

Request for Proposal (RFP)
For
Supply of Biometric Scanners for Biometric 2 Factor
Authentication for Finacle Login on Rate Contract
Basis



Head Office-2
Department of Information Technology
7th Floor, 3 & 4 DD Block, Sector -1
Salt Lake, Kolkata-700 064

RFP REF NO: UCO/DIT/1835/2015-16 Date: 10/02/2016

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever and without any cost and / or compensation therefor.

This document is prepared by UCO Bank for its requirement for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle Login on Rate Contract Basis

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder's responses. No contractual obligation on behalf of UCO BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.



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CONTROL SHEET TABLE

1.	Tender Reference	UCO/DIT/1835/2015-16 Date 10/02/2016
2.	Cost of Tender Document	₹ 5000/- (Rupees Five Thousand only, in the form of DD favoring UCO Bank)
3.	Date of issue of RFP	10/02/2016
4.	Earnest Money Deposit (EMD)	₹ 2,00,000/- (Rupees Two Lacs only, in the form of Bank Guarantee favoring UCO Bank)
5.	Date of commencement of sale of tender document	10/02/2016
6.	Pre-Bid queries	On or before 18/02/2016
7.	Last Date and Time for receipt of tender bids	03/03/2016 at 3:00 PM
8.	Opening of Eligibility and Technical bids	03/03/2016 at 3:30 PM
9.	Opening of Commercial Bid	Date of Commercial Bid opening will be intimated to the technically qualified bidders.
10.	Address of Communication	UCO BANK, Head Office-2 Department of Information Technology, 7th Floor, 3 & 4 DD Block, Sector -1, Salt Lake, Kolkata-700 064.
11.	Email- ID	hocbs.calcutta@ucobank.co.in
12.	Contact Telephone / Fax Numbers	Tel : 033-44559758 / 36 Fax : 033-23345013
13.	Bids to be submitted	Tender box placed at: UCO BANK, Head Office-2 Department of Information Technology, 5th Floor, 3 & 4, DD Block, Sector -1, Salt Lake, Kolkata-700 064.

Note: Bids will be opened in presence of the bidders' representatives (maximum two representatives per bidder) who choose to attend. In case the specified date of submission & opening of Bids is declared a holiday in West Bengal under the NI act, the bids will be received till the specified time on next working day and will be opened as per schedule mentioned above. UCO Bank is not responsible for non-receipt of responses to RFP within the specified date and time due to any reason including postal holidays or delays

Any bid received after specified date and time of the receipt of bids prescribed as mentioned above, will not be accepted by the Bank.

Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the specified date & time for submission of bids. No bidder shall be allowed to withdraw the bid

1. INTRODUCTION

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970, having its Head Office at 10, B.T.M. Sarani, Kolkata-700001, India, and its Department of Information Technology at 3 & 4, DD Block, Sector-1, Salt Lake, Kolkata - 700064, hereinafter called "the Bank", is one of the leading public sector Banks in India having more than 3000+ domestic Branches, four overseas branches two each at Singapore & Hong Kong Centers and 2300+ ATMs (including Biometric enabled ATMs), spread all over the country. All the branches of the Bank are CBS enabled through Finacle(Ver. 7.0.25) as a Core Banking Solution. Bank is having tie up with Visa & NPCI and distributes VISA and RuPay enabled debit cards to the customers. Bank has also installed machines for cash deposit, cheque deposit and passbook printing in e-Lobbies across the country. The existing Cash Deposit kiosks, Cheque Deposit Machines and Self-Service Passbook Printing Kiosks are directly integrated with Bank's Core Banking System.

2. OBJECTIVE

Bank has implemented Biometric 2 Factor Authentication for Core Banking Application and currently Bank is using Finacle Version 7.0.25 in all the branches and administrative offices.

To cater to the requirement of Biometric Scanners for Biometric 2 Factor Authentication for Finacle login and also AADHAR based e-KYC solution, Bank invites bids from the bidders having proven record and engaged in the supply of STQC (Standardisation Testing and Quality Certification) compliant biometric scanners. Bidders are expected to quote the cost for following **anyone** make/model of STQC compliant Biometric Scanners in response to this RFP.

- i. Nitgen enBioscan C1
- ii. Futronic FS88
- iii. Morpho/MSO1300E, Morpho/MSO1300E2
- iv. Mantra/MFS100

3. SUBMISSION OF OFFER – TWO BID SYSTEM

3.1 Separate Technical and Commercial Bids duly sealed and superscribed "Quotation for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle Login on Rate Contract Basis – Technical Bid with soft copy " and "Quotation for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle Login on Rate Contract Basis – Commercial Bid with soft copy " shall be submitted as per bid details given in the RFP.

3.2 Sealed separate envelopes carrying Technical Bid and indicative commercial bid should be put in a single sealed outer cover duly sealed and superscribed "Quotation for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle Login on Rate Contract Basis" to be dropped/submitted at the Bank's address (refer control sheet table) on or

before the date and time mentioned in Bid Detail- Control Sheet Table. Any Bid received by the Bank after deadline for submission of Bids prescribed, will be rejected and returned unopened to the Bidder.

3.3 The Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. Proper indexing is mandatory for Technical bid document. The person or persons signing the Bids shall initial all pages of the Bids, except for un-amended printed literature.

3.4 Any inter-lineation, erasures or overwriting shall be valid only if they are initialled by the person signing the Bids. The Bank reserves the right to reject bids not conforming to above.

All envelopes must be superscribed with the following information:

- Name of Bidder
- Offer Reference
- Type of Offer (Technical or Commercial)

ENVELOP-I (Technical Offer):

The Technical Offer should be completed in all respects and contain all information asked for in the exact format of technical specifications given in the RFP, **except prices**. The Technical Offer must not contain any price information. The Bank, at its sole discretion, may not evaluate a Technical Offer in case of non-submission or partial submission of technical details. Any decision of The Bank in this regard shall be final, conclusive and binding upon the Bidder.

ENVELOP-II (Commercial Offer):

The indicative commercial Bid (two copies) should contain all relevant price information and should not contradict the Technical Offer in any manner. To arrive at the final per transaction rate, Bank will consider lowest rate discovered through Reverse Auction (RA) route.

Note: Bank will not assume any responsibility:

- a. If the outer cover / envelop is not sealed and superscribed as required, The Bank will assume no responsibility for bid's misplaced or premature opening.
- b. If any inner cover /envelop is found to contain both technical and commercial bids that bid will be rejected summarily.
- c. If any outer envelope is found to contain only the technical Bid or Commercial Bid, it will be treated as incomplete & will be liable for Rejection.
- d. If financial bid is not submitted in a separate sealed envelope duly marked as mentioned above, this will constitute grounds for declaring the bid non-responsive.

4. TENDER DOCUMENT AND FEE

A complete set of tender document can be obtained from the following address during office hours on all working days on submission of a written application along with a non-refundable fee of ₹ 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft or Banker's Cheque in favour of UCO BANK, payable at Kolkata.

The tender document may also be downloaded from the bank's official website www.ucobank.com. The bidder downloading the tender document from the website is required to submit a non-refundable fee of ₹5,000/- (Rupees Five Thousand Only) in the form of Demand Draft or Banker's Cheque in favour of UCO BANK, payable at Kolkata, at the time of submission of the technical bid, failing which the bid of the concerned bidder will be rejected.

UCO BANK reserves the right to accept or reject in part or full any or all offers without assigning any reason thereof. Any decision of UCO Bank in this regard shall be final, conclusive and binding upon the bidders. The Bank reserves the right to accept or reject any Bid in part or in full, and to cancel the Bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Bank's action. During the evaluation process at any stage if it is found that the bidder does not meet the eligibility criteria or has submitted false / incorrect information the bid will be rejected summarily by the Bank.

5. EARNEST MONEY DEPOSIT

The Bidder(s) must submit Earnest Money Deposit in the form of Bank Guarantee valid for a period of 180 days in favor of UCO Bank payable at Kolkata for an amount mentioned hereunder:

Particulars of Job to be undertaken	EMD
Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle Login on Rate Contract Basis	₹ 2,00,000/-

Non-submission of Earnest Money Deposit will lead to outright rejection of the Offer. The EMD of unsuccessful bidders will be returned to them on completion of the procurement process. The EMD of successful bidder(s) will be returned on submission of Performance Bank Guarantee.

The Earnest Money Deposit may be forfeited under the following circumstances:

- If the bidder withdraws its bid during the period of bid validity (180 days from the date of opening of bid).
- If the bidder makes any statement or encloses any form which turns out to be false, incorrect and / or misleading at any time prior to signing of contract and/or conceals or suppresses material information; and / or

c. In case of the successful bidder, if the bidder fails:

- To sign the contract in the form and manner to the satisfaction of UCO BANK
- To furnish Performance Bank Guarantee in the form and manner to the satisfaction of UCO BANK within the stipulated time period.

Note:

Bank will provide exemption on the submission of the EMD for bidders who are Micro, Small & Medium Enterprise (MSME) and are registered with National Small Scale Industrial Corporation Ltd. (NSIC) under its "Single point Registration Scheme". The bidder has to submit the valid NSIC Certificate issued by NSIC valid till last date for bid submission to avail exemption. MSME firms who are in the process of obtaining NSIC registration will not be considered for EMD Exemption.

Bank will follow & abide by the extant guidelines issued by Govt. of India for MSME units registered with NSIC in India.

As per Government of India guidelines, there is a special provision for Micro & Small Enterprises owned by Scheduled Castes & Schedule Tribes. Out of 20% target of annual procurement from Micro & Small Enterprises, a sub-target of 20% (i.e., 4% out of above 20%) shall be earmarked for procurement from Micro & Small Enterprises owned by Scheduled Castes & Schedule Tribe entrepreneurs. Provided that, in the event of failure of such Micro & Small Enterprises to participate in the tender process or meet tender requirements and L1 price, 4% sub-target for procurement earmarked for procurement from Micro & Small Enterprises owned by Scheduled Castes & Schedule Tribe entrepreneurs shall be met from other Micro & Small Enterprises.

(It is clarified that necessary & valid documents should be submitted by the Micro & Small Enterprises and SC/ST Micro & Small Enterprises owners to avail the preference).

Further, participating Micro & Small Enterprises bidders quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement if they agree to bring down their price to L1 price in a situation where L1 price is from some firm other than a Micro & Small Enterprise and such Micro & Small Enterprise shall be allowed to supply upto 20% of total tendered value. In case of more than one such Micro & Small Enterprises, the supply shall be shared proportionately.

6. ELIGIBILITY CRITERIA

Only those Bidders, who fulfill the following criteria, are eligible to respond to the RFP. Offers received from the bidders who do not fulfill any of the following eligibility criteria are liable to be rejected.

SI No	Eligibility Criteria	Mention the document/ evidence submitted
1	The bidder must be a Limited Company, registered in India under the companies Act 1956 (Proof required).	Copy of Letter of Incorporation to be submitted
2	The bidder should be an OEM or their authorized representative / dealer in India. In case of authorized representative / authorized dealer in India the letter from the OEM to be submitted.	Proof of document – in case of OEM, self declaration and in case of authorized representative / authorized dealer in India the letter from the OEM to be submitted.
3	The bidder should be profit making company	Copy of Balance sheet to be

	and should have posted net profit for last three years (2012-13, 2013-14, 2014-15) or should have positive net worth in the last three years (2012-13, 2013-14, 2014-15)	enclosed.
4	The bidder should have a minimum yearly turnover of Rs. 5 crores per year during last 3 years (2012-13, 2013-14, 2014-15).	Copy of Balance sheet to be enclosed.
5	The bidder should have supplied atleast 1000 Biometric finger print scanners in PSU Banks / Private Sector or any Govt. Organization in India.	Copy of Purchase Orders to be enclosed
6	The proposed make / model of biometric finger scanners to be supplied in this RFP should be STQC certified as on RFP Submission date.	STQC Certificate evidencing the proposed Biometric finger print scanner to be enclosed.
7	Any bidder, who is debarred / blacklisted by any Bank / PSU / Govt. Organization for non-performance or any other reason, is not eligible to participate	A Self Declaration in this regard to be submitted.
Note: In this tender process, authorized representative / distributor / dealer in India on behalf of Principal OEM (Original Equipment Manufacturer) or Principal OEM itself can bid but both cannot bid simultaneously. In such case OEM bid will only be accepted.		

7. BROAD SCOPE OF THE WORK

7.1 The bidder shall supply Biometric scanners of the description given below along with necessary driver software and associated peripheral items, if any are to be delivered at the Zonal Offices/Circle Offices/Head Office of Bank across the country, addresses of which will be shared with the selected bidder while placing the purchase orders. The selected bidder has to assist the Bank's Biometric Application service provider during the integration with the existing Biometric application. However the charge for the integration of scanner will not be borne by the Bank.

7.2 Bank has indicated the STQC (Standardisation Testing and Quality Certification) compliant devices which has been tested and found compatible with the **Bank's Biometric Application- TranSafe**. The bidders to note that mentioned technical specification in the RFP document is for the evaluation purpose. However the proposed biometric scanner should be from the mentioned four make and model and should be the STQC compliant Biometric device.

Biometric Device Type	Expected no. of quantity required	Place of delivery
Nitgen enBioscan C1	2000	To be delivered at the Zonal offices/Circle Offices/Head Office where devices are required, the addresses of which will be shared with the selected bidder while placing the order.
Futronic FS88		
Morpho/MSO1300E, Morpho/MSO1300E2		
Mantra/MFS100		

Note: The quantity mentioned above is indicative only. The Bank reserves the right to alter the number of Biometric devices specified in the tender in the event of changes in plans of the Bank. Any decision of UCO BANK in this regard shall be final, conclusive and binding on the bidder. The bank reserves the right to place order for additional hardware (up to 20% of the indicative quantity) equipment's at the agreed priced during the rate contract period with the same terms and conditions. Bank may place purchase order in phases within the contract period and Bank will not provide any minimum quantity commitment to Purchase.

7.3 The selected bidder shall deliver the above scanners within **six (06)** weeks for the North-East region and **four (04)** weeks for the rest of the country from the date of acceptance of Purchase Order, failing which the Bank reserves its right to levy liquidated damages.

7.4 Any problem, if occurs in course of Installation / Integration has to be settled by the selected bidder in coordination with the Bank's Biometric application vendor.

7.5 The selected bidder should maintain the scanners during **warranty period of three years**. During the warranty, the selected bidder is bound to do all hardware spares replacement for any reason without any extra cost to Bank covering all parts & labour from the date of acceptance of the systems by UCO Bank at the respective locations.

7.6 No visit/service charges will be borne by the Bank for installation or upgradation of the software/replacement of hardware component pertaining to Scanners for the purpose of enhancing their functionality. Any upgradation should be completed within 10 days from the date of request from the Bank.

7.7 In case of States having Road Permit/entry tax, the bidder will have to liaison with local tax authorities and branch officials at each of the locations to obtain the necessary permissions from the respective authorities. Obtaining the necessary permission will be the responsibility of the bidder. UCO Bank will not provide any Form C or Way Bill etc. Clearance of the equipment from Tax Authorities would be the responsibility of the bidder.

7.8 The bidder will be single point contact to the Bank.

7.9 The selected bidder should provide the SDK (Software Development Kit) and drivers of the Scanner Device to the Bank and assist the Bank's Biometric Application service provider during the integration with the existing Biometric application.

8. PERFORMANCE BANK GUARANTEE

The Bank will require the selected Bidder to provide a Performance Bank Guarantee, within 15 days from the date of acceptance of the order or signing of the contract whichever is earlier, for a value equivalent to **10% of Total Cost of Ownership (i.e total cost calculated for the indicative quantity of Biometric Devices and taking into consideration the bifurcation of order based on L1/L2 criteria if any)**. The Performance Guarantee should be valid for a period of **36 months and 3**

Months as claim Period. In case of extension of contract period, Bank Guarantee will be required to be extended for the said period. Performance Guarantee shall be kept valid till completion of the project and warranty period. The selected Bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the project and warranty period. In case the selected Bidder fails to submit performance guarantee within the time stipulated, The Bank, at its discretion, may cancel the order placed on the selected Bidder without giving any notice. Bank shall invoke the performance guarantee in case the selected Bidder fails to discharge their contractual obligations during the period or Bank incurs any loss due to Bidder's negligence in carrying out the project implementation as per the agreed terms & conditions.

9. CLARIFICATIONS ON AND AMENDMENTS TO RFP DOCUMENT

The prospective bidders are requested to seek their pre-bid clarifications or any point/doubt raised by them in respect of this RFP through letter/e-mail/fax. The prebid responses along with the queries will be uploaded in the Bank's website only and no individual correspondence shall be made. No individual consultation shall be entertained. Any queries received by the Bank post over of the last date of prebid queries submission will not be considered by the Bank.

Further, at least 7 days time prior to the last date for bid-submission, The Bank may, for any reason, whether at its own initiative or in response to clarification(s) sought from the prospective Bidders, modify the RFP contents/covenants by amendment. Clarification /amendment, if any, will be notified on Bank's website. No individual communication would be made in this respect. Further Bank reserves the right to change the dates, timings mentioned above or elsewhere mentioned in the RFP, which will be communicated by placing the same as corrigendum under Tender section on Bank's web-site.

10. ERASURES OR ALTERATIONS

The Bid should contain no alterations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case corrections should be duly stamped and initialed / authenticated by the person/(s) signing the Bid. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the bid.

11. LANGUAGE OF BID

The bid as well as all correspondence and documents relating to the bid exchanged by the bidder and the Bank shall be in English language only.

12. LATE BIDS

Any bid received after the due date and time for receipts of bids as prescribed in this RFP will be rejected and returned unopened to the Bidder.

13. BID OPENING

Technical offer will be opened on the date and time mentioned in the bid details-control sheet in the presence of the Bidders who choose to attend on the said date and time.

The Bank will evaluate the technical response of the Bidders who are found eligible as per the eligibility criteria mentioned in the RFP. There will be no scoring involved in the eligibility evaluation. Bids of only those Bidders who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation would be taken up by the Bank for further detailed evaluation. The Bidders who do not meet the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation. During evaluation of the Bids, the Bank at its discretion may ask a bidder for clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted

14. PRELIMINARY SCRUTINY:

- 14.1 The Bank will examine the Bids to determine whether they are complete, required formats have been furnished, the documents have been properly signed, and the Bids are generally in order.
- 14.2 The Bank may, at its discretion, waive any minor infirmity, non-conformity, or irregularity in a Bid, which does not constitute a material deviation.
- 14.3 The Bank will first examine whether the Bid and the Bidder is eligible in terms of Eligibility Criteria.
- 14.4 Prior to technical evaluation, the Bank will determine the responsiveness of each Bid to the Bidding Document. For purposes of these Clauses, a responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security, Applicable Law, Bank Guarantee, Eligibility Criteria, will be deemed to be a material deviation.
- 14.5 The Bank's determination of a Bid's responsiveness will be based on the contents of the Bid itself, without recourse to extrinsic evidence.
- 14.6 If a Bid is not responsive, it will be rejected by the Bank and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

15. EVALUATION CRITERIA OF BIDS

- 15.1 Bids of only those Bidders who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation

- would be taken up by the Bank for further detailed evaluation. The Bidders who do not meet the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation.
- 15.2 The Bank may use the services of external consultants for technical evaluation.

Technical Evaluation:

The bank will evaluate the technical response to the RFP of the bidders who are found eligible as per the eligibility criteria mentioned in the RFP. Bank will **prepare a list of eligible bidders on the basis of the compliance of eligibility criteria as per terms of the tender documents & technical evaluation based on the technical compliance of the offered services by the bidder vis-a-vis the technical specifications given in the technical bid forms.** Bank may call for any clarifications/ additional particulars required, if any, on the technical bids submitted by the bidder. The bidder has to submit the clarifications/ additional particulars in writing within the specified date and time.

Commercial Evaluation

The Technical Bids will be evaluated on compliance of eligibility criteria and a list of technically qualified bidders will be prepared. The commercial bids of technically unqualified bidder's will not be opened. After opening Commercial Bids of the short-listed Bidders, if there is a discrepancy between words and figures, the amount indicated in words will prevail. If there is a totaling or arithmetical mistake in the Commercial Bid then the corrected / calculated figures based on unit prices shall be considered for evaluation.

16. CLARIFICATION OF OFFERS

To assist in the scrutiny, evaluation and comparison of offers/bids, The Bank may, at its sole discretion, ask some or all Bidders for clarification of their offer/bid. The request for such clarifications and the response will necessarily be in writing and no change in the price or substance of the bid shall be sought, offered or permitted. Any decision of The Bank in this regard shall be final, conclusive and binding on the Bidder/ tenderer.

The bidder shall notify The Bank in writing of all subcontracts awarded under the contract if not already specified in his bid. Such notification, in his original bid or later, shall not relieve the bidder from any liability or obligation under the contract. The Bank reserves rights to accept such arrangement or reject the proposal outright. Proof of such contracts should be submitted to The Bank.

17. NORMALISATION OF BIDS

The Bank may go through a process of technical evaluation and normalization of the bids to the extent possible and feasible to ensure that, shortlisted bidders are more or less on the same technical ground. After the normalization process, if the Bank feels that, any of the Bids needs to be normalized and that such

normalization has a bearing on the price bids; the Bank may at its discretion ask all the technically shortlisted bidders to re-submit the technical and commercial bids once again for scrutiny. The resubmissions can be requested by the Bank in the following two manners:

- Incremental bid submission in part of the requested clarification by the Bank.
- Revised submissions of the entire bid in the whole.

The Bank can repeat this normalization process at every stage of bid submission till Bank is satisfied. The shortlisted bidders agree that, they have no reservation or objection to the normalization process and all the technically shortlisted bidders will, by responding to this RFP, agree to participate in the normalization process and extend their co-operation to the Bank during this process. The shortlisted bidders, by submitting the response to this RFP, agree to the process and conditions of the normalization process.

18. AWARD CRITERIA

The commercial bids submitted by the bidders in Annexure-IV will be evaluated as per price quoted and the Bidder, whose commercial offer has been determined as the lowest, will be named as 'L1' and the second lowest will be named as 'L2'. The 'L2' will be given a chance to match the price with 'L1' within 3 (three) days of communication. In case L2 agrees and matches the L1 price, the 2 vendors selected will be awarded the contract. The orders will be distributed between them in the ratio of 65% and 35% (on total annual requirement basis).

In case, L2 vendor is not agreeing to match the L1 price the next lowest will be given a chance to match the L1 price. This process will be continued till Bank gets a second vendor who agrees to match the prices of L1. In case, none of the above vendors is able to match the L1 price the whole quantity will be ordered to L1 only. Bank's decision in this regard would be final and conclusive and binding upon the bidders.

19. RATE CONTRACT

Period of the contract is **12 months** from the date of acceptance of the first Purchase Order/LOI/ or signing of SLA whichever is earlier. The commercials quoted by the bidders should be valid for a period of 12 (twelve) months from the date of acceptance of the first Purchase Order/LOI.

The performance of the selected bidder shall be reviewed every quarter and the Bank reserves the right to terminate the contract at its sole discretion by giving One month notice without assigning any reasons. Any offer falling short of the contract validity period is liable for rejection. Bank may extend the rate contract with the selected vendor at its own discretion at mutually agreed terms & conditions.

20. SERVICE LEVEL AGREEMENT

On the completion of selection process, the selected vendor need to execute a comprehensive, definitive **Service Level Agreement (SLA)** with the Bank for the period of **Three Years** covering all terms and conditions of this RFP . In case of extension of services by the Bank beyond initial period of three years, selected vendor has to execute **Supplementary Service Level of Agreement (SSLA)** at mutually agreed terms and conditions.

21. RIGHT TO ALTER QUANTITIES

The Bank reserves the right to alter the number of hardware equipments specified in the tender in the event of changes in plans of the Bank. Any decision of UCO BANK in this regard shall be final, conclusive and binding on the bidder. The bank reserves the right to place order for additional hardware equipments (up to 20% of the indicative quantity) at the agreed priced during the rate contract period with the same terms and conditions. Bank may place purchase order in phases within the contract period and Bank will not provide any minimum quantity commitment.

22. AVAILABILITY OF PRODUCT AND SPARES

In case the product/configuration offered is discontinued in the meantime (during contract period), the Bidder should provide new model (better configuration) STQC Compliant and biometric application compatible scanner without any additional cost to the Bank. यूको बैंक  UCO BANK

23. WARRANTY

- 23.1 The offer must include warranty of **three (03)** years from the date of delivery of the equipments including the replacement of spare parts for any reason.
- 23.2 Selected Bidder should guarantee that the equipments delivered to the Bank are brand new, including all components.
- 23.3 The selected Bidder should also guarantee that all the software components supplied by the Bidder is licensed and legally obtained.
- 23.4 Selected Bidder shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories etc. covered by the offer.
- 23.5 Selected Bidder must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period. During the warranty period Bidder shall maintain the equipment and repair/replace all the defective components at the installed site, at no additional charge to the Bank.
- 23.6 If any particular Scanner is frequently becoming out of order for mechanical reasons for more than three times in a month, The Bank may

ask the selected Bidder to replace the Scanner and the selected Bidder shall replace the Scanner with new Scanner (same or better configuration) at no extra cost to the Bank.

- 23.7 Warranty should not become void if Bank buys any other supplemental hardware from a third party and install it with these equipments. However, the warranty will not apply to such hardware items installed.

24. ORDER CANCELLATION (TERMINATION)

THE BANK reserves the right to cancel the contract placed on the selected Bidder and recover expenditure incurred by the Bank under the following circumstances:

- 24.1 The selected Bidder commits a breach of any of the terms and conditions of the bid.
- 24.2 The Bidder goes into liquidation, voluntarily or otherwise.
- 24.3 An attachment is levied or continues to be levied for a period of seven days upon effects of the bid.
- 24.4 If the selected Bidder fails to complete the assignment as per the time lines prescribed in the RFP and the extension if any allowed, it will be a breach of contract. The Bank reserves its right to cancel the order in the event of delay and forfeit the bid security as liquidated damages for the delay.
- 24.5 Performance issue / delay in delivery even after the deductions on account liquidated damages or penalty exceeds more than 10% of the total contract price notwithstanding that the bank has effected deductions on account of liquidated damages/penalty up to the stipulated/ceiling limit.
- 24.6 In case the selected Bidder fails to deliver the quantity as stipulated in the delivery schedule, THE BANK reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the selected Bidder.
- 24.7 After award of the contract, if the selected Bidder does not perform satisfactorily or delays execution of the contract, THE BANK reserves the right to get the balance contract executed by another party of its choice by giving one month's notice for the same. In this event, the selected Bidder is bound to make good the additional expenditure, which THE BANK may have to incur in executing the balance contract. This clause is applicable, if for any reason, the contract is cancelled.
- 24.8 THE Bank reserves the right to recover any dues payable by the selected Bidder from any amount outstanding to the credit of the selected Bidder, including the pending bills and/or invoking The Bank guarantee under this contract.

25. CONSEQUENCES OF TERMINATION

- 25.1 In the event of termination of the Contract due to any cause whatsoever, [whether consequent to the stipulated term of the Contract or otherwise], THE BANK shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Bidder shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach, and further allow the next successor Bidder to take over the obligations of the erstwhile Bidder in relation to the execution/continued execution of the scope of the Contract.
- 25.2 In the event that the termination of the Contract is due to the expiry of the term of the Contract, a decision not to grant any (further) extension by THE BANK, the Bidder herein shall be obliged to provide all such assistance to the next successor Bidder or any other person as may be required and as THE BANK may specify including training, where the successor(s) is a representative/personnel of THE BANK to enable the successor to adequately provide the Service(s) hereunder, even where such assistance is required to be rendered for a reasonable period that may extend beyond the term/earlier termination hereof.
- 25.3 Nothing herein shall restrict the right of THE BANK to invoke the Performance Bank Guarantee and other guarantees, securities furnished, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to THE BANK under law or otherwise.
- 25.4 The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

26. LIQUIDATED DAMAGES

In case the delivery is delayed beyond the stipulated date of delivery, 'Liquidated damage for late delivery @ half percent (0.5%) of the undelivered portion of the order value for each day of delay or part thereof would be imposed, subject to maximum of 10% if the delay is for 10 days or more. The penalty for late delivery will be deducted from the bill amount.

The Bank reserves its rights to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the selected Bidder. Liquidated damages will be calculated on per week basis.

27. ACCEPTANCE TESTS

The selected Bidder in presence of The Bank authorized officials will conduct the acceptance tests at a select sample size (between 05-10). The OEM of the

supplied device is offering an OEM warranty for the devices supplied which shall be reasonable comfort to the bank, and there won't be a requirement to test every device supplied - regarding the integration tests on to the solution; the required tests can be done on a pilot size of 05-10 branches.

28. PAYMENT TERMS

Terms of Payment will be as under:

28.1 No advance payment will be made.

28.2 100% of the order value will be paid on delivery and acceptance of ordered items, after realizing penalty charges for late delivery. The claim for payment should contain proof of delivery at the respective sites of UCO Bank.

29. PAYING AUTHORITY

The payments as per the Payment Schedule covered hereinabove shall be paid by Head Office, DIT. However, Payment of the Bills would be payable, on receipt of advice/confirmation for satisfactory delivery of the purchased equipments to the respective Zonal Offices/Circle Offices/Head Office of the Bank across the country. Also the Bidder has to submit the certificate of insurance covering all the risks during transit, storage, installation, commissioning, testing and handling including third part liabilities.



30. PENALTY

30.1 The Bidder shall perform its obligations under the agreement entered into with The Bank, in a professional manner.

30.2 If any act or failure by the Bidder under the agreement results in failure or inoperability of systems and if The Bank has to take corrective actions to ensure functionality of its property, The Bank reserves the right to impose penalty, which may be equal to the cost it incurs or the loss it suffers for such failures.

30.3 Bank may impose penalty to the extent of damage to its any equipment, if the damage was due to the actions directly attributable to the staff of Bidder.

30.4 The Bank shall implement all penalty clauses after giving due notice to the Bidder.

30.5 If the Bidder fails to complete the due performance of the contract in accordance with the specification and conditions of the offer document, The Bank reserves the right either to cancel the order or to recover a suitable amount as deemed reasonable as Penalty / Liquidated Damage for non-performance.

31. DISPUTE RESOLUTION MECHANISM

The Bidder and The Bank shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

- 31.1 The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
- 31.2 The matter will be referred for negotiation between THE BANK/Purchaser and the Authorized Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.
- 31.3 In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.
- 31.4 The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.
- 31.5 The arbitrators shall hold their sittings at Kolkata. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement even though other Courts in India may also have similar jurisdictions. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.
- 31.6 The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

32. JURISDICTION

The jurisdiction of the courts shall be Kolkata.

33. NOTICES

Notice or other communications given or required to be given under the contract shall be in writing and shall be faxed/e-mailed followed by hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post/speed post than on expiry of seven days from the date of posting.

34. AUTHORIZED SIGNATORY

The selected Bidder shall indicate the authorized signatories who can discuss and correspond with THE BANK, with regard to the obligations under the contract. The selected Bidder shall submit at the time of signing the contract a certified copy of the resolution of their board, authenticated by the company secretary, authorizing an official or officials of the Bidder to discuss, sign agreements/contracts with THE BANK, raise invoice and accept payments and also to correspond. The Bidder shall provide proof of signature identification for the above purposes as required by THE BANK.

35. CANCELLATION OF TENDER PROCESS

THE BANK reserves the right to cancel the tender process partly or fully at its sole discretion at any stage without assigning any reason to any of the participating Bidders.

36. PUBLICITY



Any publicity by the Bidder in which the name of THE BANK is to be used should be done only with the explicit written permission of THE BANK. The Bidder shall not make or allow making a public announcement or media release about any aspect of the Contract unless THE BANK first gives the Bidder its prior written consent.

37. FORCE MAJEURE

Force Majeure is herein defined as any cause, which is beyond the control of the selected Bidder or THE BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- 37.1 Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
- 37.2 Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- 37.3 Terrorist attack, public unrest in work area.

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The Bidder or THE BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to

termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

38. CONFIDENTIALITY

The Bidder must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The Bidder has also to agree:

- 38.1 To maintain and use the Information only for the purposes of the Contract/Agreement and only as permitted by THE BANK;
- 38.2 To only make copies as specifically authorized by the prior written consent of THE BANK and with the same confidential or proprietary notices as may be printed or displayed on the original;
- 38.3 To restrict access and disclosure of Information to such of their employees,
- 38.4 agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause and
- 38.5 To treat all Information as Confidential Information.
- 38.6 Conflict of interest: The Bidder shall disclose to THE BANK in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Bidder or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

39. NON-TRANSFERABLE OFFER

This Request for Proposal (RFP) is not transferable. Only the Bidder who has received this document in its name will be eligible for participation in the evaluation process.

40. ADDRESS OF COMMUNICATION

Offers/bid should be addressed to the address given in bid control sheet.

41. NO COMMITMENT TO ACCEPT LOWEST OR ANY OFFER/BID

THE BANK shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. THE BANK has the right to re-issue tender/bid. THE BANK reserves the right to make any changes in the terms and conditions of purchase that will be informed to all Bidders. THE BANK will not be obliged to meet and have discussions with any Bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of THE BANK in this regard shall be final, conclusive and binding upon the Bidder.

(Tender offer forwarding letter in Bidder's Letter Head)

Tender Reference No.: _____

Date: xx. xx. 2016

The Dy. General Manager
(IT, BPR & BTD-e banking & m banking)
UCO Bank, Department of Information Technology (DIT),
Head Office II, 7th Floor, 3 & 4 DD Block,
Sector -1, Salt Lake City, Kolkata -700064

Dear Sir,

Sub: Your RFP for "Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle login on Rate contract basis" RFP Ref No. UCO/DIT/1835/2015-16 Dated 10/02/2016

With reference to the above RFP, having examined and understood the instructions including all annexure, terms and conditions forming part of the Bid, we hereby enclose our offer for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle login on Rate contract basis mentioned in the RFP document forming Technical as well as Commercial Bids being parts of the above referred Bid.

In the event of acceptance of our Technical as well as Commercial Bids by The Bank, we undertake to supply Fingerprint scanners as per your purchase order. In the event of our selection by The Bank for Supply of Fingerprint scanners, we will submit a Performance Guarantee for a sum equivalent to 10% of the Cost of the Scanners for a period of Three year (03) with 3 months claim period in favour of **UCO BANK**.

We agree to abide by the terms and conditions of this tender offer till 180 days from the date of submission of bid and our offer shall remain binding upon us, which may be accepted by The Bank any time before expiry of 180 days.

Until a formal contract is executed, this tender offer, together with The Bank's written acceptance thereof and Bank's notification of award, shall constitute a binding contract between us.

We guarantee that the equipments delivered to The Bank are brand new, including all components supplied by us is licensed and legally obtained. We understand that The Bank is not bound to accept the lowest or any offer the Bank may receive.

We enclose the following Demand Draft:

1. BG No. _____ dated _____ for ₹ 2,00,000/- (Rupees Two Lacs only) as EMD.
2. DDs is issued in favour of **UCO BANK** by..... Bank
..... Branch payable at Kolkata as tender fee.

Dated this ___ day of _____ 2016

Signature: _____

(In the Capacity of) _____

Duly authorized to sign the tender offer for and on behalf of

Manufacturers' / Producers' Authorization Form

No.

Date:

To:

Dear Sir:

Ref: Your RFP Ref: UCO/DIT/1835/2015-16 dated 10/02/2016

We, who are established and reputable manufacturers / producers of _____ having factories / development facilities at (address of factory / facility) do hereby authorize M/s _____ (Name and address of Agent) to submit a Bid, and sign the contract with you against the above Bid Invitation.

We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation.

We also undertake to provide any or all of the following materials, notifications, and information pertaining to the Products manufactured or distributed by the Supplier :

- a. Such Products as the Bank may opt to purchase from the Supplier, provided, that this option shall not relieve the Supplier of any warranty obligations under the Contract; and
- b. In the event of termination of production of such Products:
 - i. Advance notification to the Bank of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
 - ii. Following such termination, furnishing at no cost to The Bank, the blueprints, design documents, operations manuals, standards, source codes and specifications of the Products, if requested.

We duly authorize the said firm to act on our behalf in fulfilling all installations, Technical support and maintenance obligations as required under the contract.

Yours faithfully,

(Name)

(Name of Producers / Manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. The Bidder in its Bid should include it.

Format for Bid Security (EMD)

To

UCO BANK,
Department of Information Technology,
7th Floor, 3 & 4 DD Block,
Sector-I, Salt Lake, Kolkata - 700064

Dear Sirs,

In response to your invitation to respond to your RFP for Supply of Biometric Scanners for Biometric 2 Factor Authentication for Finacle login on Rate contract basis, **M/s** _____ having their registered office at _____ (hereinafter called the 'Vendor') wish to respond to the said Request for Proposal(RFP) for self and other associated vendors and submit the proposal for Supply of Fingerprint Scanners for Biometric 2 Factor Authentication For Finacle login and to provide related services as listed in the RFP document.

Whereas the 'Vendor' has submitted the proposal in response to RFP, we, the UCO Bank having our Head Office _____ hereby irrevocably guarantee an amount of ₹ ____/- (Rupees _____ only) as bid security as required to be submitted by the 'Vendor' as a condition for participation in the said process of RFP.

The Bid security for which this guarantee is given is liable to be enforced/invoked:

1. If the Vendor withdraws his proposal during the period of the bid validity; or
2. If the Vendor, having been notified of the acceptance of its proposal by the Bank during the period of the validity of the bid fails or refuses to enter into the contract in accordance with the Terms and Conditions of the RFP or the terms and conditions mutually agreed subsequently.

We undertake to pay immediately on demand to UCO Bank the said amount of Rupees _____ without any reservation, protest, demur, or recourse. The said guarantee is liable to be invoked/ enforced on the happening of the contingencies as mentioned above and also in the RFP document and we shall pay the amount on any Demand made by UCO Bank which shall be conclusive and binding on us irrespective of any dispute or difference raised by the vendor.

Notwithstanding anything contained herein:

1. Our liability under this Bank guarantee shall not exceed _____ (Rupees _____ only).
2. This Bank guarantee will be valid upto ____; and
3. We are liable to pay the guarantee amount or any part thereof under this

Bank guarantee only upon service of a written claim or demand by you on or before _____. In witness whereof the Bank, through the authorized officer has sets its hand and stamp on this ____day of ____at ____.

NOTE:

1. Selected vendor should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the bank guarantee.
2. Bidder guarantee issued by banks located in India shall be on a Non-Judicial Stamp Paper of requisite value as applicable to the place of execution



Commercial Bid**Biometric Fingerprint Scanners**

SI No	Item	Make/Model	Qty (A)	Unit Cost (B)	Tax type and percentage per unit (C)	Total Cost $D = A \times (B+C)$
1	STQC (Standardisation Testing and Quality Certification) Compliant Biometric Fingerprint Scanners		2000			
		Total Cost (Amount quoted in Figures)				
		(Amount quoted in words)				

Place: _____

Date: _____



Signature: _____

Name: _____

Business Address: _____

Note:

1. L1 bidder would be determined based on the Total Lowest Cost quoted above.
2. No counter condition / assumption in response to commercial bid will be accepted. Bank deserves the right to reject such bid.
3. In case of discrepancy between figures and words, the amount in words shall prevail.
4. In case of discrepancy in calculations, unit cost shall be taken for consideration of L1.

MINIMUM HARDWARE SPECIFICATION –BIOMETRIC FINGER PRINT SCANNER
(Note: Bidder should quote only one type of device)

SI No	Specification	Requirement	Compliance (Y/N)
1	Make/Model No.	To be specified	
2	Fingerprint template Compliance for minutiae data	ISO 19794(2)	
3	Fingerprint template Compliance for image resolution	ISO 19794(4)	
4	Image Acquisition Requirements	PIV	
5	Scan resolution pixels/centimetre (ppcm)	197	
6	Scan resolution pixels/inch (ppi)	500	
7	Pixel depth (bits)	8 bit 256 grey scale	
8	Firmware level encryption	Yes	
9	Enrolment and Verification (other than just the image of the finger being captured)	Live Swipe	
10	Impression type	Live-scan plain / Live-Scan Contactless may be considered for verification.	
11	Light source dependability	No	
12	High Resistance	To shock, abrasion and water	
13	Algorithm should include	Image Quality Determination and feature generalisation	
14	Encryption of fingerprint template	Using unique foreign key	
15	USB connectivity	Yes	
16	Capture mode	Plain live scan capture	
17	Capture mode	Auto capture with built-in quality check (incorporates NIST quality considerations)	
18	Power	Through USB	

19	Software API	Interface API and Data Dictionary to be shared with the bank and documentation to enable seamless integration with CBS or any other system.	
20	Device and Supplier - STQC Certified	Yes	
21	Technical Support Office	India	

Note:-

1. Copy of STQC compliant to be submitted.
 2. Bidder has to comply all the above points. Non-compliance of any item/specification given above will entail rejection of the bid.
 3. Product brochures and details should be enclosed in technical documents.
- We confirm that the proposed scanner comply all the above required specification as mentioned above.

Signature of Bidder: _____

Place:

Name: _____

Date:

Business Address: _____



Checklist of documents for Eligibility Criteria

SI No	Eligibility Criteria	Complied (Y/N)	Mention the document/ evidence submitted
1	The bidder must be a Limited Company, registered in India under the companies Act 1956 (Proof required).		Copy of Letter of Incorporation to be submitted
2	The bidder should be an OEM or their authorized representative / dealer in India. In case of authorized representative / authorized dealer in India the letter from the OEM to be submitted.		Proof of document – in case of OEM, self declaration and in case of authorized representative / authorized dealer in India the letter from the OEM to be submitted.
3	The bidder should be profit making company and should have posted net profit for last three years (2012-13, 2013-14, 2014-15) or should have positive net worth in the last three years (2012-13, 2013-14, 2014-15)		Copy of Balance sheet to be enclosed.
4	The bidder should have a minimum yearly turnover of Rs. 5 crores per year during last 3 years (2012-13, 2013-14, 2014-15).		Copy of Balance sheet to be enclosed.
5	The bidder should have supplied atleast 1000 Biometric finger print scanners in PSU Banks / Private Sector or any Govt. Organization in India.		Copy of Purchase Orders to be enclosed
6	The proposed make / model of biometric finger scanners to be supplied in this RFP should be STQC certified as on RFP Submission date.		STQC Certificate evidencing the proposed Biometric finger print scanner to be enclosed.
7	Any bidder, who is debarred / blacklisted by any Bank / PSU / Govt. Organization for non-performance or any other reason, is not eligible to participate		A Self Declaration in this regard to be submitted.

Note: In this tender process, authorized representative / distributor / dealer in India on behalf of Principal OEM (Original Equipment Manufacturer) or Principal OEM itself can bid but both cannot bid simultaneously. In such case OEM bid will only be accepted.

Signature of Bidder: _____

Place:

Name: _____

Date:

Business Address: _____

General Details of the Bidder

Profile of Bidder

1. Name of bidder:
2. Location
 - Regd. Office:
 - Controlling Office:
3. Constitution
4. Date of incorporation & Date of Commencement of business:
5. Major change in Management in last three years
6. Names of Banker/s

Financial Position of Bidder for the last three financial years

	2012-13	2013-14	2014-15
Turn over			
Net Profit			

N.B. Enclose copies of Audited Balance Sheets along with enclosures

Details of Experience in implementation of similar orders

(i)

PSU		
Name of Bank	Period	
	From	To

(ii)

Non-PSU		
Name of Bank	Period	
	From	To

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N.B. Enclose copies of Purchase Orders as references.

Place:

Date:

Signature of Bidder: _____

Name: _____

Business Address: _____

