUS BACHELI DIST-DANTEWADA (CHHATTISGARH)	494553
39	GUMAGARH	AT VILL-GUMAGARH PO- GUMAGARH DIST-KANDHMAL ODISHA	762029
40	MANGOO	UCO BANK MANGOO V ANDP MANGOO TEH. ARKI DISTT. SOLAN HP	171102
41	KEROO	KEROO DIST JODHPUR	342024
42	SHELLAPUNJI	SHELLA BAZAR, HAT SHELLA P.O. SHELLA PIN-793112 EAST KHASI HILLS MEGHALAYA	793112
43	CHERRAPUNJI	P.O: CHERRAPUNJEE, EAST KHASI HILLS MEGHALAYA	793108
44	BARKANDA	NEAR NAYAHAT BAZAR BUS STOP P.O.- BARKANDA P.S.- BILASIPARA DIS.- DHUBRI ASSAM	783348

LIST OF BRANCHES

SL NO.	ATM	ADDRESS	PIN	COMPLIANCE (HTS/FSS/BOTH)
1	VIDYANAGAR OFFSITE ATM	Vidyanagar University Off site ATM, UCO bank Shivaji University Area, Opposite OLD PUNE-BANGLORE HIGHWAY, KARVEER, Kolhapur, KOLHAPUR, Maharashtra	416004	
2	BORDUBI OFFSITE ATM	KHONGEA TEA ESTATE, Khongea T.E, P.O Rajmai, Sibsagar, PIN - 785672	785672	
3	SONARI OFFSITE ATM	Manjusree tea Estate, Manjushree Tea Estate OFF SITE ATM, Towkok Tea Estate, Dist- Charaideo, Pin code 785690, Stata-Assam	785690	
4	ASSAM UNIVERSITY OFFSITE ATM	DEOHALL TEA ESTATE, POST OFFICE- HOOGRIJAN, DIST- TINSUKIA, ASSAM- 786601	786601	
5	SIBSAGAR OFFSITE ATM	MAIN GATE ASSAM UNIVERSITY, POST OFFICE- ASSAM UNIVERSITY, DIST- CACHAR- 788011	788011	
6	CHARALI OFFSITE ATM	UCO BANK SACOMOTO TEA ESTATE OFFSITE ATM, BISHWANATH CHARALI, SONITPUR, ASSAM- 784176	784176	
7	GONDIA OFFSITE ATM	AT + PO= NIHALPRASAD, DHENKANAL- 759016	759016	

COMPLIANCE CHART**RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT
for Branches and ATMs on OPEX Model - Retendering.**

Sl. No.	Particulars	Compliance Status (Yes / No)	Page No. Of the bid document submitted
1.	Are Technical & Commercial bid submitted under separate sealed envelopes?		
2	Is the Technical bid made in conformity with technical bid template as per Annexure XVII to K?		
3.	Is the Commercial bid made in conformity with Commercial template as Annexure XVIII and XIX.		
4.	Are the Technical & Commercial Bids organized properly?		
5.	Are all the pages numbered properly and signed and stamped.		
6	Is Earnest Money Deposit submitted?		
7	Duly signed Annexures 1 to 24 are enclosed		
8.	Is the softcopies of the response of Technical, Functional and Commercial RFP submitted in separate?		
9.	Are document in support of all eligibility criteria submitted?		
10.	Are your solution complied with all Scope of work.		
11.	Is the Manufacturer Authorization Form submitted?		
12.	Audited Balance Sheet and Profit & Loss Account documents for the last 3 years		
13.	Power of Attorney/Authority letter issued by the competent authority for signing the Bid document on behalf of the company.		

For.....

(Signature and seal of authorized person)

Place: Date:

Performa of letter to be given by all the Bidder participating in the UCO Bank RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering.

To
The General Manager (DIT)
UCO Bank, Head Office
Department of Information Technology,
7th Floor, 3 & 4 DD Block, Sector -1,
Salt Lake, Kolkata -700064

Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering.

Further to our proposal dated, in response to the Request for Proposal (Bank's tender No. here in after referred to as "RFP") issued by UCO Bank, we hereby covenant, warrant and confirm as follows:



The soft-copies of the proposal submitted by us in response to the RFP and the related addendums and other documents including the changes made to the original tender documents issued by the Bank, conform to and are identical with the hard-copies of aforesaid proposal required to be submitted by us, in all respects.

The bid submitted herein shall be valid for a period of 180 days from the date of RFP response submission process closes.

Yours faithfully,

Authorized Signatory
Designation
Bidder's corporate name

(TO BE PROVIDED ON Rs.100/- STAMP PAPER)

Self-Certificate for Local Content

Date: __/__/____

I.....S/o, D/o, W/o.....resident of.....do hereby solemnly affirm and declare as under:

- 1) That I will agree to abide by the terms and conditions mentioned in the tender specification issued vide ref. no.....dated.....
- 2) That the information furnished hereinafter is correct to the best of my knowledge and belief and that I undertake to produce the relevant records before to any authority nominated by UCO Bank for the purpose of assessing the Local Content.
- 3) That the Local Content for all inputs which constitute the Goods (mention the procurement) has been verified by me and that I am responsible for the correctness and accuracy of the claims made therein.
- 4) That in the event of the Local Content mentioned herein is found to be incorrect and not meeting the prescribed norms of Local Content, based on the assessment of an authority so nominated by UCO Bank and that I will be liable as under Clause 9(f) of Public Procurement (Preference to Make in India) Order 2017, as amended.
- 5) That I agree to maintain all the information regarding my claim for Local Content in our records and that I shall make the requisite information available to UCO Bank as and when required.
- 6) That *I (name of Manufacturer) do hereby confirm in respect of quoted item(s) that the Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', I am eligible for Purchase Preference under 'Make in India' Policy vide Government of India Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide Orders dated 28.05.2018, 29.05.2019 and 04.06.2020)

OR

That *I (name of Manufacturer) do hereby confirm in respect of quoted item(s) that Local Content is more than 20% but less than 50% and come under 'Class-II Local Supplier' Category.

7) That I submit as under:

Name & Details of the Local Supplier (Regd. Office, Manufacturing Unit, Location, Nature of legal entity)	
Date on which this Certificate was issued	
Product for which the Certificate is issued	
Procuring Agency to whom the Certificate is furnished	
Percentage of Local Content claimed	
Name & details of the unit of the Manufacturer	
Sale Price of the Product	
Ex-Factory Price of the Product	
Freight, Insurance and handling	
Total bill of Material	
List & Total cost value of inputs used manufacture of the proposed Goods	
List & Total cost value of inputs which are locally sourced (Attach Certificates of Local Content from Local Suppliers, if the input is not in-house)	
List and cost of inputs which are imported (directly or indirectly)	
Any other information	

8) That the details of the location(s) at which the local value addition made is/are as under:

Sl. No.	Product Details	Name of Place

For & on behalf of

Signature of the Authorised Signatory of the Bidder (insert name, designation & contact number)

Official Seal of the Bidder

Date:

* **Strike out whichever is not applicable**

Restriction on Procurement due to National Security

This Certificate should be submitted on the letterhead of the bidder duly signed by an authorized signatory

**To,
Deputy General Manager (DIT)
UCO Bank, Head Office
7th Floor, 3&4, DD Block, Sector-I
Salt Lake, Kolkata -700064**

Dear Sir,

Sub: RFP for Supply, Commissioning, Maintenance & Management of dedicated VSAT for Branches and ATMs on OPEX Model - Retendering.

1. "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered."
2. "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; / certify that this bidder is not from such a country or, if from such a country, have been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)"

Yours Faithfully,

Authorised Signatory,

Name:

Designation:

Vendors Corporate Name:

Address:

Email:

Contact No.